

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES**

September 1, 2020 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Thomas Mohny, V. President
Bernadette K. Holzer
Dennis W. O'Toole

Judith M. McDaid, Mayor
Jamie Say
Douglas K. Chappel
Cindy Crytzer, Secretary

Public Comment: None.

Minutes: A motion was made by Denny O'Toole to approve the August 18, 2020 minutes as presented, 2nd by Bernadette Holzer, motion carried.

A motion was made by Jamie Say to approve the August 24, 2020 minutes of the Special Meeting as amended, 2nd by Tom Mohny, motion carried.

Bills: A motion was made by Denny O'Toole approve payment of the August, 2020 bills as presented, 2nd by Doug Chappel, motion carried.

Correspondence:

- **Letter from the Pennsylvania Dept. of Labor & Industry dated August 14, 2020:** Letter reviewed. No action taken.

Old Business:

- **GIS Mapping:** Nothing new to report.
- **Elm Street Water Line Project Phase 3:** Preconstruction meeting took place today, Chris Ernst, Klinginsmith, Karen Wenner, Kent and Cindy attended. Construction is expected to commence first week of October, 2020. Cindy is with working with Karen to see if the ARC will pay for any portion of the replacement water line under State Road 36.
- **Walnut Street Storm Water Line Replacement:** The State Grant was approved and Bob and Cindy signed the grant contract this week. Cindy stated she is pursuing the possibility of additional funding through the CDBG program to cover a portion of the Borough's expense for this project.
- **Zoning Ordinance Amendment:** Nothing new to report.

- **South Elm Street Spot Paving:** Cindy reported that she thought it would begin at the beginning of October. 57

New Business:

- **Employee Pension Plan:** Memo dated August 13, 2020 from the Pension Trustees reviewed. After discussion, Cindy will provide copies of the documentation used by the Trustees to make their recommendation for the next meeting.
- **Code/Zoning Complaint:** Cindy will send a letter to the violators.
- **Proper Grant Application:** Cindy filed two grant applications, one for the ball field fence and the other for the conference room chairs.
- **Tionesta Creek Bridge:** Memo from Cindy to Council dated August 27, 2020: PennDOT has the Tionesta Creek bridge project scheduled for the 2024 construction season. PennDOT may pay for 80% of the sidewalks along the bridge and a connector sidewalk from the existing sidewalk to the bridge and the Borough would pay for 20% of the cost. The Borough would have to maintain the bridge sidewalk during the winter. Cindy stated she might be able to apply for Multi Modal funding if Council wanted to entertain the offer. PennDOT will get back to Cindy when they can schedule a meeting with the Borough.

Non Agenda Items:

- **Sealing Office Parking Lot and Repainting Handicap Space:** Tom Mohny moved to accept the Jefferson Paving Corp bid to seal the Office parking lot and repaint the handicap space for \$1,187.00, 2nd by Bernadette Holzer, motion carried. Denny O'Toole moved to authorize staff to transfer the cost of the parking lot sealing/painting from the sidewalk account 30-430-753 to the Capital Office Building Expense 30-430-751, 2nd by Jamie Say, motion carried.
- **Sidewalk Removal Application:** A sidewalk removal application was submitted for 102 May Street. Cindy scheduled a public hearing for October 6, 2020 and will advertise the hearing and post a notice on the property. The owner has requested to remove 92' of the damaged sidewalk.

Executive Session: None.

Reports:

- **Mayor -** Mayor McDaid reported that the Tionesta Clinic operated by the Titusville Hospital has received a "Rural Health Clinic" Designation by the State. This designation benefits area residents who use the clinic. The clinic also administers the Vaccines for Children program. Halloween Trick or Treat is scheduled for October 31, 2020 from 5:30-7:30 pm.
- **President -** None.

- **Committees** -Personnel and Budget Committees meeting scheduled for September 23, 2020 at 4:15 pm.
- **Sheriff** - None.
- **Library** - Email from Stephen Sherwood to Cindy dated August 21, 2020 reviewed. Cindy was directed to contact The Library Board President requesting more comprehensive financial statements.
- **EHB** - None.
- **COG** - None.
- **TCC** - None.
- **Ambulance Board** - The ambulance service is waiting to see if they'll get the grant for which they applied. These funds can be used at their discretion.
- **Zoning Hearing Board** - None.
- **TMA** - None.
- **Planning Commission** - Meeting 9/16/2020 @ 5:00 pm.

Roundtable: There a few trees located on the river side of River Street in the area of the sewer plant and park that need to be trimmed. Cindy will ask Kent to check into this. There are three trees in front of the Manor that also need to be trimmed as large trucks are hitting the branches and debris ends up in the road. Cindy will contact the Manor to address this issue.

Jamie Say moved to adjourn, 2nd by Tom Mohny. Meeting adjourned at 6:25 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary