

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
March 3, 2026 - 5:00 PM

Being a quorum present, the meeting was called to order at 5:06 PM by Council President, Dennis W. O’Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O’Toole, President	Judith M. McDaid, Mayor (Via Telephone)
Bernadette K. Holzer, V. President	Jamie L. Say
Melissa Hale	Christine A. Hendryx
Cindy Crytzer, Secretary	Mary Ann Stanziano, Admin. Assist.

Also present were residents Bryan Gorman and Josh Gilliland

Public Comment: None

Approvals:

- **Minutes:** February 17, 2026 minutes reviewed. A motion was made by Bernadette Holzer to approve the February 17, 2026 minutes as presented, 2nd by Christine Hendryx, motion carried
- **Bills:** February bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the February, 2026 bills, 2nd by Melissa Hale, motion carried

Correspondence: Email from Bob Snyder to Cindy dated 2/18/2026 regarding her inquiry for copies of the County STMP report and the EMS Study. The county is still in the process of reviewing the STMP and the EMS study will be presented at an upcoming public meeting

Old Business:

- **Enforcement Notices:** 103 May St. – Demo in process; 626 Elm St. – Owner has retained council to address title issues; 424 Elm St. – Repairs in process; 107 Walnut St. – Cindy to follow up. A permit was not issued by Bureau Veritas so she will contact the owner
- **Creekside Park Upgrades & Maintenance:** Denny will report once he’s met with a contractor for an estimate on the banquet table installation
- **Davis Building Demo Project:** Project expected to begin next week
- **Landfill Remediation:** Phase I in process with the US EPA

- **Strategic Management Planning Program (STMP):** Waiting on a report/recommendations from consultants with the University of Pittsburgh
- **Upper Council Run Repair Project:** Nothing new
- **Catch Basin Repair:** Nothing new
- **Dale Street Ex. Parking:** Nothing new
- **One-way Signs at Dale St. & Davis St.:** Done
- **Accept Resignation of Council Woman Christi Black and Appoint a resident to her open seat:** Bernadette Holzer moved to accept the resignation of Christi Black as council member, 2nd Jamie Say, motion carried. There were two responses from residents volunteering to serve on council. Josh Gilliland and Brian Phillips. Josh shared his history in the community and explained that he has the time now and wants to give back to his community. Bernadette Holzer moved to vote tonight to fill the vacant seat, 2nd by Jamie Say, motion carried with two “No” votes – Christine Hendryx and Melissa Hale. Melissa Hale made a motion to conduct interviews of both candidates, 2nd by Christine Hendryx. Motion did not carry with three “No” votes – Denny O’Toole, Bernadette Holzer and Jamie Say. Bernadette Holzer moved to appoint Joshua Gilliland for the remainder of Christi Black’s term ending on 12/31/2027, 2nd by Jamie Say, motion carried. Voting “No” was Christine Hendryx

New Business:

- **2026 Tax Data Processing Agreement:** Jamie Say moved to authorize the execution of the agreement, 2nd by Bernadette Holzer, motion carried

Reports:

- **Mayor** – None
- **President** – None
- **Committees** – None
- **Sheriff** – None
- **Library** – Minutes from 9/3/25 & 11/30/25 reviewed as well as Treasurer reports from 8/1/25-11/30/25. Patron Appreciation Day is 3/16/26 from 2:00 – 6:00 PM. Jamie Say moved to approve the lower-level renovation project at the library, 2nd by Christine Hendryx, motion carried. Project being paid through donation(s)
- **EHB** –Next Meeting 4/29/26 @2:30 PM. Nothing new to report
- **COG** – Next meeting 4/1/26 @ 4:30 PM
- **TCC** – None
- **Ambulance Board** – Next meeting 3/16/26 @ 7 PM at the ambulance building
- **Zoning Hearing Board** – None

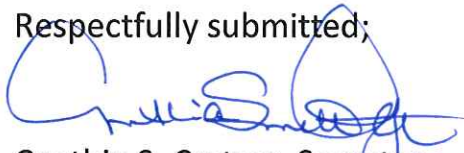
- **TMA** – Next meeting 3/24/26 @ 7 PM. One seat is open on the board. Jamie Say²⁶⁹ moved to appoint Rich Cramer, 2nd by Bernadette Holzer, motion carried
- **Planning Commission** – Cindy will schedule a meeting this month for the commission to discuss and amend the application forms for the Façade Improvement Program

Roundtable: Melissa asked if it would be possible to erect a sign or signs before the bridge on Elm St warning that the intersection with the bridge is ahead. Even though there are state road signs posted before the bridge, there are many trucks that miss the intersection to turn on to the bridge and the trucks stop and back up to make the turn. Cindy said she'd check with LTAP about signage options

Executive Session: Called at 5:55 PM for personnel matters

Regular session resumed at 6:25 PM. Cindy will coordinate a meeting with the personnel committee and the public works employees and post in the newspaper. Jamie Say moved to adjourn, 2nd by Christine Hendryx, motion carried. Meeting adjourned at 6:30 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary