

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
July 3, 2025 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President	Bernadette K. Holzer
Jamie L. Say	Christine A. Hendryx
Judith M. McDaid, Mayor (Via Telephone)	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assistant	

Also in attendance was resident Bryan Gorman.

Public Comment: None.

Minutes: June 19, 2025 minutes reviewed.

Bills: June bills and bill list reviewed. A motion was made by Bernadette Holzer to approve the June 19, 2025 Council minutes as presented, the June bills as presented and approve payment of June bills, 2nd by Jamie Say, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 204 Sherman St. – No update on demolition of the house; 103 May St. – Demo in process; 624 Elm St. – Cindy reported she spoke with the owner of the property that day and the owner stated that she won't be making the repairs. Cindy contacted the solicitor for advice and upon hearing her response, Cindy will write the owner a letter explaining her options; 142 Elm St. Curiosity Shop – Demo in process almost done; 424 Elm St. – Repairs in process; 108 S. Elm St. Owner is waiting on a gas line issue to be addressed before demolishing the building; 126 S. Elm St – Council suggested Cindy call the owner before sending out a violation notice to determine the status of the repairs.
- **Dale Street Water/Sewer Project:** This project should begin next week. It will take up to 20 days to complete that project and then the contractor will move to the library project. The library project is expected to take up to 14 days to complete. Cindy speculated that at that point, the paving will be done for both projects.

- **Library Storm Water & Sanitary Sewer Project:** Status explained above.
- **Tionesta Creekside Park Upgrades:** None
- **Davis Building Demo Project:** A notice is to be published by the County and that is the last requirement before project can go out to bid
- **Library Renovation:** Brent Taylor is back to work. Kat will let Cindy know when she speaks to him to find out his schedule to complete the project
- **Landfill Remediation:** Phase I in process with the US EPA – Nothing new
- **Strategic Management Planning Program (STMP):** Memo from Cindy to Council dated June 23, 2025 reviewed. The DCED has the Borough on the list for the free program through the PA Economy League. A letter of intent must be submitted to formalize the Borough's intent to participate in the program. Jamie Say moved to authorize Cindy to submit a letter of intent for the program on behalf of the Borough, 2nd by Christine Hendryx, motion carried.
- **County NARCAN Program:** Memo from Cindy to Council dated June 20, 2025 reviewed. The county health office has NARCAN available as well as the test strips to test the drugs at their Tionesta location on Elm St.
- **Garbage Contract:** Documentation on the Tri-County 3-year rate proposal and the Waste Management three-year rate proposal reviewed. Tri-County's proposal included no rate increase for three years. The first year was more expensive than Waste Managements first year, but the Waste Management rates for the second and third years for were more expensive than Tri-County's rates. Jamie Say moved to accept Tri-County's proposal/bid for a three-year contract, 2nd by Bernadette Holzer, Motion carried. Cindy will contact both bidders to share the results. Cindy stated that a garbage rate Resolution must be adopted. This will be on the agenda for the next meeting.

New Business:

- **Tionesta Creek Crossing Project:** License Agreement with the Commonwealth and the Borough reviewed. The DEP has approved the Permit for the crossing subject to the execution of the License Agreement. No fees are required. A resolution authorizing the Council President and Secretary to execute the agreement is required by the Commonwealth. Bernadette Holzer moved to authorize the execution of the License Agreements and any other documents required to facilitate the issuance of the permit and to adopt proposed Resolution No. 2025-4, 2nd by Jamie Say. Roll call vote to adopt Resolution No. 2025-4 as follows: Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Denny O'Toole, Aye. Resolution No. 2025-4 was adopted.
- **Council Run Retaining Wall Repair:** Cindy shared that a portion of the upper portion of Council Run (Vine St), which was not a part of the project that was rehabilitated in 2021, is failing. This was indicated in the last inspection performed

by the Army Corp of Engineers. Cindy had Chris Ernst prepare an estimate for the repairs so she could locate and secure funds to cover the repairs. To repair only the portion that is failing is estimated at \$32,180. This repair will replace the failing wall on one side of the project at Vine Street. The County Conservation District has funding for which the Borough would qualify, but the Borough would need a match of some amount. Cindy is checking on other options. The fee charged by Chris Ernst for his estimate was paid from the Council Run maintenance line item in the budget.

- **TCA Indian Festival:** Approval to shut down specific streets for the festival. The TCA is proposing to use all of Walnut Street from River Street to Elm Street; Church Street from Elm Street to Walnut Street. The TCA is having a new event this year which requires the use and closure of a portion of River St. behind the ballfield for a few hours to hold that specific event. Christine Hendryx moved to authorize the closure of the streets as listed above for the 2025 Indian Festival, 2nd by Jamie Say, motion carried.
- **Façade Improvement Grant Application:** Memo from Cindy to Council dated June 23, 2025 reviewed. She is requesting authorization to apply for a façade improvement grant through the DCED. The grant requires a 50/50 match from the business/property owner. There is interest amongst our business community to update and improve their buildings. For this round of funding, the max grant amount to each business owner is \$10,000 and is limited to businesses in the Borough on Elm Street.
- **CD Maturing 7/14/25:** Denny O'Toole moved to reinvest the CD at the best rate available for a 12 to 15-month term, 2nd by Bernadette Holzer, motion carried.

Executive Session: None

Reports:

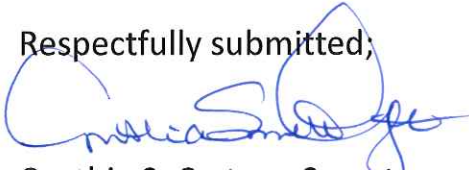
- **Mayor** – None
- **President** – None
- **Committees** – None
- **Sheriff** – None
- **Library** – None
- **EHB** – Christine Hendryx moved to appoint Bernadette Holzer to the Elderly Housing Board, 2nd by Jamie Say, motion carried
- **COG** – Met 7/2/25 - None
- **TCC** – Meeting later this month
- **Ambulance Board** – Jamie Say moved to appoint Denny O'Toole as the Borough's delegate to the Ambulance Board, 2nd by Christine Hendryx, motion carried

- **Zoning Hearing Board** – None
- **TMA** – None
- **Planning Commission** – Meeting scheduled for 7/11/25 @ 10 am

Roundtable: Bernadette shared that there will be a July 4th parade and perhaps a mini-Indian Festival next summer to celebrate the country's 250th birthday.

Christine Hendryx moved to adjourn, 2nd by Jamie Say. Meeting adjourned at 6:25 pm

Respectfully submitted;



Cynthia S. Crytzer, Secretary