

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
June 5, 2025 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O’Toole. Those in attendance were:

Dennis W. O’Toole, President	Bernadette K. Holzer
Thomas L. Mohney	Christine A. Hendryx
Cindy Crytzer, Secretary	Mary Ann Stanziano, Admin. Assistant

Also in attendance was resident Bryan Gorman.

Public Comment: None.

Minutes: A motion was made by Bernadette Holzer to approve the May 15, 2025 Council minutes, 2nd by Tom Mohney, motion carried

Bills: May bills and bill list reviewed. A motion was made by Tom Mohney to approve payment of the May, 2025 bills, 2nd by Christine Hendryx, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 204 Sherman St. – No update on demolition of the house; 103 May St. – Demo in process; 624 Elm St. – Cindy to follow up on official notice with Solicitor; 142 Elm St. Curiosity Shop – Demo in process almost done; 424 Elm St. – Repairs in process; 108 S. Elm St. – New owner has filed demo permit and is awaiting Bureau Veritas permit. New owner requested to remove the broken sidewalks in front of 106 and 108 S. Elm St. Most of that side of the street has no sidewalk, but there are sidewalks across the street for pedestrians on S. Elm. Christine Hendryx moved to approve the removal of the sidewalks, 2nd by Bernadette Holzer, motion carried.
- **Dale Street Water/Sewer Project:** The library project should begin next week. It will take up to 14 days to complete that project and then the contractor will move to Dale Street Extension. Dale St. is expected to take up to 20 days to complete. At that point the paving will be done for both projects.
- **Library Storm Water & Sanitary Sewer Project:** Status explained above.
- **Tionesta Creekside Park Upgrades:** None

- **Davis Building Demo Project:** None
- **Library Renovation:** Nothing new
- **Landfill Remediation:** Phase I in process with the US EPA – Nothing new
- **TextMyGov App:** Cindy shared that TextMyGov has a new feature that will allow for landline robocalls for those who do not have cell phones. No action taken.

New Business:

- **Strategic Management Planning Program (STMP):** This program is administered through the Commonwealth DCED and offers tools and consultant services to improve a municipality's managerial, administrative and financial capacity. It has a 50/50 local match requirement, but a reduced local cash match may be considered based on financial hardship. Cindy thought it could be a useful tool to create a multi-year financial plan. Council agreed that the required \$100 filing fee would be worth the opportunity. Cindy will research and come up with a timetable to apply.
- **County NARCAN Program:** Cindy explained that she was approached by Commissioner Pat Kline about placing a NARCAN vending machine outside the borough office building. After discussion, this matter was tabled until the next meeting. Cindy will follow up with Commissioner Kline with Council's questions.
- **Backup/Alternate Delegate for Ambulance Service Board:** Kathy Hall has volunteered to fill Judy McDaid's seat on the board, should it become necessary. Bernadette Holzer moved to appoint Kathy Hall as the Borough's Ambulance Service backup delegate/alternate delegate, 2nd by Tom Mohny, motion carried.

Executive Session: None

Reports:

- **Mayor** – Mayor McDaid reported that the street sweeper did an excellent and very thorough job on her street.
- **President** – None
- **Committees** – None
- **Sheriff** – June patrol schedule reviewed.
- **Library** – The library board has presented Miguel Taylor to fill Rowan Rose's seat on the library board. Her term ends 12/31/2025. Tom Mohny moved to appoint Miguel Taylor to the vacant seat on the library board until 12/31/2025, 2nd by Bernadette Holzer, motion carried.
- **EHB** – None
- **COG** – None
- **TCC** – None

- **Ambulance Board** – Judy McDaid reported that an interview was scheduled for a prospective hire, but the candidate failed to show.
- **Zoning Hearing Board** – None
- **TMA** – Tom reported that the Board met on 5/28/25 to review the bids for the Elm Street Sewer project. The bids came in substantially higher than expected. Cindy is checking with the Northwest Commission and the County about the possibility of increasing the ARC grant amount. She expects to hear by the next Authority board meeting on 6/24/25.
- **Planning Commission** – None

Roundtable: Christine remarked on the German Hill Rd. paving project. She stated it was wonderful to have such a great road. Cindy shared that the streets were swept this week and the crosswalks will be repainted in approximately two weeks.

Tom Mohny moved to adjourn, 2nd by Bernadette Holzer. Meeting adjourned at 5:50 pm

Respectfully submitted;

Cynthia S. Crytzer, Secretary