

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
June 18, 2024**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Bernadette K. Holzer
M. Rowan Rose
Kent Ralston, Public Works Director

Christine A. Hendryx
Thomas L. Mohney
Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.

Public Comment: None

Public Works Report: Kent reported that the water line link at the Creekside Park has been fixed. He contacted three contractors for pricing on road repairs. The landscape around the bath house at the park has been cleaned up and the dock was cleaned up as well. The dock will be posted for sale and Cindy will post on Facebook and on the website. Crosswalks were painted last Friday night.

Minutes: A motion was made by Bernadette Holzer to approve the June 4, 2024 Council meeting minutes as presented, 2nd by Tom Mohney, motion carried.

Financial:

- Account Balances 5/31/24: Reviewed.
- Revenue & Expense Statement 5/31/24: Reviewed. Christine Hendryx moved to accept the financial information/reports as presented, 2nd by Rowan Rose, motion carried.

Correspondence: None

- **Letter from Cindy to Curt Price dated June 10, 2024:** Congratulating Curt for getting his state issued Water Operator's License. Council was very pleased.

Old Business:

- **GIS Mapping:** Nothing new.

- **Enforcement Notices:** 204 Sherman St. – Someone may buy the property & demolish the house, nothing new; 129 Elm St.– in process. Remove from this list; 103 May St. – Demolition in process; 624 Elm St. – Violation notice sent and property owner contacting contractors to make repairs; 142 Elm St. Old Curiosity Shop – Demo in process; 306 Williams St. – nothing new; 106 Vine St. – Some repairs made and is up for sale; 106 S. Elm St. – Owner is expecting to have the funds to pay for the demolition in July; 424 Elm St. - Cindy granted owner a 30 day extension to complete repairs.
- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Nothing new.
- **Creekside Park Upgrades & Maintenance:** Cindy reported that a citizen named Jason contacted Christi last week regarding the tree at the park that is to be removed. Christi stated that he didn't want the tree cut down and that it wasn't a problem for his child. Christi explained the reasoning behind the removal and that Council prefers not to remove trees in the parks, but it was a necessity. Council is open to planning another type of tree to replace it. Bath house remodel in process. Kent reported that the interior and exterior has been painted, the soffit & fascia has been installed. The project should be completed soon.
- **Davis Bldg. Demo:** Nothing new.
- **Vacate a Portion of Williams Street (in grocery store parking lot):** Survey in process with E&M Engineers.
- **Resignation of Tax Collector:** Tom Mohny moved to accept the resignation of William R. Kiel as Borough Tax Collector, 2nd by Bernadette Holzer, motion carried. Email from Andrea Stapleford to Cindy dated June 18, 2024 reviewed and the proposed Tax Collection Agreement between the Borough and Hickory Township reviewed. The agreement is the same as was executed for tax year 2023. Rowan Rose moved to authorize Denny O'Toole to execute the agreement, 2nd by Christine Hendryx. Motion carried. Cindy reported that the solicitor was working on the agreement between the Borough and the School District.

New Business:

- **County Plan to Outline a Methodology to Enhance Emergency Medical Services in Forest County:** MCM Consulting Group, Inc. scope of work was reviewed. The County recently executed a contract with MCM Consulting to study the situation, engage the public in the process, suggest the location of the ambulance and station placement on the east side of the county and the

methods available to provide funding for the ambulance services. Once the study is complete, the County Commissioners will review and may place a referendum on the ballot for residents to accept or reject the mechanism to fund the ambulance services.

- **Smart Text Communication:** Cindy presented information from two companies (TexMyGov & Savvy Citizen). These companies provide a text service for local municipalities to communicate with its residents. If there is an emergency, a change in garbage pickup, a hydrant flushing notice, a water, sewer, road or stormwater project, a road closure, etc., this method would allow the Borough to communicate directly with affected resident instead of relying solely on print media and Facebook. TexMyGov allows for two-way communication and Savvy Citizen allows for only one way communication. Council liked that the borough could communicate with its residents in this manner and asked Cindy to investigate how this could be implemented without raising taxes. Cindy to report back to Council at the next meeting.

Executive Session: None.

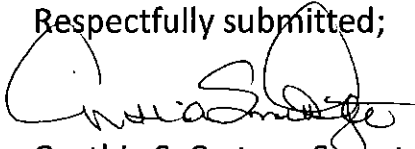
Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** May patrol report reviewed.
- **Library:** The library artwork project dedication is tomorrow at 5 pm. Rowan stated that the next board meeting is July 3, 2024.
- **EHB:** None.
- **COG Report:** Draft of 6/5/24 COG minutes reviewed.
- **TCC Committee:** Next meeting is in July. Christine Hendryx is the delegate.
- **Ambulance:** None. Denny will attend the next Ambulance Board meeting.
- **Zoning Hearing Board:** None.
- **TMA:** Meeting on 6/25/24 @ 7 PM at the Borough office.
- **Planning Commission:** None.

Roundtable: None.

Rowan Rose moved to adjourn, 2nd by Christine Hendryx, motion carried. Meeting adjourned @ 6:10 pm.

Respectfully submitted;

A handwritten signature in black ink, appearing to read 'Cynthia S. Crytzer', written over a horizontal line.

Cynthia S. Crytzer, Secretary