

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
December 19, 2023**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Christine A. Hendryx
Christi J. Black
M. Rowan Rose
Cindy Crytzer, Secretary

Judith M. McDaid, Mayor
Bernadette K. Holzer
Jamie L. Say
Thomas Mohny
Mary Ann Stanziano, Admin. Asst.

Public Comment: None.

Public Works Report: None.

Minutes: A motion was made by Christi Black to approve the December 5, 2023 Council meeting minutes as presented, 2nd by Jamie Say, motion carried.

Financial:

- Account Balances 11/30/23: Reviewed.
- Revenue & Expense Statement 11/30/23: Reviewed.

Correspondence:

- **Email from Dona Mason to the Borough dated 12/11/23 Re: Emergency Coordination for Forest County.** Email reviewed.

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St – nothing new; 129 Elm St. –in process; 103 May St. – nothing new; 624 Elm St – nothing new; 306 Williams St. – Nothing new; 142 Elm St. Old Curiosity Shop – nothing new.
- **Dale Street Ext. Water/Sewer Project:** Cindy reported that the Borough had been awarded a \$190,000 COVID 19 PA Small Water & Sewer grant for this project. Not knowing if this grant was awarded, Cindy applied for an LSA

grant for both the water and sewer portion of the project. The COVID 19 PA Small Water & Sewer grant was for the water portion only.

- **Library Stormwater/Sewer Project:** Nothing new.
- **Creekside Park Upgrades:** The charitable grant application filed with the Proper Trust for the engineering fees on the Tionesta Creek Water Crossing was granted for \$25,000.
- **Logo:** The 9th grade art class submitted four potential logos. After discussion, Cindy will contact the art teacher and see if they will amend one with a thicker larger font. All four designs were awesome and was difficult to choose just one. Also, Ben Baird is working on a draft as well as he's working with his son on computer graphics.

New Business:

- **End of Year budget Transfers:** Cindy presented a spreadsheet with past information on year-end budget transfers for review. After discussion, Christine Hendryx moved to transfer \$7,438 from the Water account and \$1,780 from the Trash account to the Capital account as set forth in the 2023 budget, 2nd by Rowan Rose, motion carried.
- **2024 Budget:** Rowan Rose moved to adopt the 2024 budget as presented, 2nd by Jamie Say, motion carried.
- **Adopt 2024 RE Tax Ordinance No. 305:** After being duly advertised, Christi Black moved to adopt Ordinance No. 305 raising the 2024 tax one mil to 13.5, 2nd by Bernadette Holzer, motion carried. Roll call vote as follows: Tom Mohny, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; Rowan Rose, Aye; Denny O'Toole, Aye. Ordinance No. 305 adopted.
- **Adopt 2024 Water Rate Ordinance No. 304:** After being duly advertised, Jamie Say moved to adopt Ordinance No. 304 increasing the 2024 water rates by 3%, 2nd by Christi Black, motion carried. Roll call vote as follows: Tom Mohny, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; Rowan Rose, Aye; Denny O'Toole, Aye. Ordinance No. 304 adopted.
- **2023 Comp Time Approval:** After review of the Memo dated 12/19/23 from Cindy to Council, Jamie Say moved to authorize the payment of Comp time to the employees as listed on the 12/19/23 Memo, subject to any emergency or unforeseen event that might increase the hours on or before 12/29/23, 2nd by Christine Hendryx, motion carried.

- **2024 Council Meeting Dates:** All meetings will be on the 1st and 3rd Tuesdays of each month @ 5 PM except the second meeting in April which will be on 4/24/24 and the first meeting in November will be on 11/6/24.

Executive Session: None.

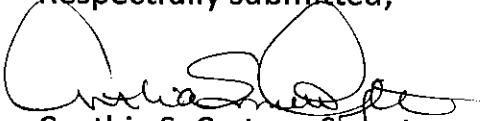
Reports:

- **Mayor:** Mayor McDaid reported that the Tionesta Community Association Lights Up Night was a success. She also mentioned the library furnace situation. The library has two quotes and waiting on the third.
- **President:** None.
- **Committees:** None.
- **Sheriff:** November Patrol schedule report reviewed.
- **Library:** Rowan stated that Carla's retirement party was success.
- **EHB:** None.
- **COG Report:** None.
- **TCC Committee:** Meeting next month.
- **Ambulance:** Judy presented a Call Report for November. The Borough had 2 calls. The ambulance service will have a notice/article in the newspaper relating to the service's policy for lift assists. There will be a limit of three assists (for the same person) provided by the service at no charge. Thereafter there will be a \$50 charge plus mileage per call. Membership renewals are up from last year.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Mark Kingston fell from a ladder last weekend and is in the hospital. Denny thanked everyone for their faithfulness in attending the meetings this year. As a rule, everyone attended most of the meetings and a quorum was always met. He also thanked the Park Committee for the work done this year. Much was accomplished and he appreciates all members' efforts.

Christi Black moved to adjourn, 2nd by Rowan Rose, motion carried. Meeting adjourned at 5:40 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary