

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 2, 2024 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Christine A. Hendryx
Jamie L. Say
Cindy Crytzer, Secretary

Judith M. McDaid, Mayor
Christi J. Black, V. President
Bernadette K. Holzer
Mary Ann Stanziano, Admin. Assistant

Public Comment: David Lawry was in attendance and shared that he is a retired licensed architect and offered his services to look at buildings that may be able to be saved instead of demolished. He was concerned about the condition and nonuse of buildings (vacant and occupied) and the lack of businesses in the Borough. He shared blight tools that are available to municipalities through PA law.

Minutes: A motion was made by Christi Black to approve the March 19, 2024 Council minutes, 2nd by Jamie Say, motion carried.

Bills: March bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the March, 2024 bills as presented, 2nd by Bernadette Holzer, motion carried.

Correspondence: None

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – waiting on response; 129 Elm St. – Nothing new; 103 May St. – Cindy reported she had spoken with the property owner and he will most likely demolish the building. Cindy gave him the permit paperwork. The 90-day abatement period is still in effect; 624 Elm St. –Waiting on response; 142 Elm St. Curiosity Shop – Nothing new; 306 Williams St. – Remodel in process; 106 Vine St. – Mortgage foreclosed 3/11. Violation Notice sent; 106 S. Elm St. – Nothing new; 103 Walnut St. – the violation was abated last week; 424 Elm St. – Cindy will send Violation Notice this week;
- **Dale Street Water/Sewer Project:** Nothing new.

- **Library Storm Water & Sanitary Sewer Project:** Nothing new. Waiting on LSA grant approval to put the project out to bid.
- **Tionesta Creekside Park Upgrades:** Committee to meet on 4/11/24 @ 5 PM. Cindy reported that the bid notice will be going out soon for the bath house remodel project. Public Works will install the new grill soon.
- **Borough Logo:** Clarification on the logo colored discussed. Cindy will let the art teacher know.
- **Davis Building Demo Project:** Cindy reported that she had submitted the letters of support from neighboring businesses, an updated historical preservation report; contractor's estimate, Historical Society meeting minutes. She has one more report to prepare and anticipates it to be completed and submitted this week.
- **Vacate a Portion of Williams Street:** Cindy is waiting on an estimate from the surveyor. Andrea Stapleford told Cindy that a legal description is required by a surveyor.
- **Vacate a Portion of Riverside Street Extension:** Cindy reported that she spoke with Michael McConnell and he will get back to her when he's able to begin his expansion process.

New Business:

- **Tax Credit to First Responders:** Model Ordinance reviewed and after discussion, Cindy was directed to have this matter on the next agenda.
- **2024 Forest County Emergency Operations Plan:** Every two years each municipality must recommit to the County plan or adopt their own plan. The Borough adopted the County plan in 2013, but hasn't recommitted since. Cindy reported that she sent the plan to the Borough's Emergency Management Coordinator, Ray Copeland for his comments or recommendations. To be discussed in more detail at the next meeting.
- **Verizon Poles on the East side of Elm Street:** Cindy reported that she had been contacted by Verizon today telling her that the Christmas light boxes and wires must be removed from the poles before they can pull the old ones. The new poles have been installed. The Borough doesn't have the equipment and properly skilled employees to do this type of electrical job. After a number of calls, Cindy directed Kent to contact Snyder electric to have them remove the boxes and wires. Snyder Electric will be in the Borough this week to do the job. Christine Hendrix moved to use up to \$1,000 from budget line item 30-480-000 for this job, 2nd by Christi Black, motion carried.

Executive Session: An Executive Session was called by Denny O'Toole for a personnel matter at 6:08 PM. Regular session resumed at 6:15 pm. No action taken.

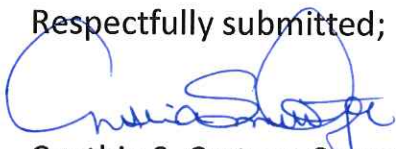
Reports:

- **Mayor** – None.
- **President** – None.
- **Committees** – None.
- **Sheriff** – None.
- **Library** –None.
- **EHB** – None.
- **COG** – Meeting 4/3/24 @ 6:30 pm.
- **TCC** – Next meeting is in July.
- **Ambulance Board** – Judy McDaid reported that new employees have been added to the roster.
- **Zoning Hearing Board** – None.
- **TMA** – Met 3/26. Cindy reported that she is awaiting the notice to proceed from the ARC/DCED for the Elm St. Sewer Project. The authority authorized her to put the project out to bid once she is cleared to do so. Kent is still working with a contractor and a supplier for installation and equipment pricing. It is anticipated that the cost to replace one clarifier is going to be significant and the Authority wants to apply for grants and/or a low interest loan from PENNVEST. In the meantime, Kent is putting together the financial information to do a temporary fix until the funding is available and Cindy will begin the grant and loan process for this project.
- **Planning Commission** – None.

Roundtable: Mary Ann shared that Tyler Sutton of Tidioute has donated his time to remove two tree stumps at the Creekside Park when time permits. Jamie asked if the other members thought it was acceptable to sell the Daffin candy bars at local businesses to fundraise for the park improvement project. After a short discussion, Jamie will check into the fundraising option.

Jamie Say moved to adjourn, 2nd by Christi Black. Meeting adjourned at 6:30 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary