

TIONESTA BOROUGH COUNCIL
MEETING MINUTES
July 6, 2021 - 5:00 PM

129

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer, President. Those in attendance were:

Robert G. Holzer, President
Bernadette K. Holzer
Christine Hendryx
Cindy Crytzer, Secretary

Judith M. McDaid, Mayor
Dennis W. O'Toole
Jamie Say

Public Comment: None.

Minutes: A motion was made by Jamie Say to approve the June 15, 2021 minutes as presented, 2nd by Christine Hendryx, motion carried.

Bills: A motion was made by Denny O'Toole to approve payment of the June, 2021 bills as presented, 2nd by Bernadette Holzer, motion carried.

Correspondence: None.

Old Business:

- **GIS Mapping:** Field work done - waiting on final product.
- **Walnut Street Storm Water Line Replacement:** 7/23/2021 is the soonest the project can go out bid.
- **Zoning Ordinance Amendment:** The County had an issue with one provision. Cindy forwarded the email to Andrea Stapleford for her to address.
- **Cable Franchise Agreement - Armstrong Cable:** Denny O'Toole moved to authorize the hookup of basic cable at the garage, 2nd by Jamie Say. Bob Holzer, Denny O'Toole, Jamie Say and Bernadette Holzer voted in favor, Christine Hendryx voted against, motion carried. Jamie Say moved to authorize the execution of the Franchise Agreement, 2nd by Denny O'Toole, motion carried.
- **Tree Trimming Report:** Cindy sent letters out and she will follow up to ensure the trees/bushes have been trimmed as required.
- **Website:** Meeting Minutes updated and current.
- **Sidewalk Complaints:** There are a number of bad sidewalks in the Borough. Cindy will send a memo to all property owners in the borough with a copy of the ordinance to remind them it is the property owners' responsibility to repair, maintain and/or replace. This notice will go out with the July utility bills.

- **Electronic Recycling Event:** Moved to the next meeting.
- **Code Enforcement Notices:** The owners of 101 German Hill will be doing a partial demolition of the building. They have requested the required paperwork from Cindy and she told them to call Bureau Veritas for the other paperwork that needs to be completed. Cindy will give them 60 days to complete the demo. The owners of 214 Elm Street have a purchase and sale agreement for the property. The current owners will have the property cleaned of debris on the ground and told Cindy they would let her know when the paperwork is finalized at the end of the month and have the buyer contact her.
- **American Rescue Plan Funds:** A separate bank account must be established for these funds. Christine Hendryx moved to authorize Cindy to open a bank account at Northwest Bank with Robert G. Holzer, Jamie Say, Cynthia S. Crytzer and Julie R. Griffin as signers, 2nd by Denny O'Toole, motion carried. Allocation of the 2022 funding to be addressed at the next meeting.

New Business:

- **Future Fund CD Maturing 7/8/2021:** Jamie Say moved to reinvest the principal balance of \$41,000 at the best rate available for one year, 2nd by Christine Hendryx, motion carried. Cindy will disburse the interest to TS&R.
- **Complaint Re: The Lack of Stop Signs at River, Riverside & Cemetery:** This specific intersection has been a problem for many years. After discussion, Denny O'Toole moved to authorize the installation of 3 stop signs at the River, Riverside & Cemetery intersection, 2nd by Bernadette Holzer, motion carried.

Non-Agenda Items:

- **Downtown Basketball Court Area:** Cindy reported that she had been contacted by Taylor Diversion today. They want to do a community service project at the downtown park consisting of replacing the basketball hoops and nets. Repaint the lines on the basketball court, weed, sand down the picnic tables and repaint them. Cindy emailed Alyce Bush to ask if TS&R is ok with the project. Council is in favor of the project and appreciates the help of Taylor Diversion.

Jamie Say left at 5:30 pm

Executive Session: None.

Reports:

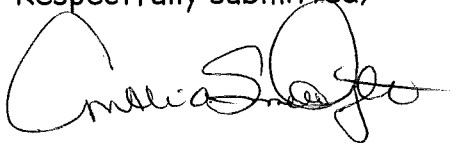
- **Mayor - Mayor McDaid** reported she will be attending the State Mayor's Association conference next week.

- **President** - None.
- **Committees** - Personnel Committee meeting July 14, 2021 @ 4:30 pm.
- **Sheriff** - None.
- **Library** - Revised minutes from 3/3/21 meeting received.
- **EHB** - Meeting 7/20 @ 2:30 pm
- **COG** - Working on Blight Ordinance - it's being drafted by Andrea Stapleford and will be disseminated to the local municipalities for review.
- **TCC** - 2020 Keystone Audit received. Cindy reviewed. No findings reported.
- **Ambulance Board** - Judy reported that the volunteers have been going like gang busters and doing very professional work. They have hired a new EMT as a fulltime employee and he will start 7/12/21.
- **Zoning Hearing Board** - None.
- **TMA** - The Board met last month and approved the new EDU list for billing purposes. There was a preconstruction meeting last week for the spot repair sewer project.
- **Planning Commission** - None.

Roundtable: Cindy reported that the crosswalks were supposed to be done last week but weren't Cindy will check with Kent on the status.

Denny O'Toole moved to adjourn, 2nd by Christine Hendryx. Meeting adjourned at 5:45 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary