

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
November 4, 2020 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:10 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Thomas Mohny, V. President
Bernadette K. Holzer
Dennis W. O'Toole
Julie Griffin, Admin. Assistant

Judith M. McDaid, Mayor
Matthew Haslett
Douglas K. Chappel
Cindy Crytzer, Secretary

Public Comment: None.

Minutes: A motion was made by Doug Chappel to approve the October 20, 2020 minutes as presented, 2nd by Tom Mohny, motion carried.

Bills: A motion was made by Tom Mohny approve payment of the October, 2020 bills as presented, 2nd by Denny O'Toole, motion carried.

Correspondence:

- **Email from Jim McGuire, Tionesta Library Board to Cindy dated October 20, 2020:** Email reviewed. Mr. McGuire sent a list of future projects at the Library and asked if Council had any comments. Three of the items on the list are regular maintenance. The remainder of the items appear to be of a more substantial nature. Council directed Cindy to write a letter suggesting that the Board consider requesting donations from the municipalities whose residents use the services of the library. The Borough covers water, sewer, trash, plowing, cable tv service and other items throughout the year. It would be a good time to request funding for these projects by the local municipalities. A community fundraiser would be another option or a combination thereof.

Matt Haslett arrived at 5:25 pm

Old Business:

- **GIS Mapping:** Nothing new to report.
- **Elm Street Water Line Project Phase 3:** Email from Karen Wenner to Cindy dated October 27, 2020 reviewed. The required ARC documentation wasn't submitted in May, 2020 to the PA DCED after the grant was awarded. Karen has submitted the

file for DCED review and approval. The submittal included a request for the State Road 62 Crossing and 4 manhole covers risers and paving on Walnut St. The DCED is reviewing all the documentation and will submit to the ARC at one time requesting to add on the State Road Crossing and manhole covers/work. We should know soon if the ARC will approve the additional work. The manhole covers are broken and unsafe and need to be replaced. Letter from Chris Ernst supporting the need to replace the manhole covers/risers, etc. dated October 16, 2020 reviewed. Cindy stated that Kent had contacted Don Hall about the Municipal Authority paying for two manhole covers and Don said he thought it was a good idea and agreed with Kent. Doug Chappel moved to authorize Klingsinsmith to replace two manholes for \$1,500.00. Whatever the Grant doesn't cover, the Borough will pay the balance, 2nd by Matt Haslett, motion carried.

- **Walnut Street Storm Water Line Replacement:** Nothing New
- **Zoning Ordinance Amendment:** Tabled until the next meeting.
- **Blight - 138 Elm Street:** The County rejected the initial demolition bids because they weren't exactly the same. After review, Tom Mohny moved to amend the motion made at the October 20, 2020 council meeting to include the additional costs required for the project, 2nd by Denny O'Toole, motion carried.
- **Elderly Housing Board Appointment:** After consideration, Tom Mohny moved to appoint Roxie Johnson to fill the remainder of Louise Fedora's term (12/31/2021), 2nd by Denny O'Toole, motion carried.
- **Water Building - Rental Properties:** Julie presented an overview of what property owners of multiple rental units pay for water. For many years, many property owners/landlords have been charged for one base rate no matter how many rental units/dwellings were in the building/complex. The Borough water fund loses about \$10,000 a year not charging per unit/dwelling. If a single-family resident pays the base rate for water, a building with multiple units/dwellings should pay the base rate times the number of units/dwellings. Instead of increasing water rates for all residents, it was decided the base rate will be charged for each unit/dwelling. Cindy will draft a letter notifying all multi-unit property owners and provide to Council at the next meeting.
- **Empowers Grant - Downtown Pedestrian Signs:** Cindy hasn't heard from the LTAP Representative yet. She will complete and submit the grant application.

New Business:

- **Home/Office Emergency Office Setup:** Email from Terry Dreihaup to Julie dated October 8, 2020 reviewed. Tom Mohny moved to authorize Terry Dreihaup to setup a Virtual Private Network for \$399.99, 2nd by Matt Haslett, motion carried.
- **2020 County Aid Resolution:** Denny O'Toole moved to adopt Resolution No.6 of 2020 accepting the aid of \$1,800.00 from Forest County for PennDOT approved

road material, 2nd by Doug Chappel. Roll Call Vote as follows: Denny O'Toole, Aye; Doug Chappel, Aye; Tom Mohney, Aye; Matt Haslett, Aye; Bernadette Holzer, Aye; Resolution 6 of 2020 was adopted.

- **2021 Budget:** Tom Mohney explained the process of the budget preparation and figures were reviewed. Last month, the Forest County Appeals Board granted a reduction in the appraised value of two large properties in the Borough. The reduction will result in a loss of approximately \$2,265 in tax revenue for 2021. The proposed increase of one-half mill will bring in approximately the same dollar amount and increase the estimated tax revenue for 2021 to that of 2020. Tom Mohney moved to authorize the advertisement for a public viewing period of the proposed budget and the notice of a one-half mill real estate tax increase for 2021, 2nd by Bernadette Holzer, motion carried.
- **Personnel COVID Procedures:** Tabled until the next meeting.

Non-Agenda Items: None.

Executive Session: None.

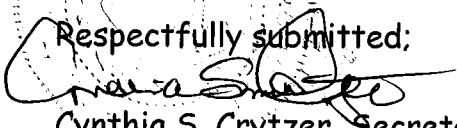
Reports:

- **Mayor** - Mayor McDaid reported that Halloween trick or treat was busy, well attended and successful.
- **President** - None.
- **Committees** - None.
- **Sheriff** - None.
- **Library** - None.
- **EHB** - None.
- **COG** - None.
- **TCC** - None.
- **Ambulance Board** - None.
- **Zoning Hearing Board** - None.
- **TMA** - None.
- **Planning Commission** - None.

Roundtable: None.

Matt Haslett moved to adjourn, 2nd by Doug Chappel. Meeting adjourned at 6:35 pm.

Respectfully submitted;


Cynthia S. Crytzer, Secretary

RESOLUTION NO. 6 OF 2020

A RESOLUTION REGARDING COUNTY AID LIQUID FUELS FUNDS

WHEREAS, The Forest County Commissioners have decided to allocate Liquid Fuels Funds to each municipality for County-Aid toward the purchase of PennDOT approved road material;

WHEREAS, Tionesta Borough is requesting this aid, in the amount of \$1,800.00;

WHEREAS, as directed Tionesta Borough has contacted Jon Wilson, PennDOT Municipal Services Representative, to assist with this process.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Tionesta, Forest County, Pennsylvania, hereby approves and accepts the provisions of this aid from the Forest County Commissioners.

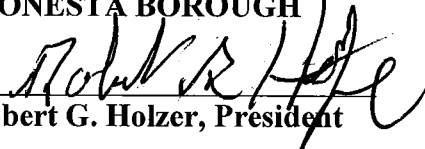
Adopted this 1st day of November, 2020.

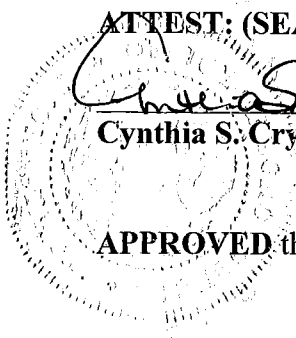
ATTEST: (SEAL)


Cynthia S. Crytzer, Secretary

TIONESTA BOROUGH

By:


Robert G. Holzer, President


APPROVED this 4th day of November, 2019.


Judith M. McDaid, Mayor