

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
September 4, 2025 - 5:00 PM

Being a quorum present, the meeting was called to order at 5:00 PM by Council President, Dennis W. O'Toole with the Pledge of Allegiance being recited. Those in attendance were:

Dennis W. O'Toole, President

Thomas L. Mohny

Christine A. Hendryx

Mary Ann Stanziano, Admin. Asst.

Jamie L. Say

Bernadette K. Holzer

Cindy Crytzer, Secretary

Also in attendance was resident Bryan Gorman.

Public Comment: None.

Minutes: August 21, 2025 minutes reviewed. A motion was made by Bernadette Holzer to approve the August 21, 2025 Council minutes as presented, 2nd by Tom Mohny, motion carried

Bills: August bills and bill list reviewed. A motion was made by Christine Hendryx to approve payment of the August, 2025 bills, 2nd by Jamie Say, motion carried

Correspondence: None

Old Business:

- **Enforcement Notices:** 204 Sherman St. – House demo completed; 103 May St. – Demo in process; 626 Elm St. –Owner has retained council to address title issues; 424 Elm St. – Repairs in process; 108 S. Elm St. - Owner is waiting on the gas company to move the existing line before demolishing the building. Gas company anticipates the work to be started early September; 107 Walnut St. – Bureau Veritas inspector met Cindy and Tenant at property to inspect building. Cindy issued a violation notice to owner and has spoken with the owner. In process.
- **Dale Street Water/Sewer Project:** No update.
- **Library Storm Water & Sanitary Sewer Project:** No update.
- **Tionesta Creekside Park Upgrades:** No update.
- **Davis Building Demo Project:** The County has allocated additional funds to this project in case the costs exceed the estimate that was prepared approximately two

years ago. The county is publishing a notice in the Derrick this week. Once two weeks has lapsed, Cindy can publish the Notice of Bid in the paper and send bid packets to contractors.

- **Library Renovation:** Project completed and the Contractor was paid this week.
- **Landfill Remediation:** Phase I in process with the US EPA – Nothing new.
- **Strategic Management Planning Program (STMP):** In process with the DCED – Nothing new.

New Business:

- **Forest County Tax Sale Bidder List:** List reviewed. Cindy will notify the County the list is acceptable.
- **Resolution 2025-7 Resolution authorizing the appointment of the Borough auditor for 2025:** Reviewed. Jamie Say moved to adopt Resolution 2025-7 designating James Heasley, CPA of May & Company as the Borough’s auditor for 2025, 2nd by Tom Mohny. Roll call vote as follows: Tom Mohny, Aye; Christine Hendryx, Aye; Jamie L. Say, Aye; Bernadette Holzer, Aye; and Denny O’Toole, Aye. Resolution No. 2025-7 was adopted.

Executive Session: None

Reports:

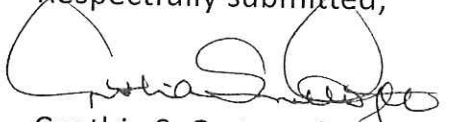
- **Mayor** – None
- **President** – None
- **Committees** – Personnel and Budget committees will meet on September 15, 2025 @ 2 PM to begin the 2026 budget process.
- **Sheriff** – July Patrol report reviewed.
- **Library** – Cindy will ask the librarian, Kat McMichael if she’s available for the next meeting to provide a report/update on library activities. She will follow up on minutes and financials as well.
- **EHB** – Next meeting October 22, 2025 @2:30 PM
- **COG** – Next meeting October 1, 2025 @ 4:30 PM
- **TCC** – None
- **Ambulance Board** – None
- **Zoning Hearing Board** – None
- **TMA** – Next meeting September 23, 2025 @ 7 PM
- **Planning Commission** – None

Roundtable: Discussion regarding changing the meeting days – this will be added to the agenda for the next meeting. Bernadette thanked Denny for his help for the Indian Festival – couldn’t have done it without him. She also thanked Cindy & her husband, Scott

228 for their work too. Cindy mentioned that she has to file an application for a Proper grant in September and asked if anyone had any ideas. The new roof for the office building was suggested as it has to be replaced soon. Also suggested were repairs to the pavilion and installation of an electrical station (buffet station) in the pavilion. This matter will be added to the next meeting's agenda for final decision.

Jamie Say moved to adjourn, 2nd by Bernadette Holzer. Meeting adjourned at 5:45 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary