

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 15, 2025

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Christine A. Hendryx
Thomas L. Mohney	Clifford Custer
Jamie L. Say	Bernadette K. Holzer
Cindy Crytzer, Secretary	MaryAnn Stanziano, Admin. Asst.
Curt Price, Public Works Director	

Also in attendance was resident Bryan Gorman.

Public Comment: None.

Public Works Report: Curt stated that the public works employees have been working on regular maintenance. Denny invited Curt to report on the DEP Water System Inspection at this time, instead of where it was later on the agenda. It was recommended to install a water-proof cover or structure over the pit for Well #1. Curt stated that the lid wasn't an option because of the way the well is situated, but that a seal might work. He's looking into finding a seal. Curt stated he has contacted manufacturers to get pricing on a new lining. The report stated that although a new lining wasn't needed for the reservoir at this time, the Borough should have a backup plan to replace the lining. After discussion, it was suggested that the Borough budget annually to replace the lining so when the time comes to replace it, the funds would be available. He stated that he had gotten a price for the chlorine gas cylinder leak repair kit and it was \$2,750. Curt and Tim have looked at the O&M and ERP plans to update them. Once Curt has figures together to address the DEP concerns, he will present to Council for consideration.

Minutes: A motion was made by Bernadette Holzer to approve the April 1, 2025 Council meeting minutes, 2nd by Tom Mohney, motion carried.

Financial:

- **Account Balances 3/31/25:** Reviewed. Cindy pointed out that the annual pension distribution was made in March, that's why the Pension bank account is low.
- **Revenue & Expense Statement 3/31/25:** Reviewed. Christine Hendryx moved to accept the Revenue & Expense Statement and Account Balance Sheet as presented, 2nd by Cliff Custer, motion carried.

Correspondence:

- **Letter from EBI dated April 14, 2025:** Reviewed. A Skyway Tower is being installed on Flying Ranch Road and the developer/engineer is required to notify surrounding municipalities and the Forest County Historical Society of its plans. This project doesn't impact the Borough.

Old Business:

- **Enforcement Notices:** 204 Sherman St. – Cindy mailed a copy of the original code violation notice to the new owners on 4/8/25 requesting they advise her of their plans for remediating the violations; 103 May St. – Demo in process; 624 Elm St. – No response from owner. Cindy to follow up again; 142 Elm St. Old Curiosity Shop – Building is down, lot cleanup ongoing; 424 Elm St. – Repairs in process; 108 South Elm St. – Cindy sent the documentation to the Solicitor to prepare the complaint and file with the Court.
- **Dale Street Ext. Water Project:** Pre-construction meeting to be scheduled soon.
- **Library Stormwater/Sewer Project:** Pre-construction meeting to be scheduled soon.
- **Creekside Park Upgrades & Maintenance:** None.
- **Davis Bldg. Demo:** Cindy drafted a Memorandum of Understanding between the Borough and the County today and sent it to Robin Corapi. Once she's reviewed, she will send to the Commissioners for their review. Then it will come to Council for review and finally to the State Historic Preservation Office for final approval. Cindy explained that the MOU is an agreement stating that the Borough will install historic interpretive signage at the property within 18 months from the date of demolition and to donate the "Robinson" stone at the front door of the building and any date plaques from the building to the Historical Society. Once the MOU is signed, a notice to proceed should be issued by the DCED and Cindy can put the project out to bid.

- **Library Renovation Project:** The contractor has been in the hospital, so the exterior project is on hold for now. The library board is working on the situation.
- **Landfill Remediation:** In process with the US EDA.
- **DEP Water System Inspection:** Curt reported at the beginning of the meeting.
- **Lookout St/Spring St.:** Review of map and legal correspondence provided. Cindy has been researching and is in contact with the Borough Solicitor. She expects to have a report at the next Council meeting.

New Business:

- **Changing Council Meeting Dates:** Christine Hendryx moved to change the Council meetings from the first and third Tuesdays of each month to the first and third Thursdays of each month effective May 1, 2025, and authorize Cindy to place the legal notice in the newspaper, 2nd by Jamie Say, motion carried.

Executive Session: Called at 5:55 pm for personnel matters. Regular session resumed at 6:08 PM. Tom Mohny moved to authorize Cindy to proceed with the steps recommended by the Solicitor after the Solicitor has reviewed the employee handbook, 2nd by Bernadette Holzer, motion carried.

Reports:

- **Mayor:** None
- **President:** None
- **Committees:** None
- **Sheriff:** March patrol report and April patrol schedule reviewed
- **Library:** Cindy reported that there is interest in starting a community garden at the library and Kat McMichael is looking for someone to build the bed(s).
- **EHB:** Meeting April 23, 2025 @ 4:30 PM
- **COG Report:** Met 4/2/25 @ 4:30 PM. Tim Mohny reported that in attendance were: the PennDOT Municipal Services Specialist for Forest County and the DCED Local Government Policy Specialist for Forest County. They both offered their services/assistance in many matters from grants to filing liquid fuels reports.
- **TCC Committee:** None

- **Ambulance:** None
- **Zoning Hearing Board:** None
- **TMA:** None
- **Planning Commission:** None

Roundtable: Cindy shared that street sweeping will not take place until June this year.

Jamie Say moved to adjourn, 2nd by Bernadette Holzer, motion carried. Meeting adjourned @ 6:15 pm.

Respectfully submitted;


Cynthia S. Crytzer, Secretary