

## MEETING MINUTES

October 3, 2023 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council Vice President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, V. President  
Christi Black  
M. Rowan Rose

Judith M. McDaid, Mayor  
Christine A. Hendryx  
Cindy Crytzer, Secretary

**Public Comment:** Frank Lamberto with the Tionesta Community Association (TCA) was in attendance to bring a proposal to Council. The TCA spends \$3,000-\$4,000 every year to rent a tent for the festival and was contemplating a fundraiser to build a pavilion behind the tennis courts at the downtown park. This would eliminate the annual expense and the pavilion would be available all year round for the benefit of the community and support the sporting events at the ballfield. The TCA has someone to prepare the blue prints/plans and Frank believes local contractors might donate to the cause and pitch in. The title to the real estate on which the TCA would place the structure is owned by the Tionesta Borough Municipal Authority. Cindy stated that the Authority met recently and requested more information from the TCA. She told Frank the Authority members' concerns and that she would meet with Kent about the potential location. Denny thanked Frank for attending.

**Minutes:** A motion was made by Christi Black to approve the September 19, 2023 Council minutes, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Bills:** September bills and bill list reviewed. A motion was made by Rowan Rose to approve payment of the September, 2023 bills as presented, 2<sup>nd</sup> by Christi Black, motion carried.

**Correspondence:** None

**Old Business:**

- **GIS Mapping:** Nothing new.
- **Enforcement Notices:** 204 Sherman St. – nothing new; 129 Elm St. – in process; 103 May St. – In process. Cindy will follow up with Kent; 624 Elm St. – Nothing new; 124 Elm St. Curiosity Shop – Demo in process; 306 Williams St. – Remodel in process.

- **Dale Street Water/Sewer Project:** The September CFA board meeting was cancelled and the next meeting appears to be in November. A Resolution is required for the LSA application. Rowan Rose moved to adopt Resolution No. 2023-5 which authorizes Dennis W. O'Toole and Cynthia S. Crytzer to execute all documents and agreements between the Borough and the Commonwealth Financing Authority to facilitate the requested grant, 2<sup>nd</sup> by Christi Black. Roll Call vote as follows: Christine Hendryx, Aye; Christi Black, Aye; Rowan Rose, Aye; and Denny O'Toole, Aye. Resolution No. 2023-5 adopted. Cindy mentioned that the LSA grant does not require matching funds, so the Borough would have no out of pocket for this project should the project be approved late next year.
- **Library Storm Water & Sanitary Sewer Project:** In process. Denny asked what the next step was once the DEP permit was issued. Cindy stated that, subject to Council's approval, she'd apply for a grant for project.
- **Tionesta Park Lane Dirt & Gravel Road Project:** The public works employees are working on the road this week.
- **Beach Park Upgrades:** The new grill is scheduled to arrive 10/4/23. A grant application was submitted for the engineering fees for the creek crossing. Cindy explained that she found a private source to assist with funding the park upgrades. This specific charitable trust will only award grants every two years. If the borough applies this year, another application couldn't be submitted until 2025. It appears this trust will have funds available this year and the likelihood of being awarded a grant is good. The funds have to be spent within one year from the award. Cindy explained that the park survey results indicate the need for full bathrooms, not a port-a-jon, so Kent met with a contractor to get an estimate for bringing the bath house up to date/code and ADA accessible. Upon receipt of the estimate, the application can be submitted for the bath house upgrades. The application must be submitted by 10/5/23 at the latest. These private funds will eliminate the need to include the bath house in the larger grant application that will be filed with the DCNR for the splash pad project. Cindy was directed to apply for the grant.
- **Borough Logo:** Nothing new. Cindy plans to contact the school for students who might be in a computer/graphics class that might be able to do the logo.
- **Speed Limit Signs/Ordinance:** Cindy received the LTAP report this morning and provided a copy for each member. Members will review the lengthy report and discussion will take place at the next meeting.

#### **New Business:**

- **Community Foundation Grant Opportunity:** To be discussed at the next meeting.

**Executive Session:** None

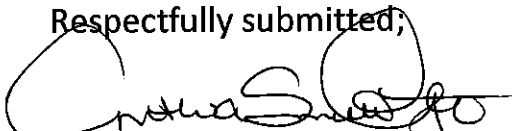
**Reports:**

- **Mayor** – Mayor McDaid asked Cindy to send the Halloween Trick or Treat notice to the Forest County News Journal for publishing. 10/31/23 from 5:30-7:30 pm.
- **President** – None.
- **Committees** – Park Improvement Committee meeting 10/10/23 @ 5 PM. Budget Committee meeting 10/24/23 @ 4:30 PM.
- **Sheriff** – August patrol report reviewed.
- **Library** – Incoming library director, Kat is still in the process of training. The next Board meeting is 11/1/23.
- **EHB** – Board meets 10/17/23 @ 2:30 PM.
- **COG** – October meeting cancelled. Next meeting 11/1/23 @ 6:30 PM.
- **TCC** – None.
- **Ambulance Board** – None.
- **Zoning Hearing Board** – None.
- **TMA** – None.
- **Planning Commission** – None.

**Roundtable:** None.

Christine Hendryx moved to adjourn, 2<sup>nd</sup> by Rowan Rose. Meeting adjourned at 5:57 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary