

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
February 18, 2025**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Bernadette K. Holzer
Judith M. McDaid, Mayor (Via Telephone)	Christine A. Hendryx
Thomas L. Mohny	Jamie L. Say
Christi Black	Clifford Custer
Cindy Crytzer, Secretary	Mary Ann Stanziano, Admin. Asst.
Curt Price, Public Works Director	

Also in attendance were residents Bryan Gorman and Clifford Custer.

Bernadette Holzer moved to accept the resignation of Councilwoman Marianne Rowan Rose and appoint Clifford Custer to fill her seat, 2<sup>nd</sup> by Jamie Say, motion carried. Cindy administered the Oath of Office to Clifford Custer.

**Public Comment:** None

**Public Works Report:** Curt reported that this is the second week for new employee Tim Carll and everything has been going smoothly. There was a water line break at a residence on Elm Street which was addressed. They've been plowing, doing regular daily maintenance and summer equipment maintenance.

**Minutes:** A motion was made by Jamie Say to approve the February 4, 2025 Council meeting minutes, 2<sup>nd</sup> by Bernadette Holzer, motion carried.

**Financial:**

- Account Balances 1/31/25: Reviewed
- Revenue & Expense Statement 1/31/25: Reviewed. Tom Mohny moved to accept the Revenue & Expense Statement and Account Balance Sheet as presented, 2<sup>nd</sup> by Christine Hendryx, motion carried.
- 2023 Annual Audit Results. The audit showed no findings.

**Correspondence:**

- **May & Company Representation Letter:** After review, Tom Mohney moved to authorize Denny O'Toole to execute the Representation letter to May & Company, 2<sup>nd</sup> by Jamie Say, motion carried.

**Old Business:**

- **Enforcement Notices:** 204 Sherman St. – In process of being sold via bid; 103 May St. – Demo in process; 624 Elm St. – Emailed owner, no response; 142 Elm St. Old Curiosity Shop – Demo in process; 106 S. Elm St. – Demolition completed this week; 424 Elm St. – Repairs in process; 108 South Elm St. – Violation notice send 11/29/24. 90 days given to make repairs.
- **Dale Street Ext. Water Project:** Bid packet received today. Tom Mohney moved to authorize Cindy to put this project and the Library Stormwater/Sewer Project out to bid and place notice in the newspaper, 2<sup>nd</sup> by Christine Hendryx, motion carried.
- **Library Stormwater/Sewer Project:** See above for motion to authorize the project to be put out to bid.
- **Creekside Park Upgrades & Maintenance:** None.
- **Davis Bldg. Demo:** Nothing new. Cindy has been in contact with Robin Corapi about putting the project out to bid. Robin has a conference with her grant manager tomorrow and she hopes for news after that conference.
- **Library Renovation Project:** On hold due to weather.
- **Landfill Remediation:** In process with the US EDA.

**New Business:**

- **File Destruction Resolution No. 2025-2:** Tom Mohney moved to adopt Resolution No. 2025-2 authorizing the destruction of the records listed therein, 2<sup>nd</sup> by Bernadette Holzer. Roll Call vote as follows: Tom Mohney, Aye; Christine Hendryx, Aye; Christi Black, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; Clifford Custer, Aye; and Denny O'Toole, Aye; motion carried and Resolution No. 2025-2 adopted.
- **Appoint Public Works Director:** Tom Mohney moved to appoint Curt Price as the Public Works Director, 2<sup>nd</sup> by Bernadette Holzer, motion carried.
- **2025/2026 Employee Health Insurance Rates:** Reviewed rate and plan information prepared by Scott Surra of St. Mary's Insurance. Cindy presented the options. After discussion, Jamie Say moved to retain the current UPMC plan, 2<sup>nd</sup> by Christi Black, motion carried.

- **Real Estate Tax Collection Agreement:** The County's solicitor contacted the Borough's solicitor to go over the requirements for the tax collector position to be on the ballot. Apparently, there is another process to follow for this situation. Andrea Stapleford is coordinating with Tim Bevevino.

**Executive Session:** Moved to the end of the meeting

**Reports:**

- **Mayor:** None
- **President:** None
- **Committees:** None
- **Sheriff:** None
- **Library:** At the last meeting Mayor McDaid was concerned that she had heard the library was experiencing deficit spending and Rowan was to follow up on that subject. Rowan told Cindy on 2/5/25 that the library is spending more on payroll right now due to training new workers who will be taking over when Dawn Baird resigns. Payroll will return to normal once the training is complete. Kat voluntarily reduced her hours to reduce the payroll until the situation returns to normal.
- **EHB:** None
- **COG Report:** None
- **TCC Committee:** None
- **Ambulance:** Judy McDaid reported that two new EMTs were hired. The service will need two more full time employees to meet current Commonwealth staffing requirements.
- **Zoning Hearing Board:** None
- **TMA:** None
- **Planning Commission:** None

**Roundtable:** Bernadette Holzer reported that the TCA Winterfest was well attended and a success.

Executive Session was called at 5:50 PM by Denny O'Toole for personnel matters. Regular session resumed at 6:12 PM.

Clifford Custer left the meeting at 6 PM.

Bernadette Holzer moved to increase Curt's wage an additional \$2 per hour as a result of his appointment to the Public Works Director position, 2<sup>nd</sup> by Tom Mohney, motion carried. Bernadette Holzer moved to increase Cindy's pay rate to \$23 per hour, 2<sup>nd</sup> by Christine Hendryx, motion carried.

Tom Mohney moved to adjourn, 2<sup>nd</sup> by Bernadette Holzer, motion carried. Meeting adjourned @ 6:20 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary