

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
March 17, 2026**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Christine A. Hendryx
Jamie L. Say	Joshua Gilliland
Melissa Hale	Cindy Crytzer, Secretary
Curt Price, Public Works Director	MaryAnn Stanziano, Admin. Assist.

Also in attendance was resident ~~Brian Phillips~~

Public Comment: None

Fill Vacant Council Seat, Swear in New Member and Adopt Resolution 2026-7 (moved up from Old Business K.): Brian Phillips introduced himself to council and shared his background and how he came to Tionesta. Jamie Say moved to appoint Brian Phillips to the vacant council seat for March 17, 2026 through December 31, 2029, 2nd by Josh Gilliland, motion carried. Christine Hendryx moved to adopt Resolution No. 2026-7 appointing Brian Phillips to fill the Council four-year vacancy through 12/31/2029. Roll Call vote as follows: Josh Gilliland, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Melissa Hale, Aye; and Denny O'Toole, Aye; Resolution No. 2026-7 was adopted. Brian Phillips was sworn in by notary, Cynthia Crytzer and he signed his Affidavit of Residency

Public Works Report: Curt reported that they have been performing regular maintenance and snow plowing. They have repaired several frozen water lines and replaced frozen meters/meter plates. Curt reported that a riser is being stored in the basement, so he should have the materials needed on hand to replace the failing manhole on Vine St. The new manhole riser will be installed by the public works team. The drain in the ambulance building bay was snaked and water is draining freely. The PW team tapped a new water service into the main on Riverside Street this week. A few trees went down during the storms this past weekend. The roads are passable but they have cleanup on Vine Street and S. Elm Street

Approvals:

- Minutes (3/3/2026): Reviewed. Christine Hendryx moved to accept the minutes as presented, 2nd by Jamie Say, motion carried
- Revenue & Expense Statement 2/28/2026: Reviewed
- Account Balances 2/28/2026: Reviewed. Josh Gilliland moved to approve the 2/28/26 Revenue & Expense Statement and Account Balance Sheet as presented, 2nd by Jamie Say, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 103 May St. – Demo ongoing; 626 Elm St. – Cindy reached out to owner to determine the status of her progress, no response; 424 Elm St. – Repairs in process; 107 Walnut Street – Cindy to follow up with owner on the status
- **Creekside Park Upgrades & Maintenance:** None
- **Davis Bldg. Demo:** Contractor is scheduled to complete project from 3/23/26-4/6/26. He cut down trees last week to prep for the demo. Equipment is on site. Jamime will notify Alyce Bush and Cindy will notify the church
- **Landfill Remediation:** In process with the US EPA Consultant
- **Strategic Management Planning Program (STMP):** Nothing new
- **Upper Council Run Repair Project:** Nothing new. LSA Grant application submitted.
- **Catch Basin Repair at Bridge & Williams:** Terra Works to complete once back in town
- **Dale Street Ext. Parking:** Nothing new
- **Tax Collector Equipment:** Letters mailed to County and School District. No response
- **Rescind Resolution 2026-4 via Resolution 2026-6 and Adopt Resolution 2026-5:** Jamie Say moved to rescind Resolution No. 2026-4 and adopt Resolution No. 2026-5, 2nd by Melissa Hale. Roll Call vote as follows: Melissa Hale, Aye; Jamie Say, Aye; Brian Phillips, Aye; Christine Hendryx, Aye; and Denny O'Toole, Aye. Josh Gilliland abstained because he was the subject of Resolution No. 2026-5. Resolution No. 2026-4 was rescinded and Resolution No. 2026-5 was adopted

New Business:

- **Street Closure Request for the Fire Fly Festival 6/26/26 and 6/27/26:** The Fire Fly Festival has requested the closure of a portion of Bridge Street at the intersection of Elm/SR 36 to just past the alley behind the Market Village to allow for additional vendors, DCNR, Game Commission, etc. (six total). These vendors aren't selling products, but providing information to the public. Christine Hendryx moved to authorize the street closure as stated above, 2nd by Josh Gilliland, motion carried
- **Pension RFP:** Jamie Say moved to authorize Cindy to choose the best plan for the employees at the lowest expense to the Borough, 2nd by Josh Gilliland, motion carried. Cindy stated, that after speaking with the employees she will contact PSAB and PSATS for additional cost information. When compiled she will send an email to council members explaining her choice and ask for a consensus before finalizing

Executive Session: None**Reports:**

- **Mayor:** None
- **President:** Because council has 3 new members this year, Denny requested Cindy contact Andreas Stapleford to ask her to attend a council meeting to go over practices and procedures for council members
- **Committees:** Personnel meeting 3/24/26 @ 4:15 PM
- **Sheriff:** March Patrol Schedule reviewed
- **Library:** 1/7/2026 Library board meeting minutes reviewed. Jamie Say attended the Library Patron & Volunteer Appreciation Event yesterday (3/16/26). She said the improvements looked wonderful and the event was well attended
- **EHB:** Next meeting 4/29/26 @ 2:30 PM
- **COG Report:** Next meeting 4/1/2026 @ 4:30 PM at the borough office
- **TCC Committee:** Next meeting in July
- **Ambulance:** Jamie shared that the board met last night (3/16/26). The board is encouraging membership and are in the process of revising the handbook. One resume was received. The online lottery ticket raffle is posted online. The service is attending the West Forest School carnival in the spring to participate in the "Touch a Truck" event. The AC in the building is being repaired. The truck has been inspected. The Flag pole

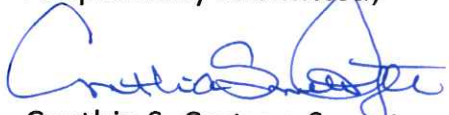
outside the building is broken and a new flag and pole with a light at the top has been purchased. The service has received \$64,550 in donations and memberships this year. The service is operating with paid staff and limited volunteers and is not going out of business. There have been rumors that the service is going out of business/service and that is simply not true. The next board meeting is April 27, 2026 @ 7 PM at the ambulance building on Elm Street in Tionesta Borough. The community is invited to attend

- **Zoning Hearing Board:** None
- **TMA:** Next meeting 3/24/26 @ 7 PM
- **Planning Commission:** Meeting to be scheduled soon

Roundtable: Christine Hendryx asked if there could be a meeting scheduled to discuss the implementation of the Farmer's Market on the site of the former Davis Building next to the Methodist Church. Cindy will schedule soon

Jamie Say moved to adjourn, 2nd by Melissa Hale, motion carried. Meeting adjourned @ 6:34 PM

Respectfully submitted;



Cynthia S. Crytzer, Secretary