

## MEETING MINUTES

June 6, 2023 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Dennis W. O'Toole, V. President
Judith M. McDaid, Mayor	M. Rowan Rose
Jamie L. Say	Christi Black
Bernadette K. Holzer	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assistant	Kent Ralston, Public Works Director

Also Present was Rose Clarke with Northern PA Regional College.

**Public Comment:** Ms. Clarke shared an update on the activities at the Northern PA Regional College. The college is officially in the full accreditation process and it's going very well. 70+ students finished the school year. There have been three graduation ceremonies this year. The Workforce Development Program is furthering its partnerships with local businesses as well as Pitt/Titusville for Nursing/RN program. High school students can attend the college for college credit at a reduced rate.

Kent was in attendance to explain a sink hole emergency situation. Council reviewed the pictures. The sink hole is located at the end of Davis St. at the bank of the river. The area in question was a part of a stormwater project completed in or about 1996. A galvanized pipe was installed from the manhole at the top of the bank down to the river. The pipe has failed. Kent contacted engineer, Chris Ernst and he will look at the problem next week to determine how to correct the problem. Jamie Say moved to authorize payment for E & M Engineering to assess the problem, 2<sup>nd</sup> by Rowan Rose, motion carried. Kent left at 5:20 pm

**Minutes:** A motion was made by Christi Black to approve the May 17, 2023 Council minutes, 2<sup>nd</sup> by Bernadette Holzer, motion carried.

**Bills:** May bills and bill list reviewed. A motion was made by Denny O'Toole to approve payment of the May, 2023 bills as presented, 2<sup>nd</sup> by Jamie Say, motion carried.

**Correspondence:**

- **Letter from the Library Board Directors dated May 15, 2023 regarding the installation of a security system:** Reviewed. No action taken.

**Old Business:**

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – nothing new; 129 Elm St. – in process; 103 May St. – Nothing new; 624 Elm St. – Cindy stated she was in contact with the owner and about the condition of the lawn and it has been addressed; 142 Elm St. Absolute Auction scheduled for 6/12/23.
- **Council Run Rip-Rap:** Completed. The Conservation District gave Cindy \$51,000 and the contractor will be paid this week.
- **Dale Street Water/Sewer Project:** Nothing new.
- **Library Storm Water & Sanitary Sewer Project:** DEP Permit application in process.
- **Tionesta Park Lane Dirt & Gravel Road Project:** Waiting on contractor - nothing new.
- **Beach Park Upgrades:** Proper grant awarded for \$2,000 for rubber mulch.
- **Pickleball Court:** Proper grant denied. Discussion regarding the need for a pickleball court ensued. Bob Holzer moved to create an Ad Hoc Park Improvement Committee with Jamie Say, Christi Black and Rowan Rose as the members, 2<sup>nd</sup> by Denny O'Toole, motion carried. This committee will meet to recommend what facilities and improvements should be made and in what order. Their findings will be presented to Council.
- **Library Trees:** Scheduled for this week.
- **TS&R Status:** Email from Cindy to Britney Donato & Alyce Busch Dated 6/1/23 reviewed.
- **Little League:** \$2,000 Proper grant awarded to the Borough for the Clarion/Forest Little League. Cindy received the check and will pass the funds through to the league. Denny stated he stopped at the Little League carwash fundraiser and asked how the league made out with donations. Cindy reported that she had been told it was a great success with a huge outpouring of support.
- **Borough Logo:** Drafts reviewed. Rowan to make additional changes to the drafts.
- **House Bill 299:** Cindy reported that she had spoken with PSAB and State Senator Hutchinson regarding the bill that passed the in the House. PSAB strongly suggested writing a letter to PA Senators urging them to not support this bill when it comes up in the Senate. Senator Hutchinson stated that it wasn't likely this legislation was going to pass the Senate. Council directed Cindy to write a letter to PA Senators urging them to not support this legislation. The implementation of this new law would cause substantial expense for the Borough (all local municipalities) to implement and maintain.

- **214 Elm St – 2023 Blight CDBG Application:** Cindy reported that she had formally submitted a 2023 Grant application for the demolition of this building. She stated that she had submitted an application last year, but because the PA DCED had either new rules regarding the demolition process, or old rules that are now being enforced, the PA DCED had additional requirements of the Borough. Funding couldn't be secured for the building to be demoed this year. Cindy stated that she has complied with all requirements as of now.

#### **New Business:**

- **Librarian Announcement:** Press release from the library board reviewed. Kathleen "Kat" McMichael is currently a library board member. The library board will be requesting Council to fill her seat in the near future as she has been hired as the new library director. Kat McMichael will be replacing Carla Woodside as library director upon Carla's retirement at the end of the year.
- **Tionesta Volunteer Fire Dept:** Proper Charitable Trust granted the TVFD \$12,500. Cindy received the check and will pass the funds through to the TVFD.

**Executive Session:** None.

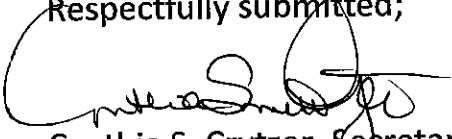
#### **Reports:**

- **Mayor** – None.
- **President** – None.
- **Committees** – None.
- **Sheriff** – June Patrol Schedule reviewed.
- **Library** – Next board meeting 7/5/23.
- **EHB** – None.
- **COG** – Meeting Wednesday 6/7 @ 6: 30 pm.
- **TCC** – None.
- **Ambulance Board** – Judy McDaid reported that the ambulance service had been awarded a grant of \$12,500 from the Proper Charitable Trust.
- **Zoning Hearing Board** – None.
- **TMA** – Meeting @ 7 PM on 6/27/23 at the sewer plant.
- **Planning Commission** – None.

**Roundtable:** None.

Jamie Say moved to adjourn, 2<sup>nd</sup> by Christi Black. Meeting adjourned at 5:57 pm.

Respectfully submitted;

A handwritten signature in black ink, appearing to read 'Cynthia S. Crytzer', written over a large, stylized circular flourish.

Cynthia S. Crytzer, Secretary