

**TIONESTA BOROUGH COUNCIL
MEETING MINUTES
December 21, 2021**

Being a quorum present, the meeting was called to order with the Pledge of Allegiance at 4:15 PM by Robert G. Holzer. Those in attendance were:

Robert G. Holzer, President
Dennis W. O'Toole
Christine Hendryx
Cindy Crytzer, Secretary

Judith M. McDaid, Mayor
Bernadette K. Holzer
Jamie Say

Public Comment: None.

Minutes: A motion was made by Denny O'Toole to approve the December 7, 2021 Council meeting minutes, 2nd by Jamie Say, motion carried.

Financial:

- Account Balances 11/30/21: Reviewed.
- Revenue & Expense Statement 11/30/21: Reviewed.

Correspondence: None

Old Business:

- **GIS Mapping:** Field work done – waiting on final product.
- **Walnut Street Storm Water Line Replacement:** To be bid out February/March 2022.
- **Electronic Recycling:** Nothing new.
- **Enforcement Notices:** The sale of 101 German Hill Road is in the process of closing. Cindy will proceed with code enforcement and demolition efforts for 214 Elm Street.
- **Council Run Rip-rap:** Nothing new.
- **Dale Street Water/Sewer Project:** Nothing New
- **Library Stormwater/Sewer Project:** Nothing New.
- **Library Update:** Real estate tax rate history reviewed. Cindy reported that the bids for the downstairs bathroom remodel grant were reviewed and the lowest bid from the three contractors that submitted bids was Lesko Construction at \$14,700. The three contractors were provided the bid

tabulation and notified that Lesko was the lowest bid. Jamie Say moved to award the bid to Lesko Construction at \$14,700, 2nd by Christine Hendryx, motion carried. The library is responsible for all out-of-pocket funds required to fund the bathroom remodel. Cindy reported that she had contacted the insurance company regarding the filing of a claim for the broken window. Cindy was directed to file the claim and notify the library that they will be responsible for covering the deductible of \$500.00.

- **Beach Park Equipment Project:** Nothing new.

New Business:

- **Forest County Memorandum of Understanding Re: Stormwater Permit Approval:** Reviewed. Bernadette Holzer moved authorize the execution of the document by Bob Holzer, 2nd by Christine Hendryx, motion carried.
- **2022 Budget:** Christine Hendryx moved to adopt the proposed 2022 Budget, Adopt Resolution No. 2021-7 fixing the 2022 real estate tax rate at the sum of 12.5 mills, adopt Ordinance No. 302 increasing the water rates, and authorize the 2021 year-end budget transfers as reviewed and presented, 2nd by Denny O'Toole. Roll call vote as follows: Denny O'Toole, Aye; Christine Hendryx, Aye; Jamie Say, Aye; Bernadette Holzer, Aye; and Robert Holzer, Aye.
- **2022 Tax Resolution No. 2021-7:** See above for motion and roll call vote.
- **Water Rate Ordinance No. 302:** See above for motion and roll call vote.
- **2021 Budget Transfers to Capital:** See above for motion.
- **Council Appointment:** Jamie Say moved to appoint Christi Black to the vacant council member seat, 2nd by Bernadette Holzer, motion carried. Cindy will have the Resolution for this appointment at the January 3rd, 2022 meeting.
- **2021 Comp Time:** Christine Hendryx moved to authorize payment of outstanding comp time, 2nd by Jamie Say, motion carried.
- **2022 Engagement Letter Stapleford & Byham:** Denny O'Toole moved to authorize the execution of the engagement letter by Robert Holzer, 2nd by Bernadette Holzer, motion carried.
- **2022 Meeting Dates:** With the exception of the following: Monday, January 3rd, 2022, and May 18, 2022, the meetings will be held on the first and third Tuesdays of each month at 5:00 pm. Cindy will post the meeting dates in the Forest Press.

Non-Agenda Items: None.

Executive Session: None.

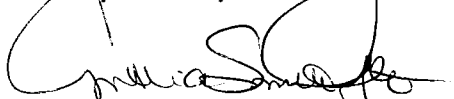
Reports:

- **Mayor:** None.
- **President:** None.
- **Committees:** None.
- **Sheriff:** October & November patrol reports & December schedule reviewed.
- **Library:** Library Board meeting is January 5, 2022 @ 4:30 pm. Denny & Judy will be attending.
- **EHB:** None.
- **COG Report:** None.
- **TCC Committee:** None.
- **Ambulance:** Judy McDaid shared the 2022 budget & annual letter to the municipalities dated 11/21/21. The board will be the same people. Judy McDaid, Tionesta Borough; Verne James, Hickory Twp; Bob Wagner, Tionesta Twp; Cora Passauer, Harmony Twp; Deana Hartzell, Green Twp; and John D, Kingsley Twp. Alex Huffman works part time 10-8 on Saturdays and Sundays. Lorene Horst is the newest full-time Monday through Friday EMT.
- **Zoning Hearing Board:** None.
- **TMA:** None.
- **Planning Commission:** None.

Roundtable: Christine reported that she had spoken with Mark Kingston about the County not having paid the borough to collect the county's real estate and per capita taxes. Mr. Kingston told her that the county solicitor said that they didn't have to pay the borough for the services it had performed on behalf of the county. Cindy will contact Andrea Stapleford to follow up on this matter.

Jamie Say moved to adjourn, 2nd by Christine Hendryx, motion carried. Meeting adjourned at 5:45 PM.

Respectfully submitted;



Cynthia S. Crytzer, Secretary