

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
March 19, 2024**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
 Jamie L. Say, V. President
 Bernadette K. Holzer
 Thomas L. Mohney
 Cindy Crytzer, Secretary
 Mary Ann Stanziano, Admin. Asst.

Judith M. McDaid, Mayor
 Christine A. Hendryx
 M. Rowan Rose
 Christi J. Black
 Kent Ralston, Public Works Director

Public Comment: None.

Public Works Report: Kent reported they have been doing a lot of leaf and drain cleaning. Street sweeping for the Borough this year and will be done in May. Routine maintenance work is ongoing.

Minutes: A motion was made by Christi Black to approve the March 5, 2024 Council meeting minutes as presented, 2nd by Bernadette Holzer, motion carried.

Financial:

- Account Balances 2/29/24: Reviewed.
- Revenue & Expense Statement 2/29/24: Reviewed. Jamie Say moved to accept the financial information/reports as presented, 2nd by Christi Black, motion carried.

Correspondence: None

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St – waiting on response from property owner; 129 Elm St.– nothing new; 103 May St. – In the 90-day abatement period; 624 Elm St. – waiting on response from property owner; 142 Elm St. Old Curiosity Shop – in process; 306 Williams St. – nothing new; 106 Vine St –

mortgage foreclosed & Sheriff sale occurred 3/11 – Lender took back the property. Cindy sent violation notice; 106 S. Elm St – house burned down in January. Cindy spoke with owner and he won't have the funds to demolish the house until July, 2024 and he's contemplating selling the property. He's going to get back to Cindy about the abandoned vehicle and the demolition or sale status soon; 103 Walnut St. – Cindy sent 90-day enforcement notice 3/7/24.

- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Nothing new.
- **Creekside Park Upgrades:** Discussion regarding the installation of the new grill at the pavilion.
- **Logo:** Council requested that the selected logo have green leaves and a green T. Cindy will contact the teacher for a revised draft from the student.
- **Davis Bldg. Demo:** Cindy reported that she is working on the additional requirements needed to satisfy the State Historic Preservation Office's (SHPO) request. She met with the Historical Society on the 12th and they are supporting the Borough's demolition project. The stone outside the building will go to the Historical Society. Interpretive signage will need to be installed to satisfy one of the mitigation requirements. Cindy will apply for a grant for that sign in the fall. The Historical Society was pleased with the signage and will help with the info needed on the sign. The estimate for the restoration of the building has been received from Adam Lesko. The estimate is required by the DCED to show that restoring the building is cost prohibitive. Cindy is in the process of preparing the Borough's updated historical submission (original submission filed with SHPO in October 2000) and a commercial building real estate comparable sales report to meet SHPO and DCED requirements. She has received most of the letters of support from the area businesses. Once compiled, Cindy will submit all the additional documents for review.
- **Vacation of a Portion of Williams Street (in grocery store parking lot):** Email from Andrea Stapleford to Cindy dated March 18, 2024 reviewed. After discussion, Cindy will get an estimate for a survey of the proposed area to be vacated and present to Council.
- **Vacation of Riverside Street Extension:** Cindy reported that she had spoken with Michael McConnel regarding his proposed expansion at Haller's/Subway. Cindy explained what would have to be done for the expansion and once the expansion process begins and documentation is

prepared and submitted to the County, Council would begin the process to vacate the road.

New Business:

- **Emergency Management Coordinator:** Emails between Don Mason and Cindy dated March 9th through March 12th reviewed. Cindy found out that the Borough's EMC must have additional training to be in compliance. Because this is a volunteer position, Cindy asked Council if the Borough would pay for the mandated training and Council agreed that would be appropriate. Cindy will contact Ray Copeland.
- **Closing of Community Connect FCU Tionesta Office:** Cindy reported that she had spoken with Board Member Carl McAdams, regarding the closure of the Tionesta branch. After sharing additional information of which he wasn't aware, he said the board was meeting on March 20 and he will bring it up for discussion. She also reported that CEO Kurtis Billig called her and they discussed the situation. Cindy will report to Council at the next meeting.

Executive Session: None.

Reports:

- **Mayor:** None
- **President:** None.
- **Committees:** None.
- **Sheriff:** February Patrol Report reviewed.
- **Library:** Library board minutes for 1/3/24 & 11/1/23 reviewed. Cindy shared a letter of support that she had prepared for the library's Digital Literacy and Workforce Grant application.
- **EHB:** None.
- **COG Report:** Next meeting April 3, 2024. @ 6:30 pm.
- **TCC Committee:** Next meeting is in July.
- **Ambulance:** Judy reported that the Board had hired a new full time EMT. Two newly licensed EMT's were interviewed today for either full or part time positions. Because the service has no new volunteers, they have been moving toward paid staff, which means the Board may have to increase each municipalities annual contribution to cover the additional expense. Harmony Township has a new representative to the Board, Bill

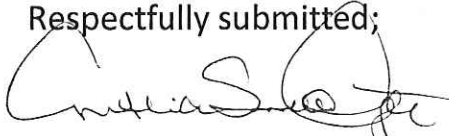
Schultz. A used gas washer & dryer were donated to the ambulance service and they have been installed.

- **Zoning Hearing Board:** None.
- **TMA:** Meeting 3/26/24 @ 7 PM.
- **Planning Commission:** None.

Roundtable: Cindy signed up for Dirt & Gravel Training September 11 & 12, 2024 in Titusville and Mary Ann will be on vacation that week. Council told Cindy it was okay to close the office those two days.

Rowan Rose moved to adjourn, 2nd by Christi Black, motion carried. Meeting adjourned @ 5:58 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary