

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
April 7, 2020 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer.

Those Physically in attendance:

Robert G. Holzer, President
Thomas Mohny, V. President
Bernadette Holzer
Denny O'Toole
Cindy Crytzer, Secretary
Kent Ralston, Public Works Director
Julie Griffin, Admin. Assist.

Those in attendance via Video Conference:

Judith M. McDaid, Mayor
Matthew Haslet
Jamie Say

Also in attendance via video conferencing was Roxanna Johnson.

Public Works Report: Kent reported that they had installed about half of the new LED lights in the office. He marked up the preliminary plans for Phase 3 of the Elm Street Water Line project and they were mailed to the engineer. The public works employees had been repairing the jungle gym in the beach park.

Public Comment: None.

Minutes: A motion was made by Tom Mohny to approve the March 17, 2020 minutes as presented, 2nd by Bernadette Holzer, motion carried.

Bills: A motion was made by Denny O'Toole to approve payment of the March, 2020 bills as presented, 2nd by Tom Mohny, motion carried.

Correspondence: None.

Old Business:

- **GIS Mapping:** Nothing new to report.

Jamie Say left the meeting.

- **Council Run - USDA Loan/Grant:** USDA Loan Resolution - 2020-4 reviewed. Denny O'Toole moved to adopt proposed Resolution number 2020-4 authorizing the securing of a debt obligation through the USDA in the principal amount of \$44,000.00 for the purpose of providing financing for the Tionesta Borough Culvert project, 2nd by Matt Haslett. Roll Call Vote as follows: Denny O'Toole, Aye; Tom Mohney, Aye; Bernadette Holzer, Aye; Bob Holzer, Aye; Matthew Haslet, Aye; Jamie Say, no response. Resolution 2020-4 was thereby adopted.
- **Elm Street Water Line Project Phase 3:** Nothing new to report.
- **Walnut Street Storm Water Line Replacement:** Nothing new to report. DCED Board Meets in July.
- **Borough Zoning Amendment:** With the Planning Commission.
- **Library MOU:** Sent to the Library.
- **Fill Vacant Council Seat:** There were two interested residents: Roxanna Johnson and Douglas Chappel. Tom Mohney moved appoint Douglas Chappel to fill the vacant Council position, 2nd by Bernadette Holzer, motion carried.
- **Capital CD Redemption:** CD for \$68,000 plus interest of \$1,364.34 was deposited and moved into the Capital Plgit Prime Account.

New Business:

- **Street Sweeping:** Beichner will be sweeping the streets the first week in May. Rate is \$100.00 an hour.
- **Laundromat Water Leak:** Memo from Cindy to Council dated March 20, 2020 reviewed. Denny O'Toole moved to charge Doug Daum for 92,000 gallons of water instead of the 192,600 gallons that were used during the leak, 2nd by Tom Mohney, motion carried. Each request for a commercial or industrial account to reduce a water bill due to an unintentional leak or water line break shall be brought to Council and made on a case by case basis.
- **State of Emergency Resolution:** Denny O'Toole moved to adopt Resolution 2020-3 extending the Mayor's Emergency Proclamation, 2nd by Tom Mohney. Roll Call Vote as follows: Denny O'Toole, Aye; Tom Mohney, Aye; Bernadette Holzer, Aye; Bob Holzer, Aye; Matthew Haslet. Resolution 2020-3 was thereby adopted.
- **Pest/Bug Treatment Quotes for 631 Elm Street Office Building:** Bernadette Holzer expressed concern about the apparent infestation of lady bugs in the office building and had asked Cindy to get a quote from Ehrlich pest to have the problem treated. Ehrlich inspected the building and in addition to the lady bugs, there are ants and evidence of bats. There was a quote for \$900 to fix/plug the holes in the attic. After discussion, Kent stated he could take care of plugging the holes. There was also a quote for a door seal and Cindy reported she had spoken with Kent about this and he could take care of that issue as well. Denny O'Toole moved to authorize a one-time treatment for \$295.00, 2nd by Bernadette Holzer, motion carried. Monthly

or quarterly treatments were discussed, but because these treatments are not in the 2020 budget, it should be addressed when the 2021 budget is prepared.

- **Newspaper Subscriptions:** Denny O'Toole moved to authorize payment for an online subscription of the Derrick paper for \$89.00 per year, 2nd by Bernadette Holzer, motion carried.

Non Agenda Items:

- **Beach Building/Putt Putt Rental:** At Matt Haslett's behest, Cindy determined that last year's renter was probably not going to renew the lease for this year. After discussion, Cindy is to put a notice on Facebook asking for interested parties to contact the office. This matter will be added to the agenda for the next meeting.
- **Office Closure:** Due to the virus, Bob Holzer recommended that the office should remain closed to the public indefinitely. Cindy will put up a sign on the door that the office will be closed until further notice.

Executive Session: None.

Reports:

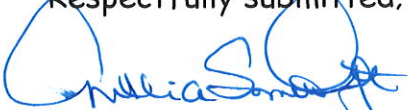
- **Mayor** - Judy mentioned that, in spite of the COVID-19 outbreak, Trout Season opened anyway. She also reported that there was very informative article written by Amanda Hetrick in the paper. Mayor McDaid thanked Council for their support of her emergency proclamation. She delivered copies of the proclamation to area businesses to display. Cindy posted it on Facebook as well. The mental health line is available 24/7 at 1-855-284-2494.
- **President** - None.
- **Committees** - None.
- **Sheriff** - February Patrol Report Reviewed.
- **Library** - None.
- **EHB** - Meeting April 21, 2020 @ 2:30 pm. Cindy will check with board members to see if they want to have the meeting.
- **COG** - None.
- **TCC** - None.
- **Ambulance Board** - 4 EMTs have been exposed to the virus. The ambulance service is responding as usual during this crisis.
- **Zoning Hearing Board** - None.
- **TMA** - None.
- **Planning Commission** - None.

Roundtable: Bernadette reported that the Giant Eagle deliveries are going strong. They are receiving more orders than can be filled and order taking is cut off early because the

delivery van is filled to capacity. The Lions are working on the implementation of a senior citizen outreach program in conjunction with the School. Cindy is expecting contact info for the school staff member who will be coordinating the students in contacting seniors to see if they are unable to get out and may need assistance with picking up food, prescriptions, etc.

The next council meeting will be conducted via video conference. Tom Mohny moved to adjourn, 2nd by Denny O'Toole. Meeting adjourned at 5:57 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary