

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
February 21, 2023**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Dennis W. O'Toole, Vice President
Judith M. McDaid, Mayor	Jamie Say
M. Rowan Rose	Christi Black
Christine Hendryx	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.	Kent Ralston, Public Works Director

Also in attendance were Barbara Litten for the Friends of the Library, Farley Wright for the Forest County IDA, and Norm Wimer, County Commissioner.

Public Comment: Mrs. Litten reported that the Friends of the Library would like to purchase a security system for the library. The approximate cost at this time is \$7,500. She explained there would be cameras outside as well as multiple cameras inside and a button emergency alarm. Because the Borough owns the building, Mrs. Litten wanted to ask Council's permission for this project. She will get a quote to Cindy for an April council meeting for Council to officially approve the project at that time.

Farley Wright explained that he is retiring at the end of the year and will not be managing the Market Village after 12/31/23. Depending on the direction the County Commissioners want to go with the land, the Village can be closed, the property cleaned off and put up for sale; or the Village can continue but a new manager or authority would have to manage the day to day operations of the Village. There is funding available to make repairs at the village, but not if the project were to close at the end of the year, as the funds would be used to get the property ready for sale and marketing. Council members voiced their strong support of the village and that it was an important part of the community. Commissioner Wimer stated he believes the Commissioners would support continuing the Village project, but that they would meet formally with Farley to discuss the situation and come up with a plan to move forward.

Public Works Report: Kent reported that the spreader has been installed on the new truck and it's ready to begin plowing. The garage roof has been patched. Basic routine and equipment maintenance. They gained entrance to the 214 Elm St building and installed new locks. They will get the property cleaned up, vegetation cut down, trimmed, etc. "No Trespassing" signs will be posted and he will take necessary measures to safety secure the building.

Minutes: A motion was made by Jamie Say to approve the February 7, 2023 Council meeting minutes, 2nd by Christi Black, motion carried.

Financial:

- Account Balances 1/31/23: Reviewed.
- Revenue & Expense Statement 1/31/23: Reviewed.

Correspondence:

- **Letter from UPMC dated 2/1/23 re: Employee Health Insurance:** Cindy presented the renewal for the current UPMC plan and other insurance plan options. After review of the materials presented, Rowan Rose moved to renew the current UPMC plan, 2nd by Denny O'Toole, motion carried.

Old Business:

- **GIS Mapping:** Field work done – waiting on final product.
- **Enforcement Notices:** 129 Elm St. – restoration in process. 204 Sherman St – nothing new.
- **Council Run Rip-rap:** Project was put out to bid. Bids to be opened 3/7/23. Council to review at the 3/7/23 meeting and award.
- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Waiting on DEP Permit.
- **Lions Trail Signs:** Signs to be installed in the spring.
- **Beach Park Dirt & Gravel Road Project:** To be put out to bid in the spring.
- **Beach Park Playground Equipment:** Nothing new.
- **Library Trees:** Brown Bark has the project calendared for this year.
- **Pickle Ball Court:** No update.
- **214 Elm St:** Deed was recorded and the Borough is now the owner. Cindy added the building to the liability insurance.

New Business:

- **Planning Commission Appointment:** Christine Hendryx moved to appoint Andy Neely to the Planning Commission through 2/1/2024, 2nd by Jaime Say, motion carried.
- **Sale of 2009 GMC Sierra Truck:** Rowan Rose moved to put the sale of the truck out for bid, 2nd by Christi Black, motion carried. Bid opening will be 3/21/23.
- **Garage Roof Replacement:** Kent reported that the garage roof must be replaced soon. He presented two quotes from Adam Lesko and TA Contracting. Cindy will get insurance certificates from the contractors and State License Information. As one contractor is requiring 50% at the time the contract is signed, Cindy will check with Solicitor on whether the Borough can pay a percentage of the project down at the time the contract is signed, or if the Borough is required by law to pay only for the cost of materials up front and the remainder upon completion. Cindy will include this on the 3/7/23 agenda.

Executive Session: None

Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** Rowan reported that the Library board is to begin advertising for Carla's replacement. There has been interest from students at Clarion University. The board's next meeting is 3/1/23.
- **EHB:** None.
- **COG Report:** Next meeting 3/1/23 @ 6:30 pm. Draft minutes from the 2/1/23 meeting reviewed. An electronic recycling event will be held again this spring. Details to be discussed at the next meeting.
- **TCC Committee:** None.
- **Ambulance:** Judy McDaid presented the January Call Report. There were 3 calls from the Borough and the average response time to scene was 10 minutes. The part-time EMT is now full-time and three volunteers are working with her and filling in on her off hours. 1 candidate took the National Registry Test, didn't pass and isn't interested in taking again. 1

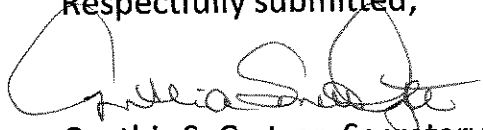
candidate quit after 1 class. There is 1 EMR candidate. There will be an EVOC (Emergency Vehicle Operations Course) course to be held locally for those interested in driving the ambulance. Volunteers are badly needed. Anyone interested should contact Matt Wagner.

- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: None.

Rowan Rose moved to adjourn, 2nd by Jamie Say, motion carried. Meeting adjourned at 6:48 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary