

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
July 21, 2020**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:15 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Thomas Mohny, V. President	Bernadette K. Holzer
Douglas K. Chappel	Dennis W. O'Toole
Jamie Say	Cindy Crytzer, Secretary
Kent Ralston, Public Works Director	Julie Griffin, Admin. Assistant

Public Comment: None.

Public Works: Kent reported the No Parking signs south of the hardware have been installed. Beach Road (the Borough's portion) was patched/graveled. They are working on cleaning out catch basins. Paving a portion of South Elm Street was discussed. The cost estimate to repave 2208' was \$55,000-\$60,000. Kent was directed to get an estimate to pave: (1) from the county bridge to the existing pavement at Knauff's house and (2) only the areas where the cross pipes are being replaced.

Minutes: A motion was made by Bernadette Holzer to approve the July 7, 2020 Council Meeting Minutes as amended, 2nd by Denny O'Toole, motion carried.

Financial:

Account Balances 6/30/20: Reviewed.
Capital Spreadsheet: Reviewed.
Revenue & Expense Statement 6/30/20: Reviewed.

Correspondence:

- Letter from the Tionesta Library dated July 14, 2020: Reviewed. No Action taken.

Old Business:

- **GIS Mapping:** Email from Chris Ernst dated July 15, 2020 stating E&M has a few areas to complete and he will be coordinating a meeting with Kent.

- **Council Run:** Draft of article/press release on Council Run written by Cindy reviewed. Cindy will send to the Forest Press and the Derrick for publication.
- **Elm Street Water Line Project Phase 3 (Bridge to Highland k/n/a Sherman St):** Cindy met with Karen Wenner, Forest County Economic Development Director on Monday. She will be reviewing the bid packet and let Cindy know so the bid notice can be advertised. Tom Mohnney moved to authorize Cindy to publish the Notice to Bid once the bid packet has been approved by the County, 2nd by Jamie Say, motion carried.
- **Walnut Street Storm Water Line Replacement:** Nothing new to report.
- **Zoning Ordinance Amendment:** Nothing new to report.
- **S. Elm Street 2020 Dirt and Gravel Project:** Kent reported that the pipe, one headwall and one catch basin have been installed. Two more headwalls and riprap still need to be completed.
- **Codification Ordinance:** Notice to be sent to the Forest Press this week. The Ordinance will be considered for adoption at the August 18, 2020 Council meeting.

New Business: None.

Non-Agenda Items:

- **May and Company Audits for 2019:** Audits for the Borough and Municipal Authority were reviewed. Tom Mohnney moved to authorize Bob Holzer to execute the representation letter dated July 21, 2020 to May and Company effective July 21, 2020, 2nd by Denny O'Toole, motion carried.
- **Curative Zoning Amendment Upcoming:** Cindy explained that council will be considering an application for a curative zoning amendment for the expansion of Hallers General Store in the near future. A public hearing must be held prior to the rendering of a decision. The paperwork for the expansion is in the process, but the public hearing will be down the road.

Executive Session: None.

Reports:

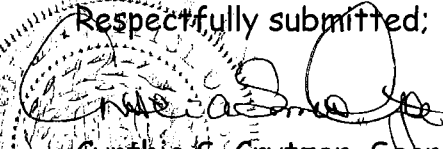
- **Mayor:** Judy reported she attended the Elderly Housing Board meeting earlier the same day.
- **President:** None.
- **Committees:** None.
- **Sheriff:** June Patrol report and August Patrol Schedule reviewed.
- **Library:** None.

- **EHB:** The EHB Meet earlier that day and the next meeting is in October. The Board is considering a change in the fiduciary/trustee.
- **COG Report:** None.
- **TCC Committee:** None.
- **Ambulance:** Judy reported that the service will be applying for COVID Hazard Pay Grant funds as well as a grant for equipment/PPE through the Fireman's Grant process. A new part time employee was hired for the weekends and started last week. The June call report was reviewed.
- **Zoning Hearing Board:** None.
- **TMA:** Next meeting in September.
- **Planning Commission:** The commission met last week and is meeting again on August 6, 2020. They expect to be wrapping up the zoning amendment review soon.

Roundtable: None.

Denny O'Toole moved to adjourn, 2nd by Tom Mohny. Meeting adjourned at 5:15 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary

