

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 4, 2021 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Bernadette K. Holzer
Christine Hendryx
Cindy Crytzer, Secretary

Judith M. McDaid, Mayor
Dennis W. O'Toole
Thomas Mohny
Julie Griffin, Admin. Assistant

Public Comment: None.

Minutes: A motion was made by Bernadette Holzer to approve the April 20, 2021 minutes as presented, 2nd by Denny O'Toole, motion carried.

Bills: A motion was made by Tom Mohny approve payment of the April, 2021 bills as presented, 2nd by Denny O'Toole, motion carried.

Correspondence: None.

Old Business:

- **GIS Mapping:** Nothing new.
- **Elm Street Water Line Project Phase 3:** Nothing new.
- **Walnut Street Storm Water Line Replacement:** Nothing New
- **Zoning Ordinance Amendment:** It's with Andrea Stapleford. She will have ready for the next meeting.
- **Blight - 138 Elm Street:** Nothing new.
- **Armstrong Cable Franchise Agreement:** With Andrea Stapleford.
- **Tree at Beach Park:** Tree was cut down and removed 4/26/21.
- **Downtown Crosswalks:** Kent obtained 3 proposals/estimates for the ladder crosswalks and line crosswalks. Cindy reported that the Empowers Grant of \$1,000 can be used for the crosswalks. Denny O'Toole moved accept the crosswalk bid from Michael Beichner Contracting LLC for \$3,275.00, 2nd by Christine Hendryx, motion carried.
- **Jake Brake Ordinance:** Memo from Cindy to Council dated April 28, 2021 reviewed. PennDOT has to conduct a survey. Cindy would have to send a letter officially requesting the survey be conducted. If it is approved, the Borough would have to

pass an ordinance and purchase the signs. Cindy will get pricing on the required number of signs and an estimate for drafting the ordinance. 15

- **TS&R:** TS&R received notification that they were awarded a grant that would cover the cost of the park liability insurances.

New Business:

- **Putt-Putt Course/Beach House:** Cindy presented pictures of the current condition of the putt-putt course. Debris from the course is blowing around the park. Cindy suggested removing the course. The borough was contacted by two parties who wanted to lease the building this year. Council reviewed the offers presented. Bernadette Holzer moved to approve a lease between the borough as the Lessor and Cara Blum and Melanie Goods as the Lessee for one year initially with an option for the second year at the same price and for years 3 and 4 at \$300. Lessee will pay the electric bill increase, the water bill and the required insurance. The Putt-Putt course must be removed asap and disposed of properly. The lessor will allow the lessee to use up to four picnic tables from the pavilion for seating inside the fenced-in area. The borough will determine which four tables can be removed from the pavilion. Robert Holzer is authorized to sign the lease on behalf of the borough, 2nd by Christine Hendryx, motion carried.
- **KenVenture Event:** Julie has been in contact with an organization that plans to be in the area late afternoon 6/26 and 6/27. They rebuild an old camper and film for a channel/show on YouTube. They are sponsored by O'Reilly Auto Parts. After discussion, Bernadette said that the Lions and or TCA could be involved for the Breakfast/Brunch, so Julie will coordinate with Christine and Bernadette to put together an event.
- **Employee Pension Plan:** Cindy presented a draft of Policy and Procedures for the Pension Plan. This documentation is required per PA Statute. After discussion, the personnel committee will meet to review and discuss the documents and then make a recommendation to Council. Committee to meet on 7/14/21 @ 4:30 pm.

Non-Agenda Items:

- **Tax Collector:** Cindy was contacted by Mark Kingston regarding the Borough's collection of real estate taxes. Bernadette Holzer moved to continue having the Borough collect the 2021 real estate taxes for the county, borough and school district as previously planned, 2nd by Christine Hendryx, motion carried.

Executive Session: None.

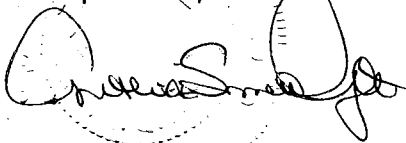
116 Reports:

- **Mayor** - Mayor McDaid thanked Cindy for her work on behalf of the borough. She also stated that she appreciated the public works employees wearing their masks while they are riding together in the vehicles. Other residents have noticed this as well and commended Kent, Brendan and Curt for being safe.
- **President** - None.
- **Committees** - None.
- **Sheriff** - March Patrol Report reviewed.
- **Library** - None.
- **EHB** - The board is working out Proper Trust Admin. issues.
- **COG** - Meeting Thursday, 5/6/2021 @ 6:30 pm.
- **TCC** - None.
- **Ambulance Board** - The board will be attending the employee/volunteer monthly meeting to ensure more effective communication throughout the organization.
- **Zoning Hearing Board** - None.
- **TMA** - Special meeting 5/17 @4:00 pm to review bids and award the spot repair project.
- **Planning Commission** - None.

Roundtable: Complaints have been received for the building at 214 Elm Street. Roof shingles and blue tarp debris are flying around downtown. Cindy will send an enforcement letter to the owner. Cindy will follow up on the dilapidated building on German Hill Rd next week.

The next meeting will be Wednesday, May 19, 2021 @ 4:15 pm. Christine Hendryx moved to adjourn, 2nd by Tom Mohney. Meeting adjourned at 6:25 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

Forest County 2020 Hazard Mitigation Plan

Municipal Adoption Resolution

Resolution No. 2021-1

Tionesta Borough, Forest County, Pennsylvania

WHEREAS, Tionesta Borough, Forest County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Tionesta Borough acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post- disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Forest County 2020 Hazard Mitigation Plan has been developed by the Forest County Conservation District & Planning Department and the Forest County Conservation District & Planning Department in cooperation with other county departments, and officials and citizens of Tionesta Borough, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Forest County 2020 Hazard Mitigation Plan, and

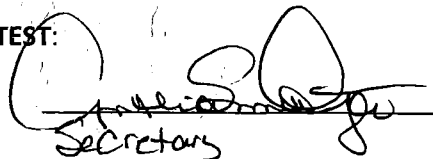
WHEREAS, the Forest County 2020 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for Tionesta Borough:

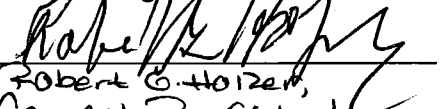
- The Forest County 2020 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of *Tionesta Borough* and
- The respective officials and agencies identified in the implementation strategy of the Forest County 2020 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 19th day of May, 2021

ATTEST:


Secretary

Tionesta Borough

By 
Robert G. Hoizer,
By Council President