

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
November 6, 2024 - 5:00 PM**

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Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President  
Thomas L. Mohny  
Cindy Crytzer, Secretary

Bernadette K. Holzer  
Christine A. Hendryx  
Mary Ann Stanziano, Admin. Assistant

Also in attendance was resident Bryan Gorman

**Public Comment:** None.

**Minutes:** A motion was made by Tom Mohny to approve the October 15, 2024 Council minutes as amended, 2<sup>nd</sup> by Bernadette Holzer, motion carried.

**Bills:** October bills and bill list reviewed. A motion was made by Tom Mohny to approve payment of the September, 2024 bills, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Correspondence:**

- **Letter from Waste Management dated October 31, 2024 and amended on November 5, 2024 re: changes to trash service:** Letter stated that Waste Management wants to distribute bins to the residents for trash pickup. The concern was that not all residents have pickup at their front door or next to their house. Some residents have to take the trash to another location away from their house and transporting the bins to the pickup location would be difficult. Unless there is another option for those residents, bins wouldn't work out for everyone. The current system works for all residents. Bernadette Holzer moved to decline the offer as presented, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Old Business:**

- **GIS Mapping:** Emails from Ryan Reitz of E & M Engineering dated 10/16/24 reviewed. Mr. Reitz recommended using diamondmaps.com for accessing the GIS information. The cost is \$18 per month. This program would allow the borough to enter new lines and comments for each line, manhole cover, hydrant, curb, box, as needed, upload pictures of new lines, connections, etc. as needed. Christine

Hendryx moved to authorize using diamondmaps.com at \$18 per month for the GIS system, 2<sup>nd</sup> by Tom Mohney, motion carried.

- **Enforcement Notices:** 204 Sherman St. – In solicitor’s hands; 103 May St. – Demo in process; 624 Elm St. – Nothing new; 142 Elm St. Curiosity Shop – Demo in process; 106 S. Elm St. – Cindy will proceed with the enforcement process; 424 Elm St. – Under purchase and sale contact, buyer closing on the sale this week. Buyer has applied for a demo permit to remove the front porch that is unsafe; 108 S. Elm St. – Cindy will send enforcement letter. The shed on the property caved in and the house needs serious repairs.
- **Dale Street Water/Sewer Project:** Grant for \$84,050 was awarded. Engineer is working on bid packet so the project can go out to bid over the winter. The Borough received a grant through the PA Small Water grant program at the end of 2023 for the water portion of the project and this new LSA grant will cover the sewer portion of the project.
- **Library Storm Water & Sanitary Sewer Project:** Grant for \$101,715 was awarded. Engineer is working on bid packet so the project can go out to bid over the winter.
- **Tionesta Creekside Park Upgrades:** Nothing new.
- **Davis Building Demo Project:** The Proper Charitable trust awarded a grant to the Borough for \$12,000 to be used for the lot prep. The estimated cost for the lot prep once the building is demolished is \$14,000 and the same charitable trust awarded \$2,000 to the Borough earlier this year toward the project. Once the site is cleared, it will be used for a Farmers Market.
- **Landfill Remediation:** Cindy reported she started working on the application this week.

#### **New Business:**

- **Ordinance Vacate a Portion of Williams Street:** The ordinance and supporting paperwork/notices have been published and mailed/served. Bernadette Holzer moved to adopt Ordinance No. 307 to vacate a portion of Williams Street as described in the Ordinance, 2<sup>nd</sup> by Christine Hendryx. Roll call vote as follows: Tom Mohney, Aye; Christine Hendryx, Aye; Bernadette Holzer, Aye; and Denny O’Toole, Aye. Ordinance No. 307 was adopted.
- **Liquid Fuels Audit for CYs 2021-2023:** Onsite Closeout Memorandum dated 10/16/2024 reviewed. No findings. Final notification of audit results are forthcoming from the Auditor General’s office.
- **Delinquent Utility Accounts:** A list of delinquent accounts was presented for review. There are a number of accounts with past due balances. Mary Ann reported that she has made phone calls and sent emails to collect the delinquencies and several have paid on their accounts. Denny explained that the

budget committee was concerned with delinquent water accounts and their effect<sup>153</sup> on the proposed 2025 water fund budget.

- **Pavilion Rental Fees:** The budget committee is recommending that the \$50 rental fee be increased to \$75 to help defray park expenses. Tom Mohney moved to increase the rental fee to \$75 effective January 2025, the deposit fee would remain unchanged, 2<sup>nd</sup> by Christine Hendryx, motion carried. Mary Ann reported that she has several rentals scheduled for 2025 and it was decided that those already booked would remain at the 2024 rate of \$50.

**Executive Session:** None.

**Reports:**

- **Mayor** – None
- **President** – None
- **Committees** – The Budget Committee will meet on 11/12/24 @ 4:30 pm.
- **Sheriff** – None.
- **Library** –None. Rowan is at the Library Board meeting which was scheduled to meet at the same time as this council meeting. Cindy reported that there maybe a flooding problem with the downstairs bathroom. Cindy will talk to Kent to get his opinion as it may have something to do with the stormwater and sewer project that will be started in the spring.
- **EHB** – The Board met on 10/23/24 and approved the funding for the Borough’s contribution to the Ambulance Service. Previously, the Board paid \$4,500 for the Borough’s annual contribution but due to the increase of operating costs, the ambulance service has increased each municipality’s contribution to \$10,000. The board increased the TVFD’s annual contribution by \$5,500.
- **COG** – Meeting 11/13/24 @ 6:30 pm.
- **TCC** – None.
- **Ambulance Board** – Cindy provided a copy of the proposed 2025 budget and the third quarter 2024 financial report for Council’s review. 10/3/24 letter from the PA Dept of Health to the Ambulance service regarding a determination that a one-year conditional temporary license was granted and a 30-day Corrective Action Plan must be provided to the Dept. of Health with “Actions to improve staffing in an attempt to provide EMS services 24-hours-a-day, 7 days-a-week or to develop a county-level or broader level response plan”.
- **Zoning Hearing Board** – None.
- **TMA** – Meeting 11/26/24 @ 7 PM.
- **Planning Commission** – None.

154 **Roundtable:** Christine Hendryx brought up flooding that appears to be coming from a spring at 106 S. Elm St. Cindy will address that with her enforcement notice. Christine also mentioned that a shed/building at 108 S. Elm St has collapsed and the house is in major disrepair. Cindy will address these concerns with her enforcement notice. Bernadette reported that the TCA will be sponsoring a Christmas parade on 12/7/24. The parade route will start at the lighthouse and end at Farm Fresh. Santa will be arriving on a fire truck at the end of the parade. There will be three float prizes. The holiday/Christmas trees that have been at the Market Village are quickly being reserved and they might have to increase the number of trees. Bernadette also reported that she applied for two grants to help fund new traffic horses (to close off streets during Parades), benches and portable-lightweight picnic tables to be used for TCA events. Christine stated that she had been approached by a few residents asking to turn the tennis courts at the ballfield behind the hardware into pickleball courts. Cindy stated that she had inquiries about the courts as well. Council was okay with changing the courts from tennis to pickleball, as long as there is no expense to the Borough, so Cindy will look for or apply for funding to cover the expense.

Tom Mohny moved to adjourn, 2<sup>nd</sup> by Bernadette Holzer. Meeting adjourned at 6:03 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary