

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
November 16, 2021**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:20 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President	Judith M. McDaid, Mayor
Dennis W. O'Toole	Bernadette K. Holzer
Christine Hendryx	Jamie Say
Kent Ralston, Public Works Director	Julie R. Griffin, Admin. Asst.

Public Comment: None.

Public Works: Kent reported that the plow truck is ready for the winter. Vine Steet has been graveled & ditched. The Beach House has been winterized and they are still cutting grass & cleaning up leaves.

Minutes: A motion was made by Christine Hendryx to approve the November 3, 2021 Council meeting minutes, 2nd by Bernadette Holzer, motion carried.

Financial:

- Account Balances 10/31/21: Reviewed.
- Revenue & Expense Statement 10/31/21: Reviewed.

Correspondence: None

Old Business:

- **GIS Mapping:** Field work done - waiting on final product.
- **Walnut Street Storm Water Line Replacement:** To be bid out February/March 2022.
- **Electronic Recycling:** Christine & Julie attended the commissioners meeting and explained the need for a county wide electronic recycling event. The commissioners told them to contact Donna Zofcin with the Conservation District.
- **Enforcement Notices:** 101 German Hill Road & 214 Elm Street. Cindy reported that she had been in contact with the owner of the

German Hill property and that it is under contract and expected to close in about a week. Cindy stated she had spoken with the law firm handling the closing and had explained the current situation with the outstanding code enforcement matter. Cindy has not been in contact with the owner of 214 Elm Street, but will reach out to him next week.

- **Council Run Rip-rap:** Nothing new.
- **Dale Street Water/Sewer Project:** Nothing New
- **Library Stormwater/Sewer Project:** Nothing New.
- **Beach Park - New Playground Equipment:** Cindy reported she had been notified that PNC granted the Borough \$30,000 for the park equipment. Jamie Say moved to authorize the park funds be deposited into the bank account titled Future Fund and rename the account on the spreadsheet to Recreation Acct., 2nd by Christine Hendryx, motion carried.

New Business:

- **2022 Budget Review:** Cindy went through the proposed budget with Council. Bernadette Holzer moved to authorize the advertising of the availability of the proposed 2022 Budget and the Water rate Increase Notice, 2nd by Jamie Say, motion carried.
- **USDA Grant/Loan for New Truck:** The 2009 plow truck needs to be replaced. Jamie Say moved to authorize Cindy Crytzer to apply for a USDA Grant and Loan to purchase the Truck, 2nd by Christine, motion carried.

Denny O'Toole arrived at 5:45 pm.

- **Pension RFP - Award Pension Plan:** Denny O'Toole moved to award the Pension Plan administration to Northwest Trust Services, 2nd by Christine Hendryx, motion carried. Roll Call Vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Robert Holzer, Aye.
- **Council Appointments:** Cindy mentioned that she had spoken with Christy Black and she's interested in being on Council. This matter will be on the agenda for the next meeting.
- **Non-Agenda Items:** New Employee to fill Julie's position. When Cindy offered the job to Ms. Bruns, she declined. Denny O'Toole stated that the personnel committee had interviewed Heather Vincent for the job. After discussion,

Denny O'Toole moved to hire Heather Vincent to start at \$11.00 per hour, 2nd by Jamie Say, motion carried.

Executive Session: None.

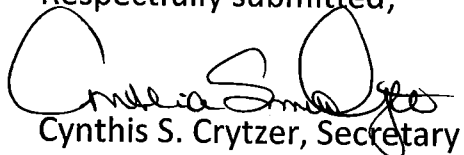
Reports:

- **Mayor:** Mayor McDaid reported that the Christmas event at the Market Village was a nice event and well attended.
- **President:** None.
- **Committees:** None.
- **Sheriff:** None.
- **Library:** Denny O'Toole reported he had met with Miquel Taylor at the Library. They took a tour of the facility and maintenance was the main topic of conversation. After discussion, Cindy will place this matter on the agenda for the next meeting.
- **EHB:** Met today. The Board finalized the 2022 budget.
- **COG Report:** None.
- **TCC Committee:** None.
- **Ambulance:** Judy McDaid presented the October Call Report. There were eight calls from the Borough for October. The ambulance service ordered a new ambulance. Approximate delivery time is one year. They will sell the old one. Council must appoint the Borough's representative on the ambulance board member at a December meeting because the ambulance board meeting is the first Wednesday in January. Cindy will place this appointment on the agenda.
- **Zoning Hearing Board:** None.
- **TMA:** Meeting 11/23/2021 @ 7 pm.
- **Planning Commission:** None.

Roundtable: None.

Jamie Say moved to adjourn, 2nd by Christine Hendryx, motion carried. Meeting adjourned at 6:40 PM.

Respectfully submitted;


Cynthia S. Crytzer, Secretary