

TIONESTA BOROUGH COUNCIL  
MEETING MINUTES  
September 7, 2021 - 5:00 PM

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 5:00 PM by Robert G. Holzer, President. Those in attendance were:

Robert G. Holzer, President  
Bernadette K. Holzer  
Christine Hendryx  
Julie R. Griffin, Admin. Asst.

Judith M. McDaid, Mayor  
Dennis W. O'Toole  
Cindy Crytzer, Secretary

**Public Comment:** None.

**Minutes:** A motion was made by Bernadette Holzer to approve the August 17, 2021 minutes as presented, 2<sup>nd</sup> by Denny O'Toole, motion carried.

**Bills:** A motion was made by Denny O'Toole to approve payment of the August, 2021 bills as presented, 2<sup>nd</sup> by Christine Hendryx, motion carried.

**Correspondence:** None.

**Old Business:**

- **GIS Mapping:** Field work done - waiting on final product.
- **Walnut Street Storm Water Line Replacement:** To be bid out February/March 2022.
- **Zoning Ordinance Amendment:** Public Hearing scheduled 10/19 @ 3:45 pm.
- **Electronic Recycling:** Christine & Julie will be scheduling an appointment with the commissioners to discuss a county wide electronic recycling event.
- **Enforcement Notices:** In the process. The owner of 214 Elm has someone that will be purchasing the property and will get back to Cindy with the info soon. 101 German Hill Road is in the permit process.
- **Council Run Rip-rap:** Cindy submitted a grant application last week for engineering and the DEP permit.
- **Pension RFP:** Deadline for Proposals is 9/13. Personnel & Budget Committees are meeting 9/15 and will review the proposals.
- **Dale Street Water/Sewer Project:** Kent met with Chris Ernst last week and Chris is compiling the materials and quantities for an estimated project cost as well as an engineering estimate. At that Point, Cindy can prepare an ARC grant application for the project.

- **River Street Parking:** No action taken. If someone parks within 15 feet of the fire hydrant or within the 20 feet of the stop sign, then they should be aware that they can get a ticket/citation for the violation. The Borough doesn't need to paint the area where parking is prohibited because it is disclosed in the PA motor vehicle code and all motorists should be aware of these requirements.
- **Stormwater Flooding:** Cindy contacted Paul Millin and asked to view a copy of the video referenced in his letter. When Chris Ernst was in town last week, he and Kent discussed this matter and Chris said he'd get back to Cindy with his suggestions to alleviate the flooding problem.

#### **New Business:**

- **Nuisance Ordinance Amendment:** Draft from Andrea Stapleford reviewed. One correction was made - Monday was changed to Sunday. Denny O'Toole moved to advertise the Ordinance Amendment and schedule the public hearing, 2<sup>nd</sup> by Bernadette Holzer, motion carried.
- **Small Wireless Facilities Deployment Act:** Information reviewed. No action taken.
- **2021/2022 Fire/Ambulance Mutual Aid Agreements:** Denny O'Toole moved to authorize the execution of the agreements on behalf of the Borough, 2<sup>nd</sup> by Christine Hendryx, motion carried.
- **Water Rate Categories:** Information reviewed. It was suggested to add another category for business that are open but use less than 50 gallons per month. Cindy will add this change to the water ordinance in November when the rate change Ordinance is drafted and advertised.
- **Tax Sale (9/13/2021) Bidder List:** List reviewed. No removals from the list. Cindy will notify the Tax Claim Bureau.

#### **Non-Agenda Items:**

- **Grant Applications for the Forest County Unrestricted Fund:** Grant applications are being accepted until 10/22 @ 11:59 pm. Council members made suggestions for an application. Cindy will put together something for Council's review at the next meeting.

#### **Executive Session: None.**

#### **Reports:**

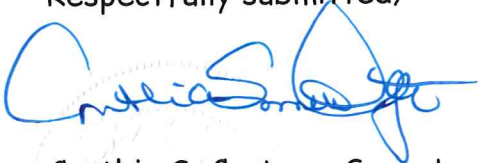
- **Mayor - Mayor McDaid** reported she had heard positive comments at the Indian Festival about the port-a-johns that were provided by Forest County Septic. They were wheelchair accessible and well cleaned/stocked. Halloween Trick or Treat will be on October 31, 2021 from 5:30 to 7:30 pm.

- **President** - None.
- **Committees** - Personnel & Budget Committees meeting September 15, 2021 @ 4:30 pm.
- **Sheriff** - September 2021 patrol schedule reviewed.
- **Library** - Cindy reported she submitted a Proper Grant application last week for the engineering fees for the sewer & stormwater work that needs to be done in the parking lot.
- **EHB** - Meeting September 22 @ 4:30 pm with John Kersey, CPA & PNC Bank.
- **COG** - None
- **TCC** - None
- **Ambulance Board** - Judy attended the Northern Regional PA College with Cora Passauer and Brenda Vincent on behalf the ambulance service. They inquired as to the classes that are available for EMS courses and to support the continuance of any EMS courses.
- **Zoning Hearing Board** - None.
- **TMA** - Next meeting September 28, 2021 @ 7:00 pm.
- **Planning Commission** - None.

**Roundtable:** None.

Denny O'Toole moved to adjourn, 2<sup>nd</sup> by Christine Hendryx. Meeting adjourned at 6:15 pm.

Respectfully submitted;



Cynthia S. Crytzer, Secretary