

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
August 6, 2024 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Jamie L. Say
Thomas L. Mohney
Cindy Crytzer, Secretary

Christi J. Black
Bernadette K. Holzer
Christine A. Hendryx
Mary Ann Stanziano, Admin. Assistant

Public Comment: None.

Minutes: A motion was made by Bernadette Holzer to approve the July 16, 2024 Council minutes, 2nd by Christi Black, motion carried.

Bills: July bills and bill list reviewed. Cindy reported that she found an error in the allocation of the Northwest Investment bill. The general account was charged \$870.67 instead of \$43.53. The sewer fund should have been charged \$870.67 instead of \$43.53 and Cindy corrected it today in the accounting software. A motion was made by Tom Mohney to approve payment of the July, 2024 bills as amended, 2nd by Jamie Say, motion carried.

Correspondence: None.

Old Business:

- **GIS Mapping:** In process.
- **Enforcement Notices:** 204 Sherman St. – Nothing new; 103 May St. – Demo in process; 624 Elm St. – Owner looking for a contractor; 142 Elm St. Curiosity Shop – Demo in process; 306 Williams St. – Nothing new; 106 Vine St. – Property listed for sale; 106 S. Elm St. – Owner planning demolition; 424 Elm St. – Property being listed for sale with Howard Hanna.
- **Dale Street Water/Sewer Project:** Nothing new. LSA Board meets in August or September to award grants.
- **Library Storm Water & Sanitary Sewer Project:** Nothing new. LSA Board meets in August or September to award grants.
- **Tionesta Creekside Park Upgrades:** BnM Construction/Brent Taylor is doing the interior trim painting at the bathhouse.

- **Davis Building Demo Project:** Nothing new.
- **Vacate a Portion of Williams Street:** Survey in process.
- **Smart Text Communication:** Cindy reported there were a handful of people/residents who thought the program/service would be great. No adverse comments made by residents. After discussion, the matter was tabled until the 2025 budget process starts in September. There was concern about adding an additional expense for taxpayers.

New Business:

- **Resolution 2024-5 – Annual CPA Resolution:** This Resolution would appoint the firm of May & Company, Certified Public Accountants, James Heasley, CPA as the financial auditor for the Borough. Jamie Say moved to adopt Resolution 2024-5, 2nd by Christine Hendryx. Roll call vote as follows: Tom Mohney, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Denny O’Toole, Aye. Resolution 2024-5 was adopted.
- **Indian Festival Road Closures:** Bernadette Holzer requested Church and Walnut Streets be closed for the festival, except for emergencies and homeowner’s traffic. There are 71 vendors/crafters for the festival and new fun park activities for older kids have been added. Christi Black moved to authorize the closure of Church and Walnut Streets for the festival as stated above, 2nd by Tom Mohney, motion carried. Bernadette also reported that last year there were motorists who pulled onto Elm St. from a side street during the parade. The TCA would like the following streets closed down at Elm Street: Riverside, Irwin, Davis, Davis Ext., May, Bridge, Walnut and Sherman Streets. Tom Mohney moved to close down the above referenced streets for the parade at Elm Street from 11:00-1:00 PM on Saturday August 17, 2024, 2nd by Denny O’Toole, motion carried.
- **Library Renovation Project:** This renovation is being funding through a grant and the Borough is in possession of those funds. Only one bid was submitted for the project. BnM Construction submitted a bid for \$28,000. Christine Hendryx moved to accept the bid and award the project to BnM Construction/ Brent Taylor for \$28,000, 2nd by Bernadette Holzer, motion carried.

Executive Session: None.

Reports:

- **Mayor –** None.
- **President –** None.
- **Committees –** Bernadette Holzer moved to appoint Tom Mohney to the Budget Committee in lieu of Denny O’Toole, 2nd by Jamie Say, motion carried. The

Personnel and Budget Committees will meet on September 10th @ 4:30 and the Budget Committee on September 24, 2024.

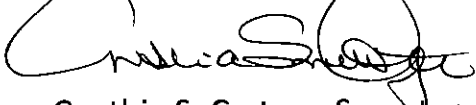
- **Sheriff** – August patrol schedule reviewed.
- **Library** – 2nd quarter financial report from the library and the May 1, 2024 library board meeting minutes reviewed.
- **EHB** – None.
- **COG** – Meeting August 7, 2024 @ 6:30 pm.
- **TCC** – Christine Hendryx reported Keystone total tax revenue was down 15%. The committee signed a new five (5) year contract with Keystone Collections. The current committee chair is resigning at the end of the year, so a replacement is needed.
- **Ambulance Board** – Denny reported that he attended the last meeting. The service needs to purchase new radios because the 911 call center is using a new system on a different radio frequency. The county purchased 10 new radios, but apparently all of them are for the sheriff's department. Denny thought the cost of each new radio was about \$4,000. The service will be having fundraisers and are looking for donations to help pay for two new radios. Joyce Lackey has agreed to be the Borough's alternate delegate for the ambulance board. Christine Hendryx moved to appoint Joyce Lackey as the alternate delegate to the ambulance board, 2nd by Jamie Say, motion carried. The meetings are the third Monday of each month at 7 PM at the ambulance building. Denny will attend the next meeting with Joyce.
- **Zoning Hearing Board** – None.
- **TMA** – None.
- **Planning Commission** – None.

Roundtable: Cindy reported that she received the annual Council Run Flood Protection Project inspection report from the DEP today. The project has been rated Minimally Acceptable. A reason for that rating was due to a ring that has dislodged inside the pipe. Cindy stated that she has been in contact with JC Lee to reinstall the ring. The ring dislodged within a year after the project was completed, but with Covid, the repair has been put off each year. Cindy stated that she emailed JC Lee about a week ago asking the status of the repair but hasn't received a response. Council members are concerned about this and requested this matter be included on the next meeting agenda. Cindy reported that the roof of the office building was leaking on Monday. Curt & Ben made a temporary patch and Kent told Cindy that the repairs are more than they can do themselves. Adam Lesko is coming to look at it. Jamie Say moved to authorize up to \$2,000 for the roof repairs, 2nd by Christi Black, motion carried. If it will be more than that, Cindy will contact all council members for input.

Jamie Say moved to adjourn, 2nd by Christi Black. Meeting adjourned at 6:00 pm.

133

Respectfully submitted;

A handwritten signature in black ink, appearing to read 'Cynthia S. Crytzer', written over a faint, larger signature.

Cynthia S. Crytzer, Secretary