

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
January 5, 2021 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:10 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor (Via Zoom)
Thomas Mohny, V. President	Bernadette K. Holzer
Matthew Haslett (Via Zoom)	Jamie Say
Dennis W. O'Toole	Cindy Crytzer, Secretary
Julie Griffin, Admin. Assistant	

**Public Comment:** None.

**Minutes:** A motion was made by Denny O'Toole to approve the December 15, 2020 minutes as presented, 2<sup>nd</sup> by Jamie Say, motion carried.

**Bills:** A motion was made by Bernadette Holzer approve payment of the December, 2020 bills as presented, 2<sup>nd</sup> by Tom Mohny, motion carried.

**Correspondence:** None

**Old Business:**

- **GIS Mapping:** Nothing new to report.
- **Elm Street Water Line Project Phase 3:** Completed. Waiting on Payment from the County to pay Klinginsmith
- **Walnut Street Storm Water Line Replacement:** Nothing New
- **Zoning Ordinance Amendment:** With Andrea Stapleford.
- **Blight - 138 Elm Street:** Waiting on Contractor availability and a subrecipient Agreement from the County.
- **Armstrong Cable Franchise Agreement:** With Andrea Stapleford.
- **Resignation of Rita Schaffer, Tax Collector:** After discussion, it was decided that the Borough would collect real estate tax payments through the Borough office directly. Cindy will contact the County and the School District to see if they want the Borough to collect their real estate taxes. Mrs. Schaffer's term ends January 1, 2022.

**New Business:**

- **Pedestrian Sign Plan:** After discussion, Cindy will get pricing on changing the pedestrian lines from a set of a parallel lines to perpendicular crossings; solar lighted flashing signs at the intersections of Elm & Church and Elm & Bridge; and Channelizing Device signs at all crosswalks.
- **2021 Bid Guidelines:** Bid Thresholds for 2021 have increased to \$21,300 for Public Bid and \$11,500 for written/telephonic.
- **Collection Status for Account #5643-0-2:** Matt Haslett moved to authorize Cindy to proceed with the Writ of Execution process for this account, 2<sup>nd</sup> by Denny O'Toole, motion carried.

**Non-Agenda Items:**

- **Resignation of Douglas Chappel:** Doug Chappel has resigned from Council. Denny O'Toole moved to appoint Christine Hendryx to fill the unexpired term of Douglas Chappel, which is until December 31, 2021, 2<sup>nd</sup> by Bernadette Holzer, motion carried.

**Executive Session:** None.

**Reports:**

- **Mayor - Mayor McDaid** reported that the Titusville Hospital administered the first dose of Covid vaccines for first responders and teachers on 12/23/2020. Shot number two is scheduled for 1/13/2021. She also stated that the County EMA, Dept of Health and Amanda Hetrick have discussed the possibility of the School being the location for delivery of shots.
- **President - None.**
- **Committees - None.**
- **Sheriff - January patrol schedule reviewed.**
- **Library - Minutes and quarterly reports reviewed.**
- **EHB - None.**
- **COG - None.**
- **TCC - None.**
- **Ambulance Board -**The reorganizational meeting is scheduled for 1/6/2021. Judy McDaid stated that one person had contacted the ambulance service to take the hybrid EMT course, so if that person does take the course and pass the test, they would be committed to the ambulance service for a period of time.
- **Zoning Hearing Board - None.**
- **TMA -** Bob Holzer reported that the Municipal Authority had a special meeting to discuss the need for additional funding for the East/West Elm Street Sewer Line repair project. The Authority out of pocket in the 2021 budget was \$23,000 and \$30,466 is needed, resulting in a shortfall of \$7,466. The authority voted to

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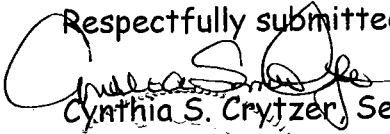
commit to the additional funds needed to move ahead with the project and receive funding through the ARC.

- **Planning Commission - None.**

**Roundtable: None.**

Tom Mohny moved to adjourn, 2<sup>nd</sup> by Denny O'Toole. Meeting adjourned at 5:55 pm.

Respectfully submitted;

  
Cynthia S. Crytzer, Secretary

