

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 7, 2024 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President	Judith M. McDaid, Mayor
Christine A. Hendryx	Christi J. Black, V. President
Jamie L. Say	Bernadette K. Holzer
M. Rowan Rose	Cindy Crytzer, Secretary
Mary Ann Stanziano, Admin. Assistant	

Public Comment: None.

Minutes: A motion was made by Christi Black to approve the April 16, 2024 Council minutes, 2nd by Rowan Rose, motion carried.

Bills: April bills and bill list reviewed. A motion was made by Jamie Say to approve payment of the April, 2024 bills as presented, 2nd by Christi Black, motion carried.

Correspondence:

- Letter from Cindy to Property owner of 117 S. Elm St. dated 4/17/2024 regarding Sinkhole: Reviewed.

Old Business:

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – Cindy spoke with the owner's daughter today and was told that they are unable to pay for the cleanup of the house and property and plan on selling it "as is", there is a possible buyer; 129 Elm St. – Nothing new; 103 May St. – Nothing new; 624 Elm St. –Waiting on response, Cindy to follow up this week; 142 Elm St. Curiosity Shop – Nothing new; 306 Williams St. – Nothing new; 106 Vine St. – Bank/owner repaired the porch and steps, and cleaned up the lot. Property is listed for sale; 106 S. Elm St. – Nothing new; 424 Elm St. – Violation notice sent. Cindy spoke with Owner; 103 Walnut St. – completed.
- **Dale Street Water/Sewer Project:** Cindy reported she spoke with the DCED Analyst yesterday and he had requested additional documentation. Cindy, Kent and Chris Ernst are working on compiling the new/revised items.

- **Library Storm Water & Sanitary Sewer Project:** Cindy reported she spoke with the DCED Analyst yesterday and he had requested additional documentation (same as the Dale St. project). Cindy, Kent and Chris Ernst are working on compiling the new/revised items.
- **Tionesta Creekside Park Upgrades:** Committee met on 5/2/24 to prepare for the May 18, 2024 Picnic at the Creekside Park. Information on the recent park improvements and anticipated improvements will be available for the public to see the progress and recruit community committee members.
- **Davis Building Demo Project:** Cindy will begin preparing the DEP permit this week. Nothing new.
- **Vacate a Portion of Williams Street:** Survey estimate is \$2,200. After discussion, Rowan Rose moved to authorize the execution of the survey proposal and begin the process to vacate and advertise. The funds to pay for this process will be paid from the General Capital Expense Account No. 30-430-751, 2nd by Jamie Say, motion carried.

New Business: None.

Executive Session: None.

Reports:

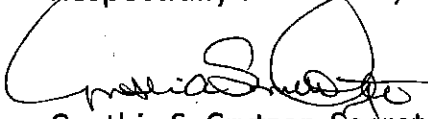
- **Mayor** – None.
- **President** – None.
- **Committees** – None.
- **Sheriff** – 5/24 Patrol Schedule and 4/24 Patrol Report reviewed.
- **Library** –The board will be contacting Council to fill an empty seat on the library board. The new art piece was installed and the library will be having an official dedication soon.
- **EHB** – Denny reported that the board discussed the need for automatic doors for the comfort and safety of residents who use scooters to get in and out of the building and also security concerns regarding the automatic doors. A board member is approaching the Manor owner about this issue.
- **COG** – Draft minutes of the 5/1/24 meeting presented. Cindy asked Council members to review the EMA Intergovernmental Cooperation Agreement drafted by Andrea Stapleford for any issues or concerns that may need to be addressed. To be discussed at the next meeting.
- **TCC** – Next meeting is in July.
- **Ambulance Board** – Judy McDaid reported the next meeting is the third Monday of the month. Nothing new to report.

- **Zoning Hearing Board** – None.
- **TMA** – Next meeting 6/25/24 @ 7 PM
- **Planning Commission** – None.

Roundtable: Mary Ann shared that the Lions will continue mowing the Lions Walk at the river and the picnic table is being fixed. Jamie reported that the Daffin's candy is available for members to sell. Jamie and Christi are delivering boxes to various locations in the borough for sale. The sidewalk at the west corner of May & Elm Streets needs to be cleaned up. Cindy will contact the property owner.

Jamie Say moved to adjourn, 2nd by Christine Hendryx. Meeting adjourned at 5:55 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary