

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
January 21, 2025**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Bernadette K. Holzer
Judith M. McDaid, Mayor (Via Telephone)	Christine A. Hendryx
Thomas L. Mohny	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.	

Also in attendance was resident Bryan Gorman

**Public Comment:** None

**Public Works Report:** None

**Minutes:** A motion was made by Tom Mohny to approve the amended January 6, 2025 Council meeting minutes, 2nd by Bernadette Holzer, motion carried.

**Financial:**

- Account Balances 12/31/24: Reviewed
- Revenue & Expense Statement 12/31/24: Reviewed. Christine Hendryx moved to accept the Revenue & Expense Statement as presented, 2<sup>nd</sup> by Tom Mohny, motion carried.

**Correspondence:**

- **Letter from Armstrong re: Rate Change:** Reviewed. Rates for TV/Video services will be increasing. The increase will vary depending on the customer package(s). Customers will also receive notice of rate changes for internet services – Zoom, Zoom II or Zoom III. That amount will be \$2 or \$3 depending on the level of service.
- **Letter from Stapleford & Byham dated 12/17/2025 re: Charges/fees for 2025 legal services:** Reviewed. The hourly rate for services didn't increase for 2025. Bernadette Holzer moved to authorize Denny O'Toole to execute the agreement, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Old Business:**

- **Enforcement Notices:** 204 Sherman St. – In process of being sold via bid; 103 May St. – Demo in process; 624 Elm St. – Emailed owner, no response; 142 Elm St. Old Curiosity Shop – Demo in process; 106 S. Elm St. – Permits in process for demo. Contractor is preparing the lot for the demo project; 424 Elm St. – Repairs in process; 108 South Elm St. – Violation notice send 11/29/24. 90 days given to make repairs.
- **Dale Street Ext. Water Project:** Cindy reported that engineer, Chris Ernst will have the bid packet to her for the 2/18/25 council meeting. The project will go out for bid shortly thereafter.
- **Library Stormwater/Sewer Project:** Cindy reported that engineer, Chris Ernst will have the bid packet to her for the 2/18/25 council meeting. The project will go out for bid shortly thereafter.
- **Creekside Park Upgrades & Maintenance:** None.
- **Davis Bldg. Demo:** None.
- **Library Renovation Project:** On hold due to weather.
- **Landfill Remediation:** Cindy reported that she attended the Forest County IDA/IDC board meeting last week and the IDA board authorized Cindy, as an IDA board member to file the application for the landfill remediation process with the US EPA. Cindy will email the application and the IDA meeting minutes to the US EPA for review and acceptance.

**New Business:**

- **2025 Tax Processing Agreement:** Tom Mohny moved to authorize Denny O'Toole to execute the agreement, 2<sup>nd</sup> by Bernadette Holzer, motion carried.
- **Personnel – New Hire:** Denny reported that the personnel committee had interviewed two candidates and they recommended hiring Tim Carll. Tom Mohny moved to hire Tim Carll, 2<sup>nd</sup> by Bernadette Holzer, motion carried. Cindy will notify Tim. Also, Bernadette Holzer moved to pay Tim Carll \$100 for the month of January to act as the Borough's WWTP operator of record, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Executive Session:** None

**Reports:**

- **Mayor:** Mayor McDaid shared that there is a new beauty shop in the Borough. It opened for business recently at 107 Walnut St. She read an

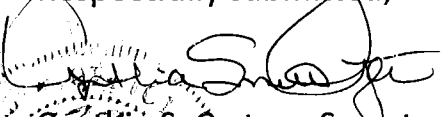
article in the PA Borough's magazine about recent recreation projects in other boroughs that used creative grant funding options. Mrs. McDaid thanked the public works employees for their work during the recent snow events. They did a great job with street plowing.

- **President:** None
- **Committees:** None
- **Sheriff:** December patrol report & January patrol schedule reviewed.
- **Library:** Cindy shared that the hot water tank at the library died about 10 days ago. After speaking with Council President Denny, Cindy arranged with Brent Taylor to remove the old tank and install a new one. Job completed and the bill paid.
- **EHB:** Meeting tomorrow, 1/22/2025 @ 4:30 pm
- **COG Report:** Tom Mohney reported that they met recently and Ed Vincent, chairman of the Forest County TCC was in attendance. He explained that the TCC has attendance issues and wanted to suggest that the TCC meet on the same date and time as the COG, so the COG delegates could also be the TCC delegates. This would ensure having a quorum for the TCC committee because the COG meetings are well attended. The COG board agreed to Mr. Vincent's request.
- **TCC Committee:** Meeting next week. Mr. Vincent will address the suggestion of their meetings coinciding with COG meetings. Christine Hendryx is the TCC delegate and will attend.
- **Ambulance:** Judy McDaid reported shared the December, 2024 Call Report and the 2024 Annual Report. In December there were a total of 10 calls from the Borough. The average response time to the Borough was 7 minutes. Paid staff member, Trista Beary will be the "At Large" member of the board. The new treasurer is Charlene James. In order to run 24/7 as the Commonwealth has mandated, the service has to hire 4 new full-time employees, as the service currently has 4 full time employees. The service is looking into purchasing a used vehicle with low mileage to be used for Quick Response Services (QRS).
- **Zoning Hearing Board:** None
- **TMA:** None
- **Planning Commission:** None

**Roundtable:** None

Tom Mohney moved to adjourn, 2<sup>nd</sup> by Bernadette Holzer, motion carried. Meeting adjourned @ 5:42 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

