

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 17, 2023**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Judith M. McDaid, Mayor
Christine A. Hendryx
M. Rowan Rose
Mary Ann Stanziano, Admin. Asst.

Dennis W. O'Toole, Vice President
Jamie L. Say
Bernadette K. Holzer
Cindy Crytzer, Secretary
Kent Ralston, Public Works Director

Public Comment: None.

Public Works Report: Kent reported the garage roofing job has been completed. Mowing and regular spring/summer chores have begun.

Minutes: A motion was made by Jamie Say to approve the May 2, 2023 Council meeting minutes as presented, 2nd by Christine Hendryx, motion carried.

Financial:

- Account Balances 4/30/23: Reviewed.
- Revenue & Expense Statement 4/30/23: Reviewed.

Correspondence: None.

Old Business:

- **GIS Mapping:** Field work done – Kent to meet with the surveyor.
- **Enforcement Notices:** 204 Sherman St – Mailed a follow-up letter 5-11-23; 129 Elm St. – restoration in process; 103 May St. – nothing new; 624 Elm St – nothing new.
- **Council Run Rip-rap:** In process. Contractor called in a PA One Call.
- **Dale Street Ext. Water Project:** Nothing new.
- **Library Stormwater/Sewer Project:** Waiting on DEP Permit.
- **Tionesta Park Lane Dirt & Gravel Road Project:** In process.

- **Beach Park Upgrades:** Cindy applied to the Proper Trust for a \$2,000 grant for playground mulch. The board meets at the end of May. Kent reported that not all the play equipment has been painted yet, but it's on the schedule.
- **Library Trees:** Scheduled for this year.
- **Pickle Ball Court:** No update until next meeting.

New Business:

- **TS&R Update:** Letter from TS&R dated May 12, 2023 regarding the dissolution of the entity reviewed. Tionesta Sports & Recreation is dissolving and the board is wrapping up business to officially dissolve. They have paid for the port-a-jon from May through August at the downtown park and one month for the facility at the beach field. Councilwoman Christi Black will take over pavilion reservations. The sheds will be donated to the Tionesta Community Association because TS&R has to donate to a "like non profit organization". Cindy stated that she contacted TS&R and asked for a bill of sale for the buildings. The TCA must allow the little league use of the sheds as a condition of the donation.
- **Pavilion Rental Requirements:** After discussion regarding the reservation fee, Council decided on \$60.00 per day as the rental fee and a refundable clean up fee of \$50.00. The fees will be added to the Fee Resolution. The liability waiver Cindy drafted for the pavilion rental was reviewed. This waiver is a requirement for anyone who rents the facility.
- **Fee Resolution:** A \$50 per day pavilion rental fee and a refundable clean up fee of \$50 was added to the Fee Resolution. The hourly rate for water leaks/repairs and opening plugged sewers was changed from \$20 to \$25. The sewer jet cleaner rate was removed from the Resolution because that option isn't available at this time. Denny O'Toole moved to adopt Resolution 2023-2, 2nd by Rowan Rose. Roll call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; Rowan Rose, Aye; and Bob Holzer, Aye. Resolution No. 2023-2 was adopted.
- **House Bill 299:** The PA House Committee on Appropriations Fiscal Note was reviewed. The implementation of this new law, if passed would cause additional unknown compliance costs for the Borough. An exact estimate of the magnitude of these costs is unavailable but the aggregate costs across all state agencies and local government subject to the act could be substantial. Cindy will contact the PSAB regarding this proposed bill and add this matter to the June 6th Council agenda to be discussed.

- **Increase Credit Card Limit:** Cindy requested authorization to increase the credit card limit from \$1,000 to \$2,000. Some equipment costs more than \$1,000 and not having the available credit creates an ordering issue. The increase to \$2,000 was discussed and Cindy was told to move forward to request the increase.

Executive Session: None

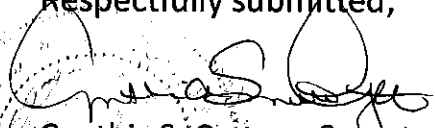
Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** 3/1 and 4/5 Minutes reviewed. The email from Carla Woodside dated 5/4 was reviewed as well as the CD list.
- **EHB:** None.
- **COG Report:** Next meeting 6/7/23 @ 6:30 pm. Electronic Recycling event scheduled for 9/16/23 at the Green County Township building. The County Blight Demolition Ordinance is being readdressed with the County Commissioners.
- **TCC Committee:** None.
- **Ambulance:** Mayor McDaid provided the April Call Report. Total calls from within the Borough was 3. The average response time to the scene was 9.5 minutes.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: At a previous meeting, a council member asked about the excessive stormwater runoff onto Elm St. in the area of 638 Elm St. Cindy reported that Kent has been working with the owner and tenant to address this problem.

Rowan Rose moved to adjourn, 2nd by Denny O'Toole, motion carried. Meeting adjourned at 5:58 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

