

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 20, 2026**

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President
Keyon Custer, Mayor
Jamie L. Say
Melissa Hale
Curt Price, Public Works Director

Bernadette K. Holzer, V. President
Brian Phillips
Joshua Gilliland
Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assist.

Also in attendance was resident Bryan Gorman

Public Comment: None

Public Works Report: Curt reported that they have been performing regular summer maintenance chores, tree cleanup, etc. Also, cleaning the sewer plant, digester, and contact tanks. Sludge will be removed from the STP next week. Some cold patching has been done. They haven't done S. Elm but expect to get to that next week.

Approvals:

- Minutes (5/5/2026): Reviewed. Bernadette Holzer moved to approve the minutes as amended, 2nd by Josh Gilliland, motion carried
- Revenue & Expense Statement 4/30/2026: Reviewed
- Account Balances 4/30/2026: Reviewed
Josh Gilliland moved to approve the Revenue & Expense Statement and Account Balance Sheet as presented, 2nd by Melissa Hale, motion carried
- Sign April Paid Bills. April bills were officially approved at the last meeting, but not signed by Council members

Correspondence: None

Old Business:

- **Enforcement Notices:** 103 May St. – Demo ongoing; 626 Elm St. – nothing new; 424 Elm St. – Repairs in process; 107 Walnut Street – nothing new
- **Creekside Park Upgrades & Maintenance:** Nothing new
- **Landfill Remediation:** Report in process with Consultant, Batta Environmental
- **Strategic Management Planning Program (STMP):** Cindy said she thought that the report came in late today prior to the meeting, so it will be available for the next council meeting
- **Upper Council Run Repair Project:** Nothing new
- **Dale Street Ext. Parking:** Cindy will proceed with the paperwork
- **Methodist Church – Shed on Davis Property:** Melissa Hale moved to authorize the execution of the agreement, 2nd by Josh Gilliland, motion carried

New Business:

- **Farmer's Market:** Melissa Hale reported that flyers and applications had been created. She hung up a number of flyers in the area, created a Facebook page and email address. Melissa, Denny & Jamie will meet tomorrow afternoon to measure out the booths and number them per the layout so the vendors can identify booth locations. Cindy ordered feather flags and they will be in next week. Cindy stated that there is a \$1,814 balance from grant funds that are to be used for the lot improvements and requested funds to pay for Farmer's Market signs. Brian Phillips suggested that perhaps smaller signs could be placed at both ends of the borough to make travelers aware of the opportunity when they drive into the borough. Brian Phillips moved to authorize up to \$400 for signage, 2nd by Bernadette Holzer, motion carried
- **History House Request – July 18, 2026:** The Historical Society wants to present living exhibits on the Farmer's Market lot. There is room at the front of the lot in front of the vendor spaces and the consensus was to allow the living exhibit to use the space. Cindy will notify Jake Knauff
- **Request for Parking Space Painting in Front of Courthouse:** Cindy reported that she has been approached more than once requesting parking spaces be painted in front of the courthouse because visitors don't know they can park there on the street. She sent an email to Michael Beichner who does the borough crosswalks requesting an estimate. She will present the estimate once she receives it. She also contacted PennDOT to make sure that can be done as it's a state route and they said "yes".

Executive Session: Executive Session was called at 5:40 PM for personnel matters. Regular session resumed at 6:03 PM

Josh Gilliland moved to authorize Cindy to put an ad online soliciting applications for a public works position with the borough. The ad will give prospects 30 days to respond, then the personnel committee can review, 2nd by Melissa Hale, motion carried

Reports:

- **Mayor:** None
- **President:** None
- **Committees:** None
- **Sheriff:** None
- **Library:** None
- **EHB:** Next meeting 6/29/26 @ 2:30 PM
- **COG Report:** Next meeting 7/1/2026 @ 4:30 PM at the borough office
- **TCC Committee:** Next meeting in July. After discussion, Denny appointed Josh Gilliland as the borough representative. Cindy will share Josh's contact info with the TCC so he will be notified of the meetings
- **Ambulance:** Jamie and Denny reported on the recent meeting. Jamie shared an example of the call report for April and billing receivables for the last few months. These are the type of reports council members requested. There is talk of increasing the municipal contribution beginning next year. The increase could be as much as \$5,000-\$6,000 per year. Operating expenses have increased considerably as well as payroll. Because of the lack of volunteers, most EMTs and EMRs are paid employees. Meetings are at the ambulance building on the third Monday of the month @ 7 PM. Members of the public are welcome to attend. The ambulance service asked if the borough would be willing to plow for them. For the 2025/2026 winter season, the service paid \$2,813 for plowing services. Unfortunately, borough council can't commit to that request. During major snow events, the borough doesn't have the manpower and equipment to keep up on the borough streets, let alone keep the ambulance building plowed out for emergencies
- **Zoning Hearing Board:** None
- **TMA:** Next meeting 6/23/26 @ 7 PM @ the Treatment Plant

- **Planning Commission:** Façade improvement grant applications are out. The deadline is 6/15/26 and the commission will meet on 6/16/26 to review the applications

Roundtable: Bernadette reported that the garbage company didn't pick up her garbage last week, Denny said his garbage wasn't picked up either. Cindy said she called and they were supposed to send a truck to pick up the missed stops. The driver had truck problems and wasn't able to back up Davis St. Cindy will follow up with Tri County to make sure they, in the future, send a truck for missed pickups.

Jamie Say moved to adjourn, 2nd by Josh Gilliland, motion carried. Meeting adjourned @ 6:40 PM

Respectfully submitted;


Cynthia S. Crytzer, Secretary

