

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 1, 2025 - 5:00 PM**

199

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Thomas L. Mohney
Cindy Crytzer, Secretary

Bernadette K. Holzer
Clifford Custer
Mary Ann Stanziano, Admin. Assistant

Also in attendance was resident Bryan Gorman.

Public Comment: None.

Minutes: A motion was made by Bernadette Holzer to approve the April 15, 2025 Council minutes, 2nd by Tom Mohney, motion carried

Bills: April bills and bill list reviewed. A motion was made by Tom Mohney to approve payment of the April, 2025 bills, 2nd by Cliff Custer, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 204 Sherman St. – Cindy mailed a copy of the Clouner violation notice to the new owners and they responded. It is their intent to demolish the house and join the Clouner property with the service station property and make an impound lot on a portion of the Clouner property. Cindy gave the owner the demo permit application paperwork; 103 May St. – Demo in process; 624 Elm St. – Cindy to follow up; 142 Elm St. Curiosity Shop – Demo in process almost done; 424 Elm St. – Repairs in process; 108 S. Elm St. – Solicitor has documentation and prepared a complaint to be filed with the MDJ.
- **Dale Street Water/Sewer Project:** None
- **Library Storm Water & Sanitary Sewer Project:** None
- **Tionesta Creekside Park Upgrades:** None
- **Davis Building Demo Project:** Review/Approve/Execute Subrecipient Agreement and proposed MOU with the County. The MOU states that the Borough will install interpretive signage at the lot after the demolition is complete and donate the "Robinson" stone in front of the building entrance to the Forest County Historical

Society. Bernadette Holzer moved to authorize the execution of the Subrecipient Agreement, 2nd by Tom Mohny, motion carried. Bernadette Holzer moved to authorize the execution of the MOU, 2nd by Cliff Custer, motion carried.

- **Library Renovation:** Nothing new
- **Landfill Remediation:** Phase I in process with the US EPA – Nothing new
- **Lookout Street:** Denny reported that he and Cindy had a telephone conference with the Solicitor on April 30, 2025. After discussion, Cindy will send a letter to Erik Wise informing him that the Borough is not allowed to improve any undedicated roads.
- **iPad Purchase:** At a previous meeting, Council approved up to \$500 to purchase the iPad that Public Works needs to access and add to the GIS mapping system. Cindy reported that she had spoken with Terry Dreihaup and the cost would be about \$750 for the correct type of iPad. Bernadette Holzer moved to approve the purchase of the iPad for approximately \$750, 2nd by Tom Mohny, motion carried.

New Business:

- **Employee Handbook:** Email from Solicitor to Cindy dated April 24, 2025 regarding clarification of a section of the handbook reviewed. Bernadette Holzer moved to direct the Borough Manager to follow the policies as set forth in the handbook with Solicitor's input, 2nd by Cliff Custer, motion carried.
- **Proper Grant Application - Garbage Cans and Benches for the Farmer's Market:** Application submitted.
- **Council Agenda Changes:** Cindy provided a copy of an article in the PSAB magazine which stated that the Courts have prohibited the addition of item(s) to the meeting agenda unless that item(s) was on the agenda published at least 24 hours before the meeting. Items can only be added to the already published agenda if it relates to an emergency situation involving life or property; if the item arose within 24 hours before the meeting and is minor with no contracting or spending; or a resident or taxpayer raises the item during the meeting and it is minor with no spending or contracts involved.

Executive Session: None

Reports:

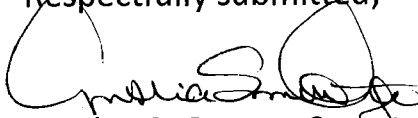
- **Mayor** – None
- **President** – None
- **Committees** – None
- **Sheriff** – None

- **Library** – Cindy reported that Rowan Rose resigned from the library board. The board will provide to Council, their suggestion for a replacement after their next meeting.
- **EHB** – Bernadette Holzer volunteered to fill the vacant seat on the Elderly Housing Board (the vacant seat must be filled by a council member).
- **COG** – None
- **TCC** – None
- **Ambulance Board** – None
- **Zoning Hearing Board** – None
- **TMA** – Cindy reported that the Authority was given the “Notice to Proceed” for the Elm Street Sewer project. The project will be going out to bid shortly.
- **Planning Commission** – None

Roundtable: Bernadette shared that the TCA is holding a drawing contest for kids during the Indian festival. They would like to hold the contest in front of the Market Village on the sidewalk. The kids would draw an Indian headdress on the sidewalk and each entry would be covered with a clear product until the judging was complete. The chalk won't leave any permanent marks on the sidewalks. Cindy will ask the IDA/IDC Boards for permission since the sidewalks are owned and maintained by the IDA/IDC.

Tom Mohny moved to adjourn, 2nd by Bernadette Holzer. Meeting adjourned at 6:15 pm

Respectfully submitted;



Cynthia S. Crytzer, Secretary