

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 16, 2024**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Jamie L. Say
Bernadette K. Holzer
Thomas L. Mohny
Kent Ralston, Public Works Director

Christi J. Black V. President
Christine A. Hendryx
M. Rowan Rose
Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.

Also in attendance was Brian Phillips.

Public Comment: Brian Phillips of the Little League was in attendance to share the league's progress. Sign-ups were in January. There are 48 kids ranging from 4 to 18 years of age participating this season. The kids have been training at the gyms in the West Forest school. The parents have been working on the ball field improvements – spreading sand & silt mix, pitching mound, anchors, residing the dugouts, etc. The Tionesta Lions Club, Tionesta Propane and Matt's Tree Service are sponsoring the 3 younger teams. The older kids are a part of the Fryburg senior league teams. The little league will take care of the expense for the port-a-jon at the downtown park for their season. They will be having a Memorial Day Weekend Carwash fundraiser at the Borough building on May 25th & 26th from 10 am-2 pm.

Public Works Report: Kent reported they have begun with mowing and tree trimming. Street sweeping is tentatively scheduled for April 24th & 25th. Routine maintenance work is ongoing.

Minutes: A motion was made by Jamie Say to approve the April 2, 2024 Council meeting minutes as presented, 2nd by Christi Black, motion carried.

Financial:

- Account Balances 3/31/24: Reviewed.

- Revenue & Expense Statement 3/31/24: Reviewed. Rowan Rose moved to accept the financial information/reports as presented, 2nd by Christine Hendryx, motion carried.

Correspondence: None

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – No response from property owner; 129 Elm St.– nothing new; 103 May St. – Nothing new, demo likely. In the 90-day abatement period; 624 Elm St. – No response from property owner; 142 Elm St. Old Curiosity Shop – in process; 306 Williams St. – nothing new; 106 Vine St. – in process; 106 S. Elm St. – nothing new; 424 Elm St. - Owner notified and notified Cindy violations will be addressed
- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Nothing new.
- **Creekside Park Upgrades:** A picnic will be held on May 18th at the Creekside Park from 11 AM – 2 PM open to the public. The committee will be sharing recent improvements & future plans. Tom Mohny moved to pay for the picnic supplies through the Recreation Fund, 2nd by Christine, motion carried. Cindy is preparing a flyer for the picnic and copies will be posted around town and in the Forest News Journal. The committee is soliciting volunteers for the community committee to begin on developing plans and fundraisers for the park improvements.
- **Davis Bldg. Demo:** Cindy shared that the borough will not have to pay for the asbestos abatement as the tiles are non-friable and can be discarded along with the building debris during demolition. She will be filing for a demolition permit through the PA DEP soon.
- **Vacate a Portion of Williams Street (in grocery store parking lot):** Waiting on an estimate from the surveyor.
- **Tax Credit for First Responders:** After discussion it was decided to begin the process to give first responders who live in the borough a tax credit for their individual per capita tax. Cindy will work on the ordinance later in the year and the cost of the ordinance will be addressed in the 2025 budget.
- **2024 Forest County Emergency Operations Plan:** Jamie Say moved to adopt Resolution No. 2 of 2024, placing into immediate effect the Emergency Operations Plan of Forest County, 2nd by Christi Black. Roll call vote as follows: Tom Mohny, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie

Say, Aye; Bernadette Holzer, Aye; Rowan Rose, Aye; and Denny O'Toole, Aye. Resolution No. 2 of 2024 was adopted.

- **Verizon Pole Replacement:** Kent reported that Snyder electric removed the electric lighting boxes and wires on the poles that were to be removed by Verizon.

New Business:

- **117 South Elm St. Stormwater Issue:** Kent reported that the homeowners contacted him about a sink hole in their back yard. The borough has a terra cotta storm water line than runs from South Elm St., through the lot at 117 South Elm St. and discharges into the Tionesta creek. At some point a piece of galvanized pipe was added to the borough's terra cotta line to lengthen the discharge pipe. The galvanized pipe is failing and that's what is causing the sink hole. Council reviewed pictures. After discussion, Cindy was directed to write the property owners a letter to notify them that the galvanized pipe is not a part of the borough's system and is not the responsibility of the borough to repair or replace.

Executive Session: None.

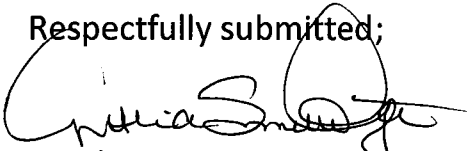
Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** April patrol schedule reviewed.
- **Library:** Cindy reported that she was asked by the Friends of the Library to submit a grant application to PNC for building repairs. It was prepared today and she will submit tomorrow.
- **EHB:** Meeting 4/24 @ 4:30 pm.
- **COG Report:** None.
- **TCC Committee:** Next meeting is in July.
- **Ambulance:** None.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Cindy was directed to order a port-a-jon for the Creekside Park. Bernadette Holzer thanked Kent for taking care of the garbage at the Lions Riverwalk at the river. She also stated that the Lions are in the process of hiring someone to mow the Riverwalk area. The Riverwalk picnic tables and/or benches need work and the Lions are addressing this matter. Cindy reported that she had a complaint from a resident at the Manor about people not cleaning up after their animals that defecate along the river. The resident suggested a sign be installed. After discussion, Cindy will put a notice in the newspaper and on Facebook.

Jamie Say moved to adjourn, 2nd by Christi Black, motion carried. Meeting adjourned @ 6:17 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

RESOLUTION NO. 2 OF 2024



WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 Pa. C.S. Section 7101 et seq. mandates that Tionesta Borough prepare, maintain and keep current an emergency operations plan for the prevention and minimization of the injury and damage caused by a major emergency or disaster within Tionesta Borough; and

WHEREAS, in response to the mandate stated above, Forest County has prepared an emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster.

NOW THEREFORE, the Tionesta Borough, Borough Council does hereby approve, adopt and place into immediate effect the Emergency Operations Plan of Forest County. This plan shall be reviewed every two years to make certain that it conforms to the requirements set by state and federal agencies.

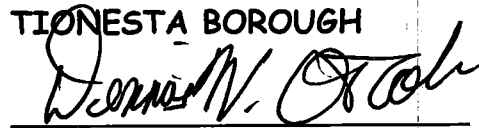
DULY ADOPTED as a Resolution by the Borough Council of the Borough of Tionesta, Forest County, Pennsylvania, in lawful session duly assembled this 16th day of April, 2024.

Attest: (seal)

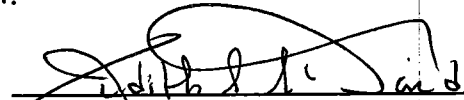


Cynthia S. Crytzer, Secretary

TIONESTA BOROUGH

By:


Denny W. O'Toole, President

APPROVED this 16th day of April, 2024.


Judith M. McDaid, Mayor