

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
December 16, 2025**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Thomas L. Mohny
Bernadette K. Holzer	Christine A. Hendryx
Jamie L. Say	Judith M. McDaid, Mayor
Cindy Crytzer, Secretary	Curt Price, Public Works Director
Mary Ann Stanziano, Admin. Assist.	

Also in attendance was resident Bryan Gorman

Public Comment: None

Public Works Report: Curt reported that they have been working on regular maintenance and snow plowing. They had a problem with the spreader, but it was repaired and plowing resumed.

Minutes: A motion was made by Bernadette Holzer to approve the December 2, 2025 Council meeting minutes, 2nd by Jamie Say, motion carried

Financial:

- November Bill List: Reviewed
- Revenue & Expense Statement 11/30/25: Reviewed
- Account Balances 11/30/25: Reviewed. Bernadette Holzer moved to accept the November Bill List, the Revenue & Expense Statement and Account Balance Sheet as presented, 2nd by Jamie Say, motion carried.

Correspondence: None

Old Business:

- **Enforcement Notices:** Nothing New: 103 May St. – Demo in process; 626 Elm St. – Owner and her attorney are working on the title issues; 424 Elm St. –

Repairs in process; 107 Walnut Street – Cindy met with the owner. Repairs are in process

- **Dale Street Ext. Water Project:** Submitted pay request to DCED. Seeding & Mulching will take place in the spring
- **Library Stormwater/Sewer Project:** Complete. Submitted payment request to DCED
- **Creekside Park Upgrades & Maintenance:** Cindy to contact Brent Taylor to get an estimate to build the banquet at the pavilion
- **Davis Bldg. Demo:** Bids opened this afternoon. Bids were as follows: Michael Beichner Contracting, LLC - \$39,500 for building demo, \$150 to cut down and dispose of the tree behind the retaining wall and \$7,500 for 2A limestone and installation of the limestone; Bert Klapec, Inc. - \$59,000 for building demo, \$1,800 to cut down the tree or \$2,560 to cut down and dispose of the tree and \$10,598.15 for the 2A Limestone and installation of the limestone; Keith White Excavating - \$54,700 for building demo, \$200 to cut down the tree or \$300 to cut down and dispose of the tree and \$13,000 for 2A limestone and installation of the limestone; Rankin & Son Excavating - \$69,725 for building demo, \$400 to cut down the tree or \$800 to cut down and dispose of the tree and \$8,750 for 2A limestone and installation of the limestone. The lowest bid was Beichner Contracting, LLC for \$47,150.00. Bernadette Holzer moved to accept the bid of Beichner Contracting, LLC for \$47,150.00, award the project to Beichner, authorize the execution of the contract between the Borough and Beichner, subject to the approval of the bid from Forest County (as the project relates to CDBG funding), 2nd by Christine Hendryx, motion carried.
- **Landfill Remediation:** In process with the US EDA
- **Strategic Management Planning Program (STMP):** Meeting with University of Pittsburgh representatives on 2/5/26 @ 5 PM. Review of the email dated December 12, 2025 from Dana O'Connor to Cindy and the revised report for steps 1 and 2 of the STMP review.
- **Upper Council Run Repair Project:** Grant application submitted for this project.
- **Catch Basin Repair at Bridge & Williams:** Nothing new. Terra Works will be repairing while they are in town.
- **Dale Street Ext. Parking:** Cindy hasn't checked to determine if the width of the street is sufficient to amend the ordinance to allow on street parking on the east side. She will do that research for the next meeting.

New Business:

- **Employee Health Insurance Stipend:** Figures reviewed and discussed. The stipend is 25% of what the borough pays for the employee and if applicable, the family. Bernadette Holzer moved to approve the stipend calculations as discussed/presented, 2nd by Jamie Say, motion carried. Cindy will provide the information to the employee.
- **2026 Budget:** Tom Mohney moved to approve the budget as advertised, 2nd by Christine Hendryx.
- **Adopt Resolution No. 2025-11 Fixing the Tax Rate for 2026:** No milage rate increase for 2026. Jamie Say moved to adopt Resolution No. 2025-11, 2nd by Christine Hendryx. Roll Call vote as follows: Tom Mohney, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Denny O'Toole, Aye. Resolution No. 2025-11 duly adopted.
- **Adopt Ordinance No. 309 – Water Rate Increase:** Christine Hendryx moved to adopt Ordinance No. 309 increasing the water rates effective January 1, 2026, 2nd by Bernadette Holzer. Roll Call vote as follows: Tom Mohney, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Denny O'Toole, Aye. Ordinance No. 309 duly adopted.
- **2025 Comp Time:** Employee hours reviewed. Curt Price 39 hours, Tim Carll 26 hours, and Cindy Crytzer 54.75 hours. Tom Mohney moved to authorize the payment of employee comp time as discussed, 2nd by Jamie Say, motion carried.
- **2024 Borough Audit:** Complete and report reviewed.
- **Adopt Resolution No. 2025-12 – File Destruction:** Christine Hendryx moved to adopt Resolution No. 2025-12, 2nd by Jamie Say. Roll Call vote as follows: Tom Mohney, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Denny O'Toole, Aye. Resolution No. 2025-12 duly adopted.
- **County Memorandum of Understanding Re: Forest County Stormwater Management Ordinance:** Reviewed. Tom Mohney moved to authorize Denny O'Toole, Council President to execute the agreement, 2nd by Jamie Say, motion carried.
- **Council Member Appointments:** Bernadette Holzer moved to appoint Christine Hendryx to a four (4) year term as a council member, 2nd by Tom Mohney, motion carried. Jamie Say moved to appointment Melissa Hale to a four (4) year term as a council member, 2nd by Bernadette Holzer, motion carried.
- **2026 Council Meeting Dates:** Meetings will be held on the first and third Tuesday of each month at 5 PM at the Brough office. It is expected that the

meetings will change from Tuesdays to Thursdays in the spring. The organizational meeting will be held on Monday, January 5, 2026 @ 5PM. Cindy will post the meeting notice in the Forest County News Journal.

Executive Session: None

Reports:

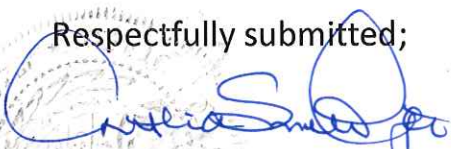
- **Mayor:** None
- **President:** None
- **Committees:** None
- **Sheriff:** November patrol report reviewed
- **Library:** None
- **EHB:** Next meeting 1/28/26 @ 2:30 PM
- **COG Report:** Next meeting 1/7/2026 @ 4:30 PM at the borough office
- **TCC Committee:** None
- **Ambulance:** Email from Matt Haslet to Cindy dated December 8, 2025 resigning as the delegate for the ambulance board, reviewed. Christine Hendryx reluctantly moved to accept Matt's resignation, 2nd by Bernadette Holzer, motion carried. Discussion regarding a new delegate. Steve Hale's name was suggested. Jamie Say will ask him if he'd be interested in the appointment and let Cindy know. If not, Judy McDaid suggested Elaine Johnston. Cindy will contact Elaine to see if she would be willing to serve once she has heard from Jamie. Jamie attended the TASI board meeting on 12/15/25 as the Borough representative. The board keeps a list of donors and in whose name the donation was made. Cindy received an email from Don Mason dated December 15, 2026. The email was reviewed and this matter will be discussed at the next meeting so Council can let the new delegate know how to proceed or vote with regard to this issue at the TASI meeting.
- **Zoning Hearing Board:** None
- **TMA:** Elm Street sewer project in process.
- **Planning Commission:** None

Roundtable: Tom Mohny thanked his fellow council members for their many years of support - it has meant a lot to him. He appreciates the support of the Borough residents who voted for him over the years. He acknowledged that all Council members expend much time and effort on behalf of their fellow residents

and he appreciates what the other Council members have done as well over the years. Christine thanked Tom for his service and reported that the fire claim for the workshop at her house is in the process. Jamie thanked Tom for his service. Bernadette reported that light-up night was a success. The TCA was disappointed that 3 or 4 floats pulled out of the parade at the last minute, so there was much less participation than last year. Bernadette thanked Tom for his service. Denny thanked Tom for his service.

Tom Mohny moved to adjourn, 2nd by Bernadette Holzer, motion carried. Meeting adjourned @ 6:15 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

