

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
August 20, 2024**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Thomas L. Mohney
Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.

Christine A. Hendryx
Jamie L. Say
Kent Ralston, Public Works Director

Public Comment: None

Public Works Report: Kent reported that they've been doing the normal summer maintenance, i.e. mowing, weed whacking, tree trimming, storm drain cleaning, etc. They did miscellaneous clean up at the downtown park for the festival. There are some potholes that should be repaired this year. Kent called three contractors for estimates. He has two estimates with another on the way. Jamie Say moved to authorize payment of up to \$20,000 for spot paving, with the lowest valid quote to be accepted, 2nd by Christine Hendrix, motion carried.

Minutes: A motion was made by Tom Mohney to approve the August 6, 2024 Council meeting minutes as presented, 2nd by Jamie Say, motion carried.

Financial:

- Account Balances 7/31/24: Reviewed.
- Revenue & Expense Statement 7/31/24: Reviewed. Tom Mohney moved to accept the account balance report, financial information/reports as presented, 2nd by Christine Hendryx, motion carried.

Correspondence: None

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – nothing new; 103 May St. – Demo in process; 624 Elm St. – owner looking for a contractor to make repairs; 142

Elm St. Old Curiosity Shop – Demo in process; 306 Williams St. – Demo in process; 106 Vine St – Under contract; 106 S. Elm St. – Nothing new; 424 Elm St. – Going up for sale.

- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Nothing new.
- **Creekside Park Upgrades & Maintenance:** Bathhouse painting complete. The library removed the drinking fountain from their upstairs level to make room for more shelving and Cindy thought it could be used at the bathhouse in place of the old one but it has to be wired in because it's a refrigerated unit. Denny said he'd install the electrical wiring for the water fountain.
- **Davis Bldg. Demo:** Nothing new.
- **Vacate a Portion of Williams Street (in grocery store parking lot):** Survey complete. Solicitor working on the documentation and notices for the newspaper. The vacation will be up for consideration at the October 1, 2024 council meeting.
- **Council Run Repairs Status:** Cindy reported that she spoke with the foreman for JC Lee after the last Council meeting. He was on vacation last week and Cindy left a message for him today on his voice mail to see when he'd be in town to do the repair.
- **Library Renovation Project:** Contractor ordered materials last week and will start once materials are available.
- **Office Building Roof Repair:** Cindy reported the repair will cost \$1,300 and she told Adam Lesko to proceed.

New Business:

- **Council Run Flood Protection Project Emergency Action Plan:** Cindy presented the final action plan for review. Christine moved to adopt the plan as presented, 2nd by Jamie. Roll call vote as follows: Tom Mohny, Aye; Christine Hendryx, Aye; Jamie Say, Aye; and Denny O'Toole, Aye. Motion carried and action plan adopted. Denny executed the action plan. Cindy will file with the necessary entities.
- **Proper Grant Fall Application:** Cindy suggested applying for the remaining balance of the Davis Bldg. lot preparation. The cost is \$14,000 and the trust awarded the borough \$2,000 during the spring round of awards. Jamie Say moved to apply for a Proper grant for \$12,000 for the Davis Bldg. lot preparation, 2nd by Christine Hendryx, motion carried.

- **2024/2025 Fire & Ambulance Mutal Aid Agreements:** After review and discussion, Jamie Say moved to authorize Denny O'Toole to execute the agreements, 2nd by Tom Mohney, motion carried.

Executive Session: None.

Reports:

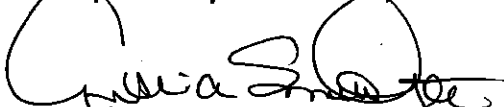
- **Mayor:** None.
- **President:** None.
- **Committees:** Personnel & Budget meeting 9/10/24 @ 4:30 pm and Budget meeting 9/24/24 @ 4:30 pm.
- **Sheriff:** None.
- **Library:** None.
- **EHB:** None.
- **COG Report:** Tom reported that the Council will begin meeting quarterly instead of monthly. Next meeting is Wednesday, November 13, 2024 @ 6:30 pm
- **TCC Committee:** None.
- **Ambulance:** Denny and Joyce Lackey attended the Ambulance Board meeting last night. He shared the July call report. The Borough had 8 calls in July. The service had the barf bag collection on Indian Festival Friday at the Tionesta bridge intersection and raised about \$2,000. The drawing for the side by side is still ongoing, but ticket sales have been good. Still struggling with expenses exceeding income. There was a new employee hired late last month. The employee handbook was recently revised. The old ambulance will be sold and put out to bid soon. The mandated P25 radios cost \$13,500, but now the service is being told they have to put up two new radio towers at \$500,000 each. A meeting with the County Commissioners and a radio expert from Warren is scheduled during September to clarify what is required.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Christine stated that she spoke with the owner of the Old Curiosity Shop who stated that the county charged \$100 for a demolition permit and that's why he is demolishing by hand. Cindy shared that a new roof for the office building

will be required in 5 years or less. She will get an estimate from Adam Lesko so it can be included in the budget. Shutting down the side streets early for the parade was a problem for residents. The roads were shut down before 10:15 am and spectators set up chairs in the road intersections, not allowing for traffic to get through. Before the parade next year, the TCA will have to make sure the barricades are not put up before 11 am and the barricades must have signs stating that the street intersection must be clear. TCA volunteers or law enforcement can address this issue for the TCA. Emergency vehicles may need to get through during the parade and spectators sitting in the intersections would hinder entry. Jamie Say asked about the requirements for housing at the Manor through the Elderly Housing Board. She may attend the next EHB meeting

Christine Hendryx moved to adjourn, 2nd by Tom Mohny, motion carried. Meeting adjourned @ 6:16 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary