

TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
August 4, 2020 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President  
Thomas Mohny, V. President  
Bernadette K. Holzer  
Dennis W. O'Toole

Judith M. McDaid, Mayor  
Jamie Say  
Douglas K. Chappel  
Cindy Crytzer, Secretary

**Public Comment:** None.

**Minutes:** A motion was made by Bernadette Holzer to approve the July 21, 2020 minutes as presented, 2<sup>nd</sup> by Doug Chappel, motion carried.

**Bills:** A motion was made by Tom Mohny approve payment of the July, 2020 bills as presented, 2<sup>nd</sup> by Denny O'Toole, motion carried.

**Correspondence:** None.

**Old Business:**

- **GIS Mapping:** Nothing new to report.
- **Elm Street Water Line Project Phase 3:** Bid Notice sent to the Derrick for publication. Bids to be opened on 8/18 and presented for consideration at the council meeting on 8/18/2020.
- **Walnut Street Storm Water Line Replacement:** The DCED Board is meeting on 8/17 to consider grant applications.
- **Zoning Ordinance Amendment:** Nothing new to report.
- **Codification Ordinance:** Consideration/Adoption scheduled for the 8/18/2020 Council Meeting,
- **South Elm Street 2020 Dirt & Gravel Project:** Complete. Cindy is waiting on the invoice from the contractor to prepare the final paperwork County approval and payment.
- **South Elm Street Spot Paving:** Denny O'Toole moved to publish Notice to Bid for the project at a total cost not to exceed \$30,484.20, 2<sup>nd</sup> by Doug Chappel, motion carried. Notice of a Special Meeting to review/award bid will be placed in the Forest Press for Monday, August 24, 2020 at 4:15 p.m.

**New Business:**

- **2020 CDBG Application:** Memo from Cindy to Council dated July 30, 2020. Kent and Cindy have three project suggestions for this round of grants. In order to be eligible for funding, the Borough must perform an income survey on the residents in the area to determine who would be considered low to moderate income. Because Walnut street is engineered, Council recommended applying for that project. Cindy will contact the residents along Walnut Street (from the Church to River St) to determine income eligibility and report to Council at the next meeting.
- **Collection Process:** The Borough has an account that is seriously past due and the property has been liened. Cindy to write a post lien letter to encourage a payment schedule.

**Non Agenda Items:**

- **CPA Designation Resolution:** Resolution 2020-5 to designate a CPA for the calendar year 2020 reviewed. Tom Mohny moved to adopt Resolution No. 2020-5 to designate May and Company, Certified Public Accountants, James Heasley, CPA to serve as the Borough Auditor for 2020, 2<sup>nd</sup> by Jamie Say. Roll Call Vote as follows: Denny O'Toole, Aye; Doug Chappel, Aye; Tom Mohny, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Robert Holzer, Aye. Motion carried. Resolution No. 2020-5 adopted.
- **Proper Grant Application:** After discussion, Cindy will proceed to prepare a grant application to replace the broken chairs in the Borough conference room. Cindy will have for the next Council meeting.
- **Resident Complaints:** Cindy reported she has received a number of complaints about chickens/roosters in the Borough. Per the zoning ordinance, chickens are only allowed in the Conservation District. In addition to the violation of the zoning ordinance, there are violations of the nuisance/noise ordinance as well. Cindy is addressing these complaints.

**Executive Session:** None.

**Reports:**

- **Mayor** - None.
- **President** - None.
- **Committees** - None.
- **Sheriff** - None.
- **Library** - 3/4/2020 Board Meeting Minutes and operating budget for January 1 - July 28, 2020 reviewed.
- **EHB** - None.

RESOLUTION 2020-5

A RESOLUTION OF THE BOROUGH OF TIONESTA, FOREST COUNTY, APPOINTING THE BOROUGH AUDITOR FOR TIONESTA BOROUGH.

BE IT RESOLVED by the Borough Council of the Borough of Tionesta, Forest County, Pennsylvania, and it is hereby resolved by the authority of the same as follows:

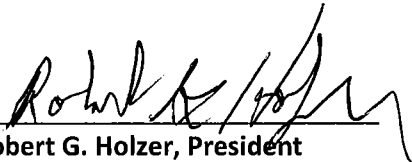
WHEREAS, it is the intention of Tionesta Borough to appoint the firm of May & Company, Certified Public Accountants, James Heasley, CPA to serve at the pleasure of the Borough Council as the Borough Auditor for the Borough;

NOW, THEREFORE, it is hereby resolved by the Borough Council of Tionesta that the Borough Auditor for Tionesta Borough for the calendar year 2020, unless changed by Resolution of the Borough Council, shall be May & Company, Certified Public Accountants, James Heasley, CPA.

DULY ADOPTED as a Resolution by the Borough Council of the Borough of Tionesta, Forest County, Pennsylvania, in lawful session duly assembled this 4<sup>th</sup> day of August, 2020.

TIONESTA BOROUGH

By:

  
Robert G. Holzer, President

Attest: (seal)

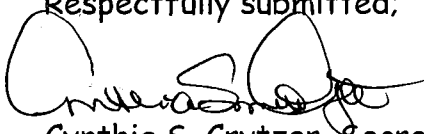
  
Cynthia S. Crytzer, Secretary

- COG - None.
- TCC - None.
- Ambulance Board - None.
- Zoning Hearing Board - None.
- TMA - None.
- Planning Commission - Meeting 8/6/2020 @ 5:00 pm.

**Roundtable:** Doug mentioned that the pipe at the corner of Cemetery Street at the PennDOT parking lot was sticking up in the air and not getting the water runoff. Cindy will pass along to Kent.

Denny O'Toole moved to adjourn, 2<sup>nd</sup> by Tom Mohny. Meeting adjourned at 6:38 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary