

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
June 19, 2025**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Judith M. McDaid, Mayor - Via Phone
Christine A. Hendryx	Thomas L. Mohney
Clifford Custer	Jamie L. Say
Bernadette K. Holzer	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.	Curt Price, Public Works Director

Also in attendance was resident Bryan Gorman.

Public Comment: None.

Public Works Report: Curt stated they finished spring cleaning at the plant, repairs at the Davis building, mowing weed whacking, catch Basin cleaning/maintenance – routine maintenance work.

Minutes: A motion was made by Bernadette Holzer to approve the June 5, 2025 Council meeting minutes, 2nd by Christine Hendryx, motion carried.

Financial:

- Account Balances 5/31/25: Reviewed.
- Revenue & Expense Statement 5/31/25: Reviewed. Tom Mohney moved to accept the Revenue & Expense Statement and Account Balance Sheet as presented, 2nd by Cliff Custer, motion carried.

Correspondence: None

Old Business:

- **Enforcement Notices:** 204 Sherman St. – House to be demolished. Denny stated he thought the dilapidated shed was torn down recently; 103 May St. – Demo in process; 626 Elm St. – Sent to solicitor; 142 Elm St. Old Curiosity

Shop – Building is down, lot cleanup ongoing; 424 Elm St. – Repairs in process; 108 South Elm St. – Demo permit issued 6/16/25.

- **Dale Street Ext. Water Project:** Order of projects revised. Dale Street will begin shortly after 7/4/25. Terra Works is the contractor.
- **Library Stormwater/Sewer Project:** Order of projects revised. Once Dale Street is complete, the library project will begin. Dale Street to begin shortly after 7/4/25. Terra Works is the contractor.
- **Creekside Park Upgrades & Maintenance:** None
- **Davis Bldg. Demo:** No update.
- **Library Renovation Project:** Nothing new.
- **Landfill Remediation:** In process with the US EDA.
- **Strategic Management Planning Program (STMP):** Memo from Cindy to Council dated June 18, 2025 reviewed. Cindy is expecting to hear from Mary Ammann with the DCED in regard to the expected cost of the available options.
- **County NARCAN Vending Machine:** Email from solicitor to Cindy dated 6/17/25 reviewed. After discussion, there were a few more questions that need to be answered. Cindy to contact the County health nurse. To be discussed at the next meeting.
- **Backup/Alternate Delegate for Ambulance Board:** Emails dated 6/6/25 and 6/16/25 reviewed. The bylaws don't allow for a backup or alternate, so any backup appointment made by Council is not recognized by the TASI Board.

New Business:

- **TCA Banner Across SR 36 for Indian Festival:** Proposed Resolution No. 3 of 2025 reviewed. Jamie Say moved to adopt Resolution No. 3 of 2025 authorizing the installation of two banners across SR 36/Elm St by the TCA for the Indian Festival, 2nd by Christine Hendryx. Roll call vote as follows: Tom Mohny, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; Cliff Custer, Aye; and Denny O'Toole, Aye. Resolution 3-2025 adopted. Jamie Say moved to waive the sign application fee to the Borough, 2nd by Tom Mohny, motion carried.
- **Licht Properties for Sale:** Emails dated 6/2/25 between Cindy and Kathy Licht regarding the two small lots owned by the Lichts on Church St. Adding these two little parcels to the borough park would be wonderful, but the borough doesn't have the funds. Bernadette Holzer explained that she has a plan to purchase the lots so the lots can be used as sites for Indian Festival vendors.

- **Garbage Contract:** The borough's contract for garbage services expires 8/1/25, so Cindy put out an RFP for garbage services for the next three years. Waste Management and Tri-County Industries submitted bids. Cindy had questions for both vendors so she's waiting to hear back from them. The results will be presented to Council at the next meeting.

Executive Session: None


Reports:

- **Mayor:** None
- **President:** None
- **Committees:** None
- **Sheriff:** May patrol report reviewed
- **Library:** None
- **EHB:** None
- **COG Report:** None
- **TCC Committee:** None
- **Ambulance:** Judy McDaid announced her resignation from the Ambulance Board. Jamie Say reluctantly moved to accept Mayor McDaid's resignation, 2nd by Bernadette Holzer, motion carried. The Board thanked her for her many years of outstanding service to the ambulance service on behalf of the community.
- **Zoning Hearing Board:** None
- **TMA:** Tom Mohney explained that the board met on 6/17/25 to discuss and award the project for the Elm St. sewer line project. It appears the ARC has agreed to grant the additional funds needed to complete the project on Elm St. The increased project cost also increased the Authority's match required by the ARC. The ARC has requested a match waiver letter, which Cindy prepared. If accepted, the dollar amount needed by the Authority will not increase and the ARC will cover the entire shortage. The final ARC approval should be announced shortly and then the Authority will execute contracts with the lowest bidder, Terra Works.
- **Planning Commission:** None

Roundtable: Tom will be out of town for the next meeting which is July 3, 2025 @ 5 PM.

Jamie Say moved to adjourn, 2nd by Cliff Custer, motion carried. Meeting adjourned @ 6:09 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary