

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
May 5, 2020 - 5:00 PM**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer.

Those Physically in attendance:

Robert G. Holzer, President
Thomas Mohny, V. President
Douglas K. Chappel
Bernadette K. Holzer
Denny W. O'Toole
Matthew L. Haslet
Cindy Crytzer, Secretary
Julie Griffin, Admin. Assist.

Those in attendance via Video Conference:

Judith M. McDaid, Mayor
Jamie Say

Public Works Report: None.

Public Comment: None.

Minutes: A motion was made by Bernadette Holzer to approve the April 21, 2020 minutes as presented, 2nd by Tom Mohny, motion carried.

Bills: A motion was made by Jamie Say to approve payment of the April, 2020 bills as presented, 2nd by Tom Mohny, motion carried.

Correspondence:

- **Emails between the DEP and Cindy dated 4/27/2020:** Reviewed. The DEP requires that the Borough keep open a separate interest-bearing escrow account for the maintenance of Council Run.
- **Keystone Collections Notice dated April 24, 2020:** Reviewed. Tax Collection efforts being resumed by Keystone.
- **Keystone Collections Memo dated April 8, 2020:** Reviewed

Old Business:

- **GIS Mapping:** Nothing new to report.
- **Council Run - USDA Loan/Grant:** Nothing new to report.

- **Elm Street Water Line Project Phase 3:** Cindy learned that this project has been approved for ARC funding. Cindy is working with Rowan Rose with Forest Cuntly and the Northwest Commission on the next step.
- **Walnut Street Storm Water Line Replacement:** Nothing new to report.
- **Borough Zoning Amendment:** With the Planning Commission.
- **Library MOU:** Agreement has been signed by all parties.
- **Beach Building Lease:** Proposed lease reviewed. Denny O'Toole moved to approve the lease and authorize Bob Holzer to sign it, 2nd by Tom Mohney, motion carried.

New Business:

- **Codification Update:** Andrea Stapleford is preparing the required documentation and will have for the next meeting.

Non Agenda Items:

- **Council Run - Emergency Action Plan:** Cindy explained that the Borough is required to have an Emergency Action Plan. In order to complete the plan, Cindy has to have information from the Engineer as well as an Inundation Map. Chris Ernst's estimate to assist in the preparation is \$1,500.00. Tom Mohney moved to authorize the payment of \$1,500.00 to E&M for assistance in preparation of the EAP, 2nd by Denny O'Toole, motion carried.
- **Reopening the Office Building:** After discussion, it was decided that the office building will reopen when the County offices reopen. A sign will be placed on the door that all who enter must wear a mask.
- **Information Bulletin dated April 29, 2020:** reviewed.

Executive Session: None.

Reports:

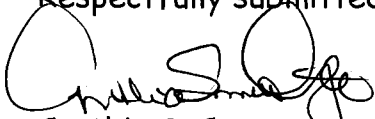
- **Mayor - Mayor McDaid** reported she had spoken with Amanda Hetrick and had learned that the Adult meals that were being distributed through the school food distribution plan are on hold at this time. It will take approximately 2 weeks for the supply of adult meals to be replenished. On the last distribution day, 400 adult meals and 270 student meals were provided.
- **President - None.**
- **Committees - None.**
- **Sheriff - None.**
- **Library - None.**
- **EHB - None.**
- **COG - None.**
- **TCC - None.**

- **Ambulance Board** - Judy McDaid reported the ambulance service paid both full time employees a "gratitude bonus" as a way to thank them for working on 24/7 shifts while the volunteers were unavailable due to exposure to Covid-19. 33
- **Zoning Hearing Board** - None.
- **TMA** - None.
- **Planning Commission** - None.

Roundtable: None.

Matt Haslett moved to adjourn, 2nd by Denny O'Toole. Meeting adjourned at 5:37 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary