

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
September 3, 2024 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Council President, Dennis W. O'Toole. Those in attendance were:

Dennis W. O'Toole, President	Judy McDaid, Mayor (Via Phone)
Christi J. Black, V. President	Jamie L. Say
Bernadette K. Holzer	M. Rowan Rose
Cindy Crytzer, Secretary	MaryAnn Stanziano, Admin. Assistant

Public Comment: Resident, Bryan Gorman was in attendance.

Minutes: A motion was made by Jamie Say to approve the August 20, 2024 Council minutes, 2nd by Christi Black, motion carried.

Bills: August bills and bill list reviewed. A motion was made by Rowan Rose to approve payment of the August, 2024 bills, 2nd by Bernadette Holzer, motion carried.

Correspondence: None.

Old Business:

- **GIS Mapping:** Cindy reported that she and Kent met with Chris Ernst last week and Chris stated the mapping is complete and one of his employees will be getting with us about programs to access the information.
- **Enforcement Notices:** 204 Sherman St. – The property is not being transferred and Cindy sent the paperwork to Solicitor for a complaint to be filed with the court; 103 May St. – Demo in process; 624 Elm St. – Owner found a contractor; 142 Elm St. Curiosity Shop – Demo in process; 306 Williams St. – Siding to be replaced in the next 2 weeks; 106 Vine St. – Property sold. New owner looking for contractors to do repairs; 106 S. Elm St. – Owner will know later this week if a neighbor wants to purchase the lot. If not, owner will demolish the burned structure; 424 Elm St. – A local is the process of purchasing the property and will make repairs.
- **Dale Street Water/Sewer Project:** Nothing new.
- **Library Storm Water & Sanitary Sewer Project:** Nothing new.
- **Tionesta Creekside Park Upgrades:** Cindy, Kent and Chris Ernst met last week and walked the Tionesta creek water crossing project. Final plans will be forthcoming soon. Easements may be necessary.

- **Davis Building Demo Project:** Nothing new.
- **Vacate a Portion of Williams Street:** Solicitor preparing ordinance and supporting paperwork/notices.
- **Patch Paving:** Fairview Asphalt was the lowest bid at \$10,200.
- **Office Roof Repair:** Repair made, but roof must be replaced within 2 years.

New Business:

- **Tax Collection Agreement with School District:** Agreement reviewed. Bernadette Holzer moved to authorize the execution of the agreement, 2nd by Christi Black, motion carried.
- **Landfill Remediation:** Cindy explained that the borough's old landfill on Poland Hill Road will likely qualify for the EPAs targeted brownfield assessments program. This EPA program has funding that would cover the cost for Phase I of the remediation project. Phase I is the "desk work" phase of the entire project, meaning research would be conducted to determine what is in the landfill and a determination of how to proceed for Phase II. There are a total of three phases. Phase II would dig deeper into the background, physical sampling, physical review and testing of the ground. Phase II is the actual cleanup of the property. Cindy has another meeting tomorrow and will discuss further with the EPA liaison in charge of the assessment program.

Executive Session: None.

Reports:

- **Mayor** – None.
- **President** – None.
- **Committees** – The Personnel and Budget Committees will meet on 9/10/24 @ 4:30 pm and the Budget Committee on 9/24/24 @ 4:30 pm.
- **Sheriff** – None.
- **Library** – Rowan reported that the library board is meeting tomorrow.
- **EHB** – Meeting 10/23/24 @ 4:30 pm.
- **COG** – Meeting 11/13/24 @ 6:30 pm.
- **TCC** – None.
- **Ambulance Board** – Email from Verne James dated 8/21/24 reviewed. Judy stated that the grant that may have to be returned was originally for an intercom for the ambulance. Bridge Builders granted \$1,000 for the intercom, but it was later determined that the intercom wasn't needed. TAS has asked Bridge Builders if the grant could be repurposed for a foldable cot. The service currently has only one and another would be very helpful. Recently the cot was used to transport a

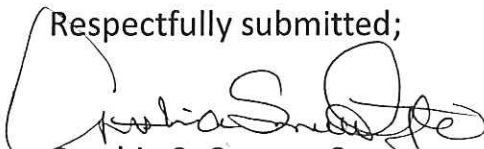
patient and TAS had to make a special trip to Clarion to retrieve it and the service was without until it was picked up. TAS should be notified soon if the \$1,000 can be used for the cot purchase or if it has to be returned. Denny stated that he spoke with Brenda Vincent recently and was told that the new P25 radios don't have to be online by the end of 2024. It might be another year before the radios would be required.

- **Zoning Hearing Board** – None.
- **TMA** – 9/24/24 @ 7pm.
- **Planning Commission** – None.

Roundtable: Judy shared that applications for funding are now being accepted by Bridge Builders. Bernadette apologized for the confusion with the side roads being blocked off way before the parade began at 11 am. For background info, Denny stated that the fire police used to take care of closing off the side roads for the parade. Bernadette said they will work on that issue for next year. Cindy reported that the roof replacements at the reservoir are scheduled to be completed before winter and the funds for these replacements were included in the 2024 budget. There was a water leak on Elm Street over the weekend. Mealy Excavating will be doing the repair work which is scheduled to be done tomorrow morning, 9/4/24.

Rowan Rose moved to adjourn, 2nd by Jamie Say. Meeting adjourned at 5:45 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary