

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
March 18, 2025**

Being a quorum present, the meeting was called to order at 5:05 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President	Judith M. McDaid, Mayor (Via Telephone)
Christine A. Hendryx	Thomas L. Mohny
Jamie L. Say	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.	Curt Price, Public Works Director

Also in attendance was resident Bryan Gorman and Kat McMichael, Tionesta Library Director

President O'Toole moved the library report to the beginning of the meeting to accommodate Ms. McMichael's schedule.

**Public Comment:**

Ms. McMichael introduced herself to Council and stated that she anticipates attending Council meetings quarterly to provide updates to Council members. She stated that there will be a minor renovation starting soon. The circulation desk will be moved to the lounge area at the entrance and the lounge area will be moved to the rear of the first floor. The Tionesta Lions club may be moving its regular meeting(s) to the library on Monday evenings. The exterior renovation project will resume in the next two weeks per the contractor.

**Public Works Report:** Curt reported that the DEP Sanitarian inspected the sewer treatment plant recently and it went well. There was a main sewer line plugged up on Walnut St. and that was repaired last week. In addition to the monthly water and sewer DEP reports they've been doing spring cleaning at the pumphouse and reservoir and regular daily maintenance. The drinking water DEP Sanitarian will be inspecting the water plant and facilities next week.

**Minutes:** A motion was made by Jamie Say to approve the March 4, 2025 Council meeting minutes, 2nd by Christine Hendryx, motion carried.

**Financial:**

- Account Balances 2/28/25: Reviewed
- Revenue & Expense Statement 2/28/25: Reviewed. Tom Mohney moved to accept the Revenue & Expense Statement and Account Balance Sheet as presented, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Correspondence:**

- **Letter from American legal Publishing dated 12/13/24 regarding Cost Agreement:** After review, Jamie Say moved to spread the \$600 code conversion fee over two years, 2<sup>nd</sup> by Tom Mohney, motion carried.

**Old Business:**

- **Enforcement Notices:** 204 Sherman St. – The Davis', owners of Lou Dogs was the successful bidder. Closing to take place on 3/28/25; 103 May St. – Demo in process; 624 Elm St. – Emailed owner, no response; 142 Elm St. Old Curiosity Shop – Building is down, lot cleanup ongoing; 424 Elm St. – Repairs in process; 108 South Elm St. – Cindy attempted to reach owner's son to see where they are with the Violations cited in the notice sent 11/29/24. No response yet.
- **Dale Street Ext. Water Project:** Bids opened this afternoon. Mealy Excavating and Terra Works were the only bidders. Mealy's bid was \$359,108 and Terra Works was \$271,172. Tom Mohney moved to accept the Terra Works bid pending engineer review and approval; and installing the asphalt curbing instead of the concrete curbing and see if the cost for maintenance and traffic can be reduced, 2<sup>nd</sup> by Chrstine Hendryx. Jamie Say abstained. Motion carried.
- **Library Stormwater/Sewer Project:** Bids opened this afternoon. Mealy Excavating and Terra Works were the only bidders. Mealy's bid was \$162,409 and Terra Works was \$141,141. After discussion, it was agreed to not accept the lowest bid until the figures in the bid were analyzed by the engineer.
- **Creekside Park Upgrades & Maintenance:** None.
- **Davis Bldg. Demo:** Nothing new.
- **Library Renovation Project:** Project to recommence within the next two weeks per contractor.
- **Landfill Remediation:** In process with the US EDA.

**New Business:**

- **Proper Grant Application:** Library parking lot. Cindy suggested applying to have the parking lot repaved. To be discussed at the next meeting.
- **Council Run COE Inspection:** Inspection scheduled for 3/19/25.

**Executive Session:** Called at 6:00 pm for personnel matters. Regular session resumed at 6:10 PM. No action taken.

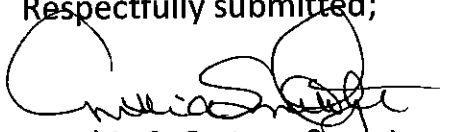
**Reports:**

- **Mayor:** Mayor McDaid reported that there may be a possible issue with unattended young children playing on Walnut St. crossing the road on big wheels. Cindy alerted the sheriff's office to watch for the children. The Mayor also stated that there was a large animal trailer at the corner of Bridge and River Streets that blocked the road(s). Cindy stated that she spoke with the manager at the Manor and in the future, the animal trailer will be parked near the grocery store parking lot so not to block the road(s). The Manor residents were enjoying petting and meeting the animals.
- **President:** None
- **Committees:** None
- **Sheriff:** February patrol report reviewed
- **Library:** Kat Mc Michael shared the library news at the beginning of the meetings
- **EHB:** None
- **COG Report:** Meeting 4/2/25 @ 4:30 PM
- **TCC Committee:** None
- **Ambulance:** Judy McDaid reported that the ambulance board met the night before. Butch Johnston has volunteered to be a volunteer EVOC driver. Brenda Vincent will be used "as needed" and not on the regular schedule. The board is looking for a small car/vehicle to be used for QRS calls. When transport is not needed, it would be less expensive to run a small vehicle instead of the ambulance. The board is looking into how to bill for QRS visits.
- **Zoning Hearing Board:** None
- **TMA:** None
- **Planning Commission:** None

**Roundtable:** Tom Mohney shared that PennDOT will begin the German Hill paving project on 3/31/2025. A 4.5 mile stretch of German Hill Rd. from Nebraska Bridge Rd. to SR 36/Elm St. will be paved and new cross pipes installed.

Jamie Say moved to adjourn, 2<sup>nd</sup> by Tom Mohney, motion carried. Meeting adjourned @ 6:25 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary