

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
September 15, 2020**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:15 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Thomas Mohny, V. President	Bernadette K. Holzer
Douglas K. Chappel	Jamie Say
Dennis W. O'Toole	Kent Ralston, Public Works Director
Julie Griffin, Admin. Assistant	Cindy Crytzer, Secretary

Public Comment: None.

Public Works: Kent reported they have trimmed the trees on River Street in the area of the sewer plant. S. Elm Street is cleaned up and is ready for paving. The parking lot was sealed and painted and are in the process of cleaning the reservoir.

Minutes: A motion was made by Tom Mohny to approve the September 1, 2020 Council Meeting Minutes, 2nd by Doug Chappel, motion carried.

Financial:

Account Balances 8/31/20: Reviewed.
Capital Spreadsheet: Reviewed.
Revenue & Expense Statement 8/31/20: Reviewed.

Correspondence: None

Old Business:

- **S. Elm St. Spot Paving:** Nothing New.
- **GIS Mapping:** Nothing New.
- **Elm Street Water Line Project Phase 3 –** Nothing New.
- **Walnut Street Storm Water Line Replacement:** Cindy filed a preliminary draft of a CDBG Grant application to Forest County for the balance of the project cost. The DCED grant is for \$89,571 and the estimate cost is \$110,360. Jamie moved to authorize Cindy to apply for a CDBG grant requesting \$20,789.00, 2nd by Bernadette Holzer, motion carried.

- **Zoning Ordinance Amendment:** Nothing New.
- **Pension Plan Review:** Spreadsheet reviewed. Tom Mohney moved to authorize the advertising of a Request for Proposals for the Employee Pension Plan, 2nd by Doug Chappel, motion carried.
- **Tree Trimming at the Manor:** Letter dated September 4, 2020 to the Manor reviewed. Cindy reported that she hadn't had a response from the Manor Representative yet. It was pointed out the tree across the street must also must be trimmed due to insufficient clearance for trucks. Cindy will send a letter to the property owner to address the issue. Cindy will send a notice to the Forest Press to remind property owners of their responsibility to trim bushes and trees.
- **Library Quarterly Reports:** Letter from Cindy to James McGuire dated September 4, 2020 reviewed.
- **Public Hearing – Sidewalk Removal:** Scheduled for October 6, 2020 @ 5:00 pm prior to the Council Meeting.
- **Blight – 138 S Elm Street:** Cindy reported that the property owner has agreed to the demolition and is signing the authorization form. Jeff Blum, Contractor prepared an estimate for the reconstruction of the home (this was a CDBG requirement) and Cindy is getting bids for the project. Approximate target demolition date is October 10, 2020.

New Business:

- **Future Fund CD:** The \$41,000 CD is scheduled to mature on 10/1/2020. Tom Mohney moved to reinvest the principal at the best rate and term available for up to 1 year, 2nd by Jamie Say, motion carried. Denny O'Toole moved to pay the TS&R all accrued interest on the CD, 2nd by Tom Mohney, motion carried.
- **November Election - Polling Locations:** Email from Lynette Greathouse to Cindy dated September 8, 2020 reviewed. Borough residents will be casting their ballots at the borough office on November 3, 2020.
- **2021 Mutual Aid Agreements:** Proposed agreements and spreadsheet reviewed. Tom Mohney authorized Robert G. Holzer and Cynthia S. Crytzer to execute the agreements on behalf of the Borough, 2nd by Denny O'Toole, motion carried.

Non-Agenda Items: None.

Executive Session: None.

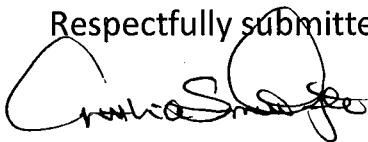
Reports:

- **Mayor:** Judy reported that the Forest County Community Foundation is accepting grant applications beginning September 23, 2020. She suggested that the borough apply for the cost for 4 conference room chairs. Bernadette Holzer authorized Cindy to apply for a grant for the cost of 4 conference room chairs, 2nd by Tom Mohny, motion carried.
- **President:** None.
- **Committees:** Personnel/Budget Committees scheduled to meet September 23, 2020 @ 4:15 pm.
- **Sheriff:** October Patrol Schedule reviewed.
- **Library:** None.
- **EHB:** None.
- **COG Report:** Bob Holzer reported that there is a meeting tentatively scheduled for October 5, 2020. The Forest County Business Alliance is funding small grants to each municipality to be used for economic development. Robin Corapi, Executive Director of the FCBA will explain the offer to those in attendance. Cindy is coordinating this meeting with COG members/delegates.
- **TCC Committee:** None.
- **Ambulance:** None.
- **Zoning Hearing Board:** None.
- **TMA:** Next meeting October 22, 2020.
- **Planning Commission:** Meeting September 16, 2020 @ 5:00 pm.

Roundtable: None.

Douglas Chappel moved to adjourn, 2nd by Tom Mohny. Meeting adjourned at 5:45 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary