

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
July 18, 2023**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Judith M. McDaid, Mayor
Jamie L. Say
Cindy Crytzer, Secretary

Dennis W. O'Toole, Vice President
M. Rowan Rose
Christine A. Hendryx
Mary Ann Stanziano, Admin. Asst.

Public Comment: Resident Kelli Gatto arrived at approximately 5:55 pm. Once the agenda items were finished, she was invited to speak. Mrs. Gatto explained that there are no speed limit signs on Vine Street and there is a speeding problem in her area. Motorists run the stop signs along Vine Street and build up to an unsafe speed. Recently her dog got out and was killed by a vehicle. She is concerned for the safety of children and pets and requested Council to address the situation. After discussion, Cindy was directed to provide Council with information on the installation of speed limit signs and other available options.

Public Works Report: Kent is on vacation.

Minutes: A motion was made by Jamie Say to approve the July 5, 2023 Council meeting minutes as presented, 2nd by Denny O'Toole, motion carried.

Financial:

- Account Balances 6/30/23: Reviewed.
- Revenue & Expense Statement 6/30/23: Reviewed.

Correspondence:

- **Letter from Library dated 7/6/23:** Reviewed. The library board are presenting three possible candidates to fill the seat vacated by Kat McMichael. Denny O'Toole moved to appoint Cymina Campbell to complete K. McMichael's term through 12/31/2025, 2nd by Christine Hendryx, motion carried. The library board submitted 2nd quarterly financial report and minutes for 5/3/2023. Both were reviewed.

- **Letter from Cindy to the Forest County Conservation District dated 7/17/2023:** This letter thanked the Conservation District for funding the Council Run Stream Bank Armoring Project.

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St – Cindy reported that she had contacted the owner's heir/executor and the attorney for the estate. She provided information to assist with cleaning up the house - a dumpster delivered to the property and the vehicle removed; 129 Elm St. – restoration in process; 103 May St. – nothing new; 624 Elm St – nothing new; 306 Williams St. – nothing new; 624 Elm St. – Nothing new.
- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** DEP Permit Application in process.
- **Tionesta Park Lane Dirt & Gravel Road Project:** Cindy reported that she has been contacted by the contractor and thought the work was to begin soon.
- **Beach Park Upgrades:** CD matured this week. Funds were deposited in the Future Fund account. Jamie Say moved to authorize the reimbursement from the Future Fund to the General account for the cost of the new swings that were installed this spring at a cost of \$1,550.50, 2nd by Rowan Rose, motion carried.
- **214 Elm St. Demolition Project:** Cindy reported that the property must be inspected for asbestos per DEP regulation. The cost for the inspection and testing could cost up to \$1,500 based on telephonic estimates. The DEP demolition application fee is \$300. Rowan Rose moved to authorize the transfer of \$1,800 from the Real Estate Tax Commission Expense line item 01-403-114 to Misc. Expense line item 01-480-000 and proceed with ordering the inspection and filing the application with the DEP, 2nd by Christine Hendryx, motion carried.
- **Sinkhole – Davis St. Stormwater Line to River:** Waiting on materials. Cindy prepared a capital account financial forecast for council which was reviewed and discussed.
- **Logo:** Rowan presented a draft of the second logo design. The majority preferred the second design. Cindy to look for a graphic artist that could create this logo.

New Business:

- **Beach Park – Swim at Own Risk Sign:** The Park Improvement Committee met and suggested that council should consider having two signs installed behind the pavilion along the creek that state “Swim at Your Own Risk”. This suggestion was made for liability reasons. After discussion, Cindy was directed to order and have the signs installed.

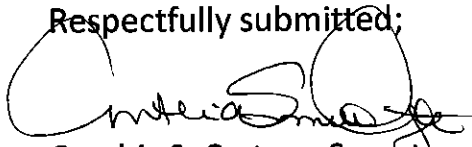
Executive Session: None**Reports:**

- **Mayor:** Judy McDaid reported that she had spent some time in the Market Area and that motorists are not stopping for pedestrians. Cindy will contact the Sheriff and the PSP to pay attention to the area on Saturday and Sunday during the season. Discussion regarding pedestrian crosswalk devices. These devices are not being placed correctly and the vendors need to put out the devices properly to help ensure the safety of their visitors. Cindy will get the placement instructions to Christine.
- **President:** None.
- **Committees:** Park Improvement Committee met 7/1/23. Draft minutes reviewed. The next meeting will be scheduled soon to follow up on the research being done by the committee.
- **Sheriff:** July patrol schedule reviewed.
- **Library:** Covered above.
- **EHB:** Met earlier today. Complaints from Manor residents have been received by Cindy. Cindy will contact the manager to let her know she is receiving calls. The Borough nor the EHB have any management authority with the Manor as it is a private business.
- **COG Report:** None,
- **TCC Committee:** Meeting next week.
- **Ambulance:** Mayor McDaid reported that the Barf Bag fundraiser will be on 8/18/23 at the intersection of 36/62. Two raffles raised approximately \$2,000. 2 employee interviews to be held soon. QRS calls don't generate income, so a dedicated QRS vehicle isn't viable.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Rowan expressed concern that houses are being turned into Air BNB facilities and while that is positive for the local economy, residential neighborhoods could be affected in the future. Cindy explained that Air BNB (Short Term Rentals) facilities can only be in the business and industrial zoning districts and have to be approved prior to using the structure for that purpose.

Rowan Rose moved to adjourn, 2nd by Denny O'Toole, motion carried. Meeting adjourned at 6:26 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary