

MEETING MINUTES

December 2, 2025 - 5:00 PM

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President

Jamie L. Say

Cindy Crytzer, Secretary

Mary Ann Stanziano, Admin. Assist.

Judith M. McDaid, Mayor (Via Telephone)

Bernadette K. Holzer

Thomas L. Mohney

Approvals:

- **Minutes:** November 18, 2025 minutes reviewed. A motion was made by Bernadette Holzer to approve the November 18, 2025 minutes as presented, 2nd by Jamie Say, motion carried
- **Bills:** November bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the November, 2025 bills, 2nd by Bernadette Holzer, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 103 May St. – Demo in process; 626 Elm St. – Owner has retained council to address title issues; 424 Elm St. – Repairs in process; 107 Walnut St. – Repairs in process.
- **Dale Street Water/Sewer Project:** Completed with the exception of seeding & Mulching.
- **Library Storm Water & Sanitary Sewer Project:** Completed.
- **Davis Building Demo Project:** Bids opened this afternoon. Review bids and award project.
- **Landfill Remediation:** Phase I in process with the US EPA – Nothing new.
- **Strategic Management Planning Program (STMP):** Update.
- **Catch Basin Repair:** Update.

242 New Business:

- **Determine Insurance Stipend for Employee:** Cindy will email the personnel committee with the information and the recommendation will be discussed at the next Council meeting.
- **Parking on Dale Street Extension:** Borough Code doesn't allow street parking on the east side of the street. Residents state that with the widening of the street, there is enough room to park on the west side (in front of their houses). Cindy told them that she would take the matter to council. Council members were supportive of the request and the Elm Street property owners who own the land up to Dale Street Extension can still park on their property off the road. Cindy was directed to determine if the width is sufficient to amend the ordinance to allow on street parking on the east side.

Executive Session: None

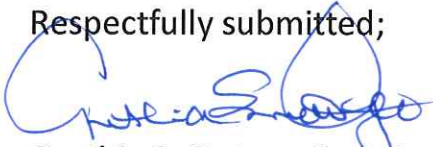
Reports:

- **Mayor** – None
- **President** – None
- **Committees** – None
- **Sheriff** – December patrol Schedule reviewed
- **Library** – Email from Cindy to Kat dated November 24, 2025 reviewed. No response received to date
- **EHB** – Next meeting January 28, 2026 @2:30 PM
- **COG** – None
- **TCC** – None
- **Ambulance Board** – Letter from Cindy to the Tionesta Ambulance Service dated November 24, 2025 reviewed
- **Zoning Hearing Board** – None
- **TMA** – Elm Street Sewer project is to start this week
- **Planning Commission** – None

Roundtable: Lights Up Night is Saturday night – 12/6 and anyone who is able to bring cookies for the event, it would be appreciated. Cindy reported on the status of the library cemetery team. Daniel Harris, geology professor with Penn West University has volunteered to come to Tionesta with the GPR equipment and scan the cemetery lot. Cindy has contacted the courthouse for a list of names that were written in on the ballots as possible suggestions for appointments to the open council seats.

Jamie Say moved to adjourn, 2nd by Tom Mohny, motion carried. Meeting adjourned at 5:53 pm. 243

Respectfully submitted;



Cynthia S. Crytzer, Secretary