

**TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
April 20, 2021**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:15 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Bernadette K. Holzer	Dennis W. O'Toole
Thomas Mohney, V. President	Cindy Crytzer, Secretary
Kent Ralston, Public Works Director	Julie R. Griffin, Admin. Asst.

Also, in attendance as a member of the public was Barb Litten

**Public Comment:** Barb Litten commented that the semi-trucks that are moving through town are not slowing down soon enough and are using Jake brakes. This is causing excessive noise, to the point that she can't hear when she's on the telephone. Her tenant has complained of the excessive noise to her as well. The excessive noise is preventing her from being able to do business in her office. After discussion, Cindy was directed to determine what is involved in performing the survey required by PennDOT in order to apply for the No Jake Break signs. She will also check with the Sheriff's Office and the PSP to see if they are Jake Brake certified, or would be willing to become certified.

**Public Works:** Kent reported they have finished cold patching for now. They have begun mowing both ball parks.

**Minutes:** A motion was made by Denny O'Toole to approve the March 16, 2021 Council Meeting Minutes, 2nd by Tom Mohney, motion carried.

**Financial:**

- Account Balances 3/31/21: Reviewed.
- Capital Spreadsheet for March: Reviewed.
- Revenue & Expense Statement 3/31/21: Reviewed.

**Correspondence:**

- **Thank You Card from Bill & Lucy Alex:** Reviewed. The card was appreciated.
- **Letter from Forest County Conservation District dated 3/17/21 Re: Grant Award:** Reviewed. The grant request was approved.
- **Letter from Tionesta Ambulance Service dated 3/16/21:** Reviewed.
- **Letter from TS&R to Bridge Builders/Forest County Community Foundation dated 3/19/21:** Reviewed. They have applied for a grant to assist with paying administrative expenses.
- **Email from CourseVector dated 3/19/21 Re: Email Archiving Cost:** Tom Mohny moved to authorize payment of \$55.00 to PSAB/CourseVector for email archiving service, 2<sup>nd</sup> by Denny O'Toole, motion carried.

#### **Old Business:**

- **GIS Mapping:** Kent reported that E&M will have a survey crew in town at the beginning of May to finish up the mapping site work.
- **Elm Street Water Line Project Phase 3:** Kent did a walk through around the project area with Chris Ernst, Engineer and Mike Gillette of Klinginsmith. There a few items to wrap up, mostly seeding and topsoil.
- **Walnut Street Storm Water Line Replacement:** Kent reported that he met with Chris Ernst to walk the project and finalize on paper.
- **Zoning Amendment:** Next meeting.
- **Blight 138 Elm Street:** Payment from the County expected soon. Tom Mohny moved to authorize payment to the Contractor, 2<sup>nd</sup> by Denny O'Toole, motion carried.
- **Armstrong Franchise Agreement:** Denny O'Toole moved to approve and authorize the execution of the agreement as presented. Cindy to add the Schedule "A", 2<sup>nd</sup> by Bernadette Holzer, motion carried.
- **Downtown Ball Park Fence:** Completed. The public works employees painted the posts and Penn Fencing installed the new fence.
- **Crosswalk Signs:** PennDOT will not approve the flashing crosswalk signs downtown. After discussion, it was decided that the 2 downtown ladder crosswalks are the priority. Kent and Cindy will get two more estimates and present at the next council meeting.
- **TS&R - Parks:** Cindy spoke with Tom Mogan and he wanted to know if he could use the TS&R Mower to take care of the piece of property owned by the Borough on which he placed rocks and planted trees. After discussion, Cindy was directed to contact Mr. Mogan and tell him he has three

options. 1) mow it with his mower; 2) remove the rocks and trees; or 3) If he chooses not to mow it, the borough won't be mowing either. The Borough can't authorize him to use equipment it doesn't own. If he chooses not to mow the area, it will not be mowed this year. Kent reported that a dead tree in the park was reported to the office. Kent got a price to cut down and dispose of the tree. Bernadette Holzer moved to approve the tree cutting and removal for \$900.00. Cindy will transfer \$900 from 01-403-114 to 01-454-000 to pay the contractor, 2<sup>nd</sup> by Tom Mohney, motion carried. TS&R has requested the interest from the Future Fund CD upon maturity. Denny O'Toole moved to pay the earned interest to the TS&R upon maturity, 2<sup>nd</sup> by Bernadette Holzer, motion carried.

**New Business:**

- **American Rescue Plan:** The Borough has been awarded approximately \$42,000 through the American Rescue Plan. One half of the funds will be delivered to the Borough this year and the other half next year.
- **Delinquent Utility Account Status:** Council was presented a list of delinquent utility accounts and it was reviewed.
- **Jake Brake Complaint:** Discussed during the Public Comment period and addressed above.

**Non-Agenda Items:** None.

**Executive Session:** Called for personnel purposes at 5:34 pm. Regular session resumed at 5:45 pm. No action taken.

**Reports:**

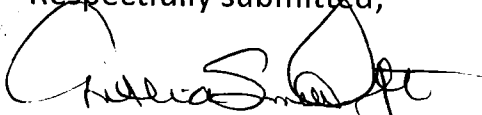
- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** Quarterly report & minutes reviewed.
- **EHB:** Met today.
- **COG Report:** Meeting May 6, 2021 @ 6:30.
- **TCC Committee:** None.
- **Ambulance:** None.
- **Zoning Hearing Board:** None.

- **TMA:** None.
- **Planning Commission:** None.

**Roundtable:** None.

Denny O'Toole moved to adjourn, 2<sup>nd</sup> by Bernadette Holzer, motion carried.  
Meeting adjourned at 5:55 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary