

MEETING MINUTES

June 2, 2026 - 5:00 PM

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. A moment of silence was observed for Borough Public Works Director, Curt Price who passed away unexpectedly on May 23, 2026. Those in attendance were:

Dennis W. O'Toole, President
Melissa Hale
Joshua Gilliland

Bernadette K. Holzer, V. President
Brian Phillips
Cindy Crytzer, Secretary

Also present was resident Bryan Gorman and Borough Solicitor, Andrea Stapleford

Public Comment: Attorney, Andrea Stapleford answered questions of staff and council members as to proper procedures. President O'Toole thanked Mrs. Stapleford for attending and sharing her wealth of knowledge

Approvals:

- **Minutes:** May 20, 2026 minutes reviewed. A motion was made by Brian Phillips to approve the May 20, 2026 minutes as amended, 2nd by Bernadette Holzer, motion carried
- **Bills:** Paid May bills and bill list reviewed. A motion was made by Melissa Hale to pay and approve payment of the May, 2026 bills, 2nd by Josh Gilliland, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 103 May St. – Demo in process; 626 Elm St. – nothing new; 424 Elm St. – Repairs in process - Nothing new; 107 Walnut St. – Nothing new
- **Creekside Park Upgrades & Maintenance:** The Borough was awarded a \$7,250 grant for phase 2 of the pavilion update. Denny will begin compiling info for project
- **Landfill Remediation:** In process
- **Strategic Management Planning Program (STMP):** Nothing new
- **Upper Council Run Repair Project:** Nothing new
- **Dale Street Ex. Parking:** Nothing new
- **Parking Spaces in Front of Courthouse:** Waiting on estimates

New Business:

- **Zoning Hearing Board Appointment:** Brian Phillips moved to appoint Richard Greiner to the Zoning Hearing Board, 2nd by Bernadette Holzer, motion carried
- **EPA Phase I for Vine Street School Property:** Josh Gilliland moved to authorize Cindy to apply to the EPA for a Phase I study of the property and if the EPA won't accept the Borough as the applicant, Cindy will request the IDA/IDC apply to the EPA, 2nd by Brian Phillips, motion carried
- **Proper Grant Funds for the TVFD:** Cindy was notified that the Proper board is awarding funds to the Tionesta Volunteer Fire Dept. The funds will be paid to the Borough and passed through to the Fire Dept. Bernadette Holzer moved to authorize the pass through of the funds to the TVFD, 2nd by Josh Gilliland, motion carried.

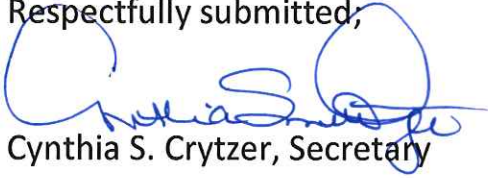
Executive Session: None**Reports:**

- **Mayor** – None
- **President** – None
- **Committees** – Personnel will be meeting in the not-too-distant future to review applications for the open Public Works position
- **Sheriff** – April and May patrol reports reviewed
- **Library** – None
- **EHB** – Meeting 6/29/26 @ 2:30 PM
- **COG** – Next Meeting 7/1/26 @ 4:30 PM at Borough office
- **TCC** – Cindy notified the TCC chairman of Josh's email address to add him to the meeting notification list
- **Ambulance Board** – Next meeting 6/15/26 @ 7 PM. Cindy reported that she has a copy of the study that was funded by the County to address the EMS situation in Forest County if anyone wants to review
- **Zoning Hearing Board** – Meeting to be scheduled soon to review the subdivision of the grocery store parcel
- **TMA** – Next meeting 6/23/26 @ 7 PM at the sewer treatment plan
- **Planning Commission** – Meeting 6/18/26 @ 5:15 PM

Roundtable: Cindy shared that eBikes have been a problem, a source of complaints and a visit from the Sheriff. This matter will be included on the next agenda. The Lions 5K race is on July 11, 2026 and will mainly be on the back streets. 293

Melissa Hale moved to adjourn, 2nd by Brian Phillips, motion carried. Meeting adjourned at 6:40 pm.

Respectfully submitted,



Cynthia S. Crytzer, Secretary