

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
January 19, 2021**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:20 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor (via Zoom)
Thomas Mohny, V. President	Bernadette K. Holzer
Dennis W. O'Toole	Jamie Say
Cindy Crytzer, Secretary	Kent Ralston, Public Works Director
Julie Griffin (via Zoom)	

Public Comment: None

Public Works: Kent reported that they have been completing routine building maintenance and cleaning. They worked on a sewer line repair all last week at Elm & Davis.

Minutes: A motion was made by Bernadette Holzer to approve the January 5, 2021 Council Meeting Minutes, 2nd by Jamie Say, motion carried.

Financial:

- Account Balances 12/31/20: Reviewed.
- Capital Spreadsheet: Reviewed.
- Revenue & Expense Statement 12/31/20: Reviewed.
- 2021 Budget with 2020 Year End Balances: Reviewed.

Correspondence:

- **Letter from Forest County Conservation District & Planning dated January 6, 2021 and Memorandum of Understanding attached:** Reviewed.
Bernadette Holzer moved to authorize the execution of the Memorandum of Understanding, 2nd by Tom Mohny, motion carried.

Old Business:

- **GIS Mapping:** Nothing New.
- **Walnut Street Storm Water Line Replacement:** Nothing New.
- **Blight 138 Elm Street:** Nothing New.

- **Armstrong Franchise Agreement:** Preliminary agreement received from Andrea Stapleford reviewed and discussed. Cindy will pass along the comments to Andrea for further revisions.
- **Zoning Amendment:** Cindy received a revised draft from Andrea Stapleford recently and is in the process of reviewing. Cindy thought perhaps the next meeting she would have a final draft for Council at that time.
- **Elm Street Water Line Project Phase 3:** Completed but waiting on ARC funds from the County to pay the contractor. Bernadette Holzer moved to authorize payment of \$100,000 from the Capital Account to Klingensmith on the Phase 3 Project, 2nd by Denny O'Toole, motion carried.
- **Empowers Grant:** The \$1,000 grant was approved. Cindy is awaiting word when funding for the grant will be made.

New Business:

- **2020 Statement of Financial Statements:** Members must submit completed forms to Cindy.

Non-Agenda Items:

- **Dilapidated Building Complaint:** Mayor McDaid reported a complaint regarding a building in the borough that is in bad shape. Cindy shared that she had been in contact with the owner about the demolition of the building that was supposed to take place in 2020. She will send a violation letter giving the owner 90 days to apply for the permit and begin the process.
- **Elderly Housing Board Appointment:** Jamie Say moved to appoint Lois Lackey to the Elderly Housing Board for a term of three (3) years, 2nd by Bernadette Holzer, motion carried.
- **Email dated 1/18/21 from Northern PA Regional College:** Juliet Hilburn with the Northern PA Regional College was requesting the opportunity to share information on the college at the February 16 council meeting. Council members thought that was a good idea. Cindy will confirm her attendance.
- **Electric Rate Contract:** Cindy presented info on current electric rates. All the rates she found were much higher than the Borough is currently paying. The best rates are for 31 months. We are currently paying .05293 per kwh through Constellation and the renewal rate for Constellation is

.05275, much less than other suppliers. Cindy will have additional info for the next meeting.

Executive Session: None.

Reports:

- **Mayor:** Judy shared that PA Secretary of Health, Dr. Rachel Levine was tapped for Biden's Assistant Secretary of HHS. Covid vaccinations are being distributed through the Titusville Hospital network to its patients as well as UPMC. The Governor expanded the initial vaccinations to include person who have higher BMI than average and smokers because they are considered to have underlying conditions.
- **President:** None.
- **Committees:** None.
- **Sheriff:** December Patrol Report reviewed.
- **Library:** None.
- **EHB:** The Board met earlier today. Amongst the matters discussed was addressing the Tionesta Manor concerns during power outages. The Board thought that perhaps the public had the perception that the facility is an assisted living facility when, in fact it's an apartment building. Medical supplies (oxygen) are not stocked nor brought in to the facility to accommodate medical needs of the residents. The building owners are refining the emergency process/procedures and have purchased lanterns for use once the emergency light batteries are depleted. Each resident is given more than one set of keys so a set can be provided to a loved one to enter the building at any time and meet any medical needs during an emergency. Installation of a backup generator would cost in excess of \$100,000 as the building was not wired for a generator. Denny O'Toole is going to check into a chair-lift type product to assist residents in moving between the first and second floors.
- **COG Report:** Meeting January 21, 2021 @ 6:30 pm.
- **TCC Committee:** January meeting cancelled due to COVID.
- **Ambulance:** Judy reported that the ambulance board met last night. They elected their 2021 board. Brenda Vincent is the new Representative for the employees/volunteers. Bob Wagener, President; John Dzatlik, V. Pres; Dena Hartzell, Secretary; and Verne James,

Treasurer. The TAS received a COVID grant for \$11,225. There were 342 calls for 2020, just less than 1 per day for the entire year. There are 842 memberships for 2021 so far.

- **Zoning Hearing Board:** None.
- **TMA:** January 26, 2021 @ 7:00 pm.
- **Planning Commission:** None.

Roundtable: Bernadette Holzer reported that the TCA is looking to do a winter fest event this year. More details to follow. Denny O'Toole asked the status of the tax collector situation for 2021. Cindy reported she has been in contact with the County, School District and Andrea Stapleford to work out the details. This will be on the agenda for the February 2 meeting.

Tom Mohny moved to adjourn, 2nd by Jamie Say. Meeting adjourned at 5:20 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary