

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 21, 2026**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President
Christine A. Hendryx
Jamie L. Say
Melissa Hale
Curt Price, Public Works Director

Bernadette K. Holzer, V. President
Brian Phillips
Joshua Gilliland
Cindy Crytzer, Secretary

Also in attendance was resident Bryan Gorman

The agenda for this meeting included reviewing mayoral candidate resumes/letters. Resident Keyon Custer submitted a cover letter and resume for consideration of the office and had called in to the meeting. President O'Toole asked Mr. Custer to introduce himself and explain why he as interested in the office. Council members asked questions as well. Council thanked him for attending via telephone and stated that Cindy would get back to him once a decision was made. The other candidate who had submitted a letter of interest and introduction was Richard Greiner. On speaker phone, Cindy called Mr. Greiner and President O'Toole asked Mr. Greiner to introduce himself and explain why he as interested in the office. Again, Council members asked questions as well and stated that Cindy would get back to him once a decision was made

Public Comment: None

Public Works Report: Curt reported that they have been performing regular maintenance and started mowing. They have been working with Terra Works addressing issues that arose during the sewer line replacement on Elm Street

Approvals:

- Minutes (4/7/2026): Reviewed
- Revenue & Expense Statement 3/31/2026: Reviewed
- Account Balances 3/31/2026: Reviewed

Josh Gilliland moved to approve the 4/7/26 Minutes, Revenue & Expense Statement and Account Balance Sheet as presented, 2nd by Brian Phillips, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 103 May St. – Demo ongoing; 626 Elm St. – nothing new; 424 Elm St. – Repairs in process; 107 Walnut Street – nothing new
- **Creekside Park Upgrades & Maintenance:** Curt stated that they will be working on the downed tree at the park in the near future and the repair on the merry-go-round will be completed soon
- **Davis Bldg. Demo:** A spot on the lot is soft. Dylon Snell (Beichner Contracting) told the public works employees that he will be using a roller on the lot and if needed, add more limestone to address that condition. Documentation submitted to the County for payment
- **Landfill Remediation:** An onsite meeting with the US EPA Consultant is scheduled for May 5, 2026
- **Strategic Management Planning Program (STMP):** Nothing new
- **Upper Council Run Repair Project:** Nothing new
- **Catch Basin Repair at Bridge & Williams:** Terra Works completed this repair today
- **Dale Street Ext. Parking:** Nothing new
- **Tax Collector Equipment:** No response from the County Commissioners

New Business:

- **Mayoral Vacancy:** To be discussed at the end of the meeting
- **Methodist Church – Shed on Davis Property:** The revised easement agreement and the location of the proposed shed were reviewed and discussed. Curt will mark the shape and dimensions on the lot with paint to provide Council members with a clear visual of the proposed location before a final decision is made. Jamie Say moved to table the approval of the easement agreement, 2nd by Josh Gilliland. Denny O'Toole opposed, motion carried
- **Open Bank Accounts with FUN Bank:** Jamie Say moved to open bank accounts for the following funds currently at Community Connect Federal Credit Union: Utility Account, General Account, Fire Insurance Account,

Recreation Account, Capital Account, and Employee Deductible Account, and close out these accounts at the Credit Union. Said accounts shall require two signatures and an online banking account is also authorized, 2nd by Christine Hendryx, motion carried unanimously. Signers to be Cynthia S. Crytzer, Mary Ann Stanziano, Denny O'Toole and Bernadette Holzer

- **Blue Shed at Downtown Ballpark:** The shed is empty and the TCA would like to use it for Indian festival storage. Melissa Hale moved to authorize the TCA to use the shed, 2nd by Christine Hendryx, motion carried unanimously

Executive Session: Executive Session was called at 6:07 PM for personnel matters. Regular session resumed at 6:26 PM. No action taken after executive session with regard to matters discussed

Reports:

- **Mayor:** None
- **President:** None
- **Committees:** None
- **Sheriff:** None
- **Library:** New shed was completed
- **EHB:** Next meeting 4/29/26 @ 2:30 PM
- **COG Report:** Next meeting 7/1/2026 @ 4:30 PM at the borough office
- **TCC Committee:** Next meeting in July
- **Ambulance:** Next meeting 4/27/26. The meeting was delayed a week. Usually, the meetings are the third Monday of the month
- **Zoning Hearing Board:** None
- **TMA:** Next meeting 6/23/26 @ 7 PM @ the Treatment Plant
- **Planning Commission:** Meeting 4/30/26 @ 5:15 PM to discuss and review application and guidelines for the façade improvement program

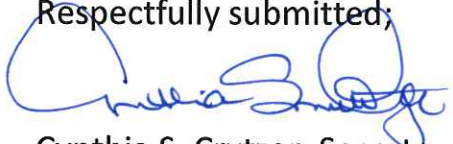
Roundtable: Cindy stated that the grant applications for the Proper Charitable trust are due by April 30, 2026 and she solicited ideas for the application. Ideas were: additional funding for the buffet table in the pavilion, a fence around the Davis building lot to delineate the shape of the proposed market area, additional limestone and/or a sign for the farmer's market

Mayoral Appointment: Discussion regarding the two candidates took place. A vote to determine the individual to fill the office until the next election took place.

Greiner: Josh Gilliland, Christine Hendryx and Melissa Hale. Custer: Jamie Say, Bernadette Holzer, Brian Phillips and Denny O'Toole. Keyon Custer was appointed to fill the vacant office.

Jamie Say moved to adjourn, 2nd by Josh Gilliland, motion carried. Meeting adjourned @ 6:45 PM

Respectfully submitted;



Cynthia S. Crytzer, Secretary