

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 21, 2024**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President
Jamie L. Say
Bernadette K. Holzer
Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Asst.

Christi J. Black V. President
Christine A. Hendryx
Thomas L. Mohney
Kent Ralston, Public Works Director

Public Comment: None

Public Works Report: Kent reported they finished the handicap parking space and sign at the Creekside Park, installed the grill, installed the new sign at the dumpster and turned over the dumpster at the park as well. The office parking lot has been swept. Last week they spent 4 days doing spring cleaning/sludge removal at the sewer treatment plant. Routine maintenance work is ongoing – mowing, tree trimming, weed-whacking, etc.

Minutes: A motion was made by Christine Hendryx to approve the May 7, 2024 Council meeting minutes as presented, 2nd by Bernadette Holzer, motion carried.

Financial:

- Account Balances 4/30/24: Reviewed.
- Revenue & Expense Statement 4/30/24: Reviewed. Christi Black moved to accept the financial information/reports as presented, 2nd by Jamie Say, motion carried.

Correspondence: None

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – Someone may buy the property & demolish the house; 129 Elm St.– nothing new; 103 May St. – In process; 624

Elm St. – No response from property owner; 142 Elm St. Old Curiosity Shop – in process; 306 Williams St. – nothing new; 106 Vine St. – up for sale; 106 S. Elm St. – nothing new; 424 Elm St. - Cindy spoke with the owner's attorney this week. The house will be going up for sale.

- **Dale Street Ext. Water Project:** Additional documentation provided to the DCED. The CFA board will be meeting in September or October to decide which applications will be awarded.
- **Library Stormwater/Sewer Project:** Additional documentation provided to the DCED. The CFA board will be meeting in September or October to decide which applications will be awarded.
- **Creekside Park Upgrades & Maintenance:** Bids for the interior remodeling of the bath house were opened on May 14, 2024 @ 1:30 pm. Bids received were: Lesko Construction for \$29,500; and The Other Half, Inc for \$14,300. Jamie Say moved to award the interior remodel project to The Other Half, Inc. for \$14,300, 2nd by Christi Black, motion carried. Cindy explained that the grant amount for the remodel project was \$30,000 and that repairs and painting the exterior of the building can also be done. Cindy and Kent contacted The Other Half, Inc and requested a price for the exterior repairs, painting, vinyl soffit and aluminium fascia that needs to be repaired/replaced. T111 siding will cover the gables and then will be covered with vinyl siding. The cost for this work will be \$10,200. Tom Mohny moved to accept the contract with The Other Half for \$10,200 to make the renovations to the exterior of the building, 2nd by Christine Hendryx. There are two sweetgum trees behind the bath house that should be removed for the proposed future improvements. Kent contacted two contractors for bids to cut down the largest tree with full clean-up. C&S Allio Tree Service LLC's bid was \$1,430, which included stump grinding; and the bid from Brown Bank Tree Service to cut down the tree with full clean-up was \$1,700. There is another sweetgum tree over the newest playground equipment. The tree sheds in the fall and leaves behind round spiky balls. These balls are a trip hazard and parents have been complaining. Several council members looked at the tree on Saturday to see first hand the possible trip hazard. Kent received two bids to cut down the tree with full clean-up. The bid from C&S Allio Tree Service, LLC was \$1,100 for cutting down the tree and \$330 for stump grinding; and the bid from Brown Bark Tree Service was \$1,200 for cutting down the tree and they don't do stump grinding. Jamie Say moved to accept the bid from C&S Allio Tree Service, LLC dated 5/21/24 to cut down the largest tree behind the bath house and grind the stump for \$1,430 with that amount being paid from

the bath house renovation grant fund balance; and also accept the bid from C&S Allio Tree Service, LLC dated 5/17/24 to cut down the tree on the playground, with full clean up and stump grinding for \$1,430. This cost will be paid from General Capital Expense Account No. 30-430-751, 2nd by Christi Black, motion carried. Christi Black reported that the picnic at the Creekside Park on Saturday was a fun time and the new grill is awesome. There were donations made, candy bars purchased and the project was explained to the visitors who attended. Candy bar sales are going well. The committee is considering raffles for future fundraisers. Farm Fresh donated the water, charcoal, condiments and provided the hot dogs, buns, lighter fluid and chips at cost. Council thanked Farm Fresh for supporting the community event.

- **Davis Bldg. Demo:** Nothing new.
- **Vacate a Portion of Williams Street (in grocery store parking lot):** Survey in process with E&M Engineers.
- **County Mutual Aid Agreement for Emergency Services:** Agreement and email from Cindy to Solicitor dated 5/14/2024 reviewed. This matter tabled until Cindy receives the Solicitor's response.

New Business: None

Executive Session: None.

Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** April patrol report reviewed.
- **Library:** 3/6/2024 Board minutes reviewed. Board member, Cymina Campbell resigned and the board has submitted three names for Council's consideration. Kevin O'Malley, Audrey Dunkle, and Missy Allen. With Kevin O'Mally being the first choice of the board, Christine Hendryx moved to appoint Kevin O'Malley to fill the open library board position for the remainder of the current term (12/31/2025), 2nd by Tom Mohney, motion carried.
- **EHB:** None.
- **COG Report:** Discussion regarding the Preliminary EMA Agreement. No additional changes made. Cindy is waiting to hear from the Solicitor with

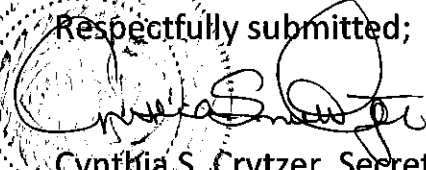
answers to her questions and will submit the revised agreement at the next COG meeting.

- **TCC Committee:** Next meeting is in July. Christine Hendryx is the delegate.
- **Ambulance:** None.
- **Zoning Hearing Board:** None.
- **TMA:** Next meeting at the Sewer Treatment Plant on 6/25/24 @ 7 PM.
- **Planning Commission:** None.

Roundtable: Cindy reported that Rowan had asked her to follow up on PennDOT's moveable speed sign. Cindy stated that she spoke with someone today and it's in the process. She requested the sign be placed at the north end of the borough for the allowable period of time and then again at the south end of the borough for the allowable period of time.

Jamie Say moved to adjourn, 2nd by Christi Black, motion carried. Meeting adjourned @ 6:21 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary