

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
February 16, 2021**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:20 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Thomas Mohny, V. President	Bernadette K. Holzer
Dennis W. O'Toole	Christine Hendryx (via Zoom)
Cindy Crytzer, Secretary	Kent Ralston, Public Works Director

Public Comment: None

Public Works: Kent reported he looked at the blueprints and drawing of the Library parking area to determine what may be causing the cave in and what water/sewer lines are in the area. When the weather improves, he'll run a snake and do a more extensive investigation.

Minutes: A motion was made by Bernadette Holzer to approve the February 2, 2021 Council Meeting Minutes, 2nd by Tom Mohny, motion carried.

Financial:

- Account Balances 1/31/21: Reviewed.
- Capital Spreadsheet for January: Reviewed.
- Revenue & Expense Statement 1/31/21: Reviewed.

Correspondence:

- **Letter from Forest County Conservation District & Planning dated February 3, 2021 and Proposal for Application:** Kent and Cindy provided a narrative and budget worksheet for a grant to purchase PPE for \$705.00 and GIS Mapping Project for \$1,200.00. Total grant request will be for \$1,905.00 Tom Mohny moved to apply for funding and submit the documentation as presented to the Forest County Conservation District, 2nd by Bernadette Holzer, motion carried.
- **Letter from Armstrong dated January 29, 2021:** Reviewed. Rates will be increasing within the next month.

- **Letter from UPMC dated February 1, 2021 and Email from Scott Surra re: 2021/2022 Employee Health Insurance:** The 2021 budget allowed for a 20% increase in health insurance premiums for 2021/2022. The increase for the current policy is 15.4%. Other available options are more expensive than the increase of the existing coverage. Bernadette Holzer moved to renew the current insurance coverage for 2021/2022, 2nd by Christine Hendryx, motion carried.

Old Business:

- **GIS Mapping:** Nothing New.
- **Walnut Street Storm Water Line Replacement:** Nothing New.
- **Blight 138 Elm Street:** Nothing New.
- **Armstrong Franchise Agreement:** With Andrea Stapleford.
- **Zoning Amendment:** Cindy hasn't finished reviewing.
- **Elm Street Water Line Project Phase 3:** Completed but waiting on ARC funds from the County to pay the contractor in full for the project.
- **Empowers Grant:** Cindy is in the process of getting pricing for pedestrian safety signs. The grant funds can be used now.
- **Conference Room Chairs:** Cindy ordered one of the conference room chairs for Council to see prior to ordering the rest. Council directed her to proceed. These chairs are being funded through a Proper Charitable Board Grant and the Forest County Unrestricted Endowment founded by Bill and Judy McDaid.

Denny O'Toole arrived at 4:40 pm

- **Downtown Ball Park Fence:** Email from Cindy to Adam Lesko and Miriah Tkach of Tionesta Sports & Recreation dated February 10, 2021 reviewed. Cindy received an updated quote for installation of new fencing. The quote was \$195.95 more than the original estimate. Tom Mohny moved to authorize \$200.00 as additional cost of fencing for the ball field behind the hardware, 2nd by Bernadette Holzer, motion carried. Bernadette will check into donations by the Lions Club and the TCA to cover the difference.

New Business:

- **2021 Tax Data Processing Agreement:** Bernadette Holzer moved to authorize Bob Holzer and Tom Mohny to execute the agreement on behalf of the Borough, 2nd by Denny O'Toole, motion carried.

Non-Agenda Items:

- **2021 Real Estate Tax Collection:** Tax Collection Agreement between the Forest Area School District and Tionesta Borough was reviewed. Christine Hendryx moved to approve the proposed agreement, pending review by the School Board, 2nd by Tom Mohny, motion carried.
- **Letter from Cindy to the Tionesta Ambulance Service dated February 17, 2021:** Cindy provided a copy of the proposed letter she had drafted to TAS requesting information relating to the questions a Borough resident asked at the last Council meeting. Letter reviewed. Cindy will mail on Wednesday.

Executive Session: None.

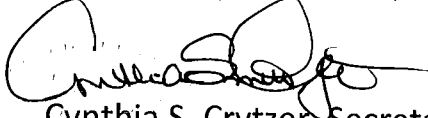
Reports:

- **Mayor:** Judy commented that Kent and Cindy's grant proposal for PPE and GIS Mapping was well done.
- **President:** None.
- **Committees:** None.
- **Sheriff:** January Sheriff report reviewed.
- **Library:** Subrecipient Agreement reviewed. Denny O'Toole moved to authorize execution of the Subrecipient Agreement between the Borough and Forest County for CDBG funding of the ADA compliant downstairs bathroom, 2nd by Christine Hendryx, motion carried.
- **EHB:** None.
- **COG Report:** None.
- **TCC Committee:** None.
- **Ambulance:** Judy McDaid presented the January 2021 call report for review. There were 29 calls. There are 997 memberships as of January. For the entire year of 2020 there were a total of 17 days when the service was in bypass. TAS was checking into the cost of a new ambulance for future reference. Estimated purchase price runs between \$175,000 and \$200,000.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Denny O'Toole apologized for being late. His supervisor passed away unexpectedly and he wasn't able to leave work early.

Denny O'Toole moved to adjourn, 2nd by Bernadette Holzer, motion carried.
Meeting adjourned at 5:18 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary