

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
August 1, 2023 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:04 PM by Council President, Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Christine A. Hendryx
Jamie L. Say
Cindy Crytzer, Secretary

Dennis W. O'Toole, V. President
Bernadette K. Holzer
Christi Black
Mary Ann Stanziano, Admin. Assistant

Public Comment: None.

Minutes: A motion was made by Denny O'Toole to approve the July 18, 2023 Council minutes, 2nd by Christine Hendryx, motion carried.

Bills: July bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the July, 2023 bills as presented, 2nd by Bernadette Holzer, motion carried.

Correspondence:

- Email from Uncle E's Rentals dated 7/19/23: Reviewed. Jamie Say moved to keep the port-a-Jon at the beach park for September & October at \$150 per month, 2nd by Christi Black, motion carried. Cindy to contact Uncle E's and have them remove the port-a-Jon at the downtown ball field and change the cleaning of the port-a-Jon at the beach park from weekly to bi-weekly.

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – nothing new; 129 Elm St. – in process; 103 May St. – In process; 624 Elm St. – Nothing new; 124 Elm St. Curiosity Shop – Deed recorded. Owner is having an inspection done and if the building/foundation is salvageable, he's going to renovate it, if not he will demolish the building; 306 Williams St. – nothing new.
- **Dale Street Water/Sewer Project:** The CFA board meets in September. Cindy will be filing an LSA grant application for the sewer portion of this project.
- **Library Storm Water & Sanitary Sewer Project:** Nothing new.
- **Tionesta Park Lane Dirt & Gravel Road Project:** Started today.
- **Beach Park Upgrades:** Swim at Own Risk signs ordered.
- **Davis St. Stormwater Sinkhole:** Construction is expected to begin next week.

- **214 Elm St. Demo:** Asbestos inspection completed 7/24/23. Cindy received the lab report this week. Only the tile in the front of the building has asbestos. After discussion, Cindy was directed to determine if the Borough can remove the tiles and properly dispose of the materials and avoid the cost of the asbestos abatement. Cost to have the tile removed by a professional is estimated at up to \$7,100.
- **Borough Logo:** Nothing new

New Business:

- **Speed Limit Signs/Ordinance:** Cindy has contacted LTAP.
- **2023 CPA Resolution:** Bernadette Holzer moved to adopt Resolution 2023-3 appointing May & Company/James Heasley, CPA as the Borough auditor for calendar year 2023, 2nd by Denny O’Toole. Roll call vote as follows: Denny O’Toole, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Robert Holzer, Aye. Resolution 2023-3 was adopted.
- **Public Works Employee Resigned:** Brendan Clark gave his two-week notice and his last day will be August 4, 2023. Cindy put an ad in the Derrik newspaper and also on the Explorer websites. She reported she’s had two inquiries and one resume’ submitted to date. Resume’s will be accepted until 8/18/23. Personnel committee to meet on August 22, 2023 @ 4:15 pm.

Executive Session: None.

Reports:

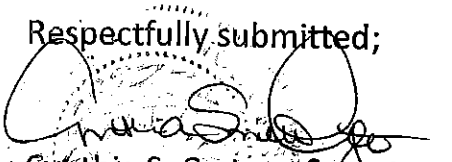
- **Mayor –** None.
- **President –** None.
- **Committees –** Park Improvement Committee Meeting 8/3/23 @ 5 PM.
- **Sheriff –** None.
- **Library –** None.
- **EHB –** None.
- **COG –** Meeting 8/2/23 @ 6:30 PM.
- **TCC –** None.
- **Ambulance Board –** Cindy received an email from Commissioner, Bob Snyder regarding the lease agreement for the new ambulance. Cindy forwarded it to Judy for her review who forwarded to Dena Hartzell for her comments. Cindy hasn’t heard back from Dena or Judy as of this meeting. Council members asked Cindy to follow up and determine the status of the lease.
- **Zoning Hearing Board –** None.
- **TMA –** None.

- Planning Commission – None.

Roundtable: Dogs running loose from a home on Dale Street are sited regularly on the streets and in other yards. Cindy will contact the owners to warn them and notify the Sheriff's office. Pedestrian safety at the Market Village was discussed.

Jamie Say moved to adjourn, 2nd by Christine Hendryx. Meeting adjourned at 6:09 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary