

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
March 16, 2021**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:15 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Bernadette K. Holzer	Dennis W. O'Toole
Christine Hendryx (via Zoom)	Jamie Say
Cindy Crytzer, Secretary	Kent Ralston, Public Works Director
Julie R. Griffin, Admin. Asst.	

Public Comment: None

Public Works: Kent reported they have done some cold patching, the roads are in pretty good shape at this point. Have performed routine maintenance at the sewer plant and other routine maintenance outdoor as weather has allowed.

Minutes: A motion was made by Denny O'Toole to approve the March 2, 2021 Council Meeting Minutes, 2nd by Bernadette Holzer, motion carried.

Financial:

- Account Balances 2/28/21: Reviewed.
- Capital Spreadsheet for February: Reviewed.
- Revenue & Expense Statement 2/28/21: Reviewed.

Correspondence: None.

Old Business:

- **GIS Mapping:** Nothing New.
- **Walnut Street Storm Water Line Replacement:** Nothing New.
- **Blight 138 Elm Street:** Demo Complete. Cindy is working on the final figures for related expenses and the County has submitted a request for contractor payment from the DCED.
- **Armstrong Franchise Agreement:** Andrea Stapleford emailed the most recent draft to Cindy today. Cindy reviewed and sent her questions to

Andrea. The final draft should be available for Council review at the next meeting.

- **Zoning Amendment:** Cindy has a telephone conference scheduled with Andrea for next week to discuss the few outstanding questions and finalize.
- **Elm Street Water Line Project Phase 3:** Final walkthrough to be scheduled soon so the project can be wrapped up.
- **TS&R - Parks:** Cindy contacted the Borough's insurance agent, Scott Surra and he said the borough's insurance is sufficient at this time. The TS&R insurance is an extra layer of liability protection. Kent said they could take care of the mowing and weedwacking this year. With the sewer and stormwater projects slated for this summer, it is possible the public works employees might get behind with the mowing and would need help. Cindy will send an email to Alyce to let her know.
- **Downtown Ball Park Fence:** Kent and the guys will take care of removing the fence. Bernadette said she is going to present the painting of the fence posts to the Lions as a service project. Cindy sent a follow up email to PennFencing for an approximate date to install the new fencing.

New Business:

- **Social Media Archiving Legal Requirements:** Cindy presented information from Archive Social. After review, council directed Cindy to contact PSAB to see if they had any archiving options.

Non-Agenda Items: None.

Executive Session: None.

Reports:

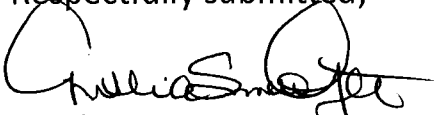
- **Mayor:** Judy reported that there will be an article in the Forest Press from Bridge Builders on Grant availability for Covid affected nonprofits.
- **President:** None.
- **Committees:** None.
- **Sheriff:** February Sheriff report reviewed.
- **Library:** None.
- **EHB:** None.
- **COG Report:** None.
- **TCC Committee:** None.

- **Ambulance:** Judy McDaid presented the February 2021 Call Report.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Judy McDaid asked the status of the dilapidated building at Elm St/German Hill Rd. Cindy said the official notice was received by the owners on February 11. She also reported the owner had called her this afternoon. He has gotten quotes on the demo of the building and is getting one more. He also had someone interested in buying the building who would like to remodel the building. Denny O'Toole asked Cindy to have a list of delinquent utility accounts for the next meeting.

Jamie Say moved to adjourn, 2nd by Denny O'Toole, motion carried. Meeting adjourned at 5:12 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary